



KITCO LTD.

FEMITH'S, PB NO.4407,PUTHIYA ROAD, NH BYPASS,
VENNALA,KOCHI-682028.
PH: 91-484-4129000

KITCO Ltd. invites application from experienced and competent candidates for the following:

Draughtsman (Civil)

Requirements:

- Diploma with minimum 2 years' experience in AutoCAD or ITI with 4 years and experience in AutoCAD. Experience in preparation of Architectural drawings, structural/reinforcement detailing. Exposure in BIM Modelling, REVIT architecture, Photoshop and other 3D softwares will be an added advantage.

Draughtsman (Electrical / Mechanical)

Requirements:

- Diploma with minimum 2 years and experience in Autocad or ITI with 4 years and experience in AutoCAD. Should develop schematics and detailed drawings based on 2D drawings and Basis of Design.

ELECTRICAL : Experience in drafting of complete electrical works with latest AutoCAD/2D/3D, REVIT MEP. Applicant shall be conversant in the preparation of lighting & power layouts, schematic drawings, MEP co-ordination drawings, ELV layouts, etc.

MECHANICAL : Experience in drafting of complete mechanical works with latest AutoCAD/2D/3D, REVIT MEP. Applicant shall be conversant in the preparation of HVAC, firefighting, shop drawings, MEP co-ordination drawings, process & instrumentation drawings.

Exposure to BIM modelling, REVIT-MEP drawings will be an added advantage.

3D ARCHITECTURAL VISUALIZER

Requirements:

- Expertise in AutoCAD, Photoshop & Acad 3D modelling.
- Proficient in Google Sketchup, 3Ds studiomax modelling, V-ray rendering & 3D walkthrough
- Experience in preparation of Architectural drawings.

The details of pay and allowances are as follows:

DETAILS OF PAY AND ALLOWANCES

Sl. No	Particulars	Draughtsman			
		Special Assistant Gr-I	Special Assistant Gr-II	Assistant Gr-I	Assistant Gr-II
	Scale of Pay	14500-540-19900-610-29050	12900-470-17600-540-25700	11100-460-15700-470-22750	10300-430-14600-460-21500
1	Basic Pay(Basic Pay taken as minimum and will be fixed based on the qualification and experience of the candidate)	14,500.00	12,900.00	11,100.00	10,300.00
2	Dearness Allowance - 119% of basic pay	17,255.00	15,351.00	13,209.00	12,257.00
3	House Rent Allowance - 30% of basic pay	4,350.00	3,870.00	3,330.00	3,090.00
4	City Compensatory Allowance	300.00	300.00	300.00	300.00
5	Conveyance Allowance (If own a Two wheeler)	2,500.00	2,500.00	2,500.00	2,500.00
6	Medical Allowance	1,000.00	1,000.00	1,000.00	1,000.00
7	Telephone Allowance : Mobile	375.00	375.00	375.00	375.00
8	Company Contribution to PF	3,811.00	3,390.00	2,917.00	2,707.00
	Total	44,091.00	39,686.00	34,731.00	32,529.00

Other Allowances:

1. Free Lunch Facility
2. Gratuity as per Gratuity Act
3. Hospitalisation expenses Rs 5000/- per annum on production of bills
4. EDLI as per Employees Provident Fund and Miscellaneous Provisions Act,1952
5. Leave Encashment as per Company Rules. Casual Leave/Sick Leave/ Privilege Leave as per Company Rules
6. Incentive as per Productivity Linked Incentive Scheme of KITCO
7. Site Allowance as per Company Rules if postings other than Head Office
8. Reimbursement of Children Education and Hostel Allowance as per Rule 2BB of the Income Tax Act

General Conditions:

- a. The appointment shall be initially on contract basis.
- b. The grades will be fixed based on the experience of the candidates.
- c. No correspondence regarding any matters of candidature will be entertained.
- d. Any amendment, modification or addition to this advertisement will be published in the KITCO website only.
- e. KITCO reserves the right to decide on all matters regarding the recruitment process, which shall be final and binding.

How to Apply:

Candidates meeting the eligibility criteria, may send their application only as per the format given below, to the following address, along with a recent passport size photograph in sealed envelope, superscribing the name of the post to reach us on or before 30th April, 2016.

**The Managing Director,
KITCO Ltd.,
Femith's, PB No:4407,
NH Bypass, Vennala,
Kochi – 682 028**

APPLICATION FORMAT

Affix recent
Passport
size
Photograph

1. Post applied for

2. Name in full (in capital letters)

3. Father's name:

4. Age as on 01.04.2016 Date of Birth:

5. Mailing Address

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Email ID.....Mobile No..... Alternate Phone No.....

6. Details of Educational Qualifications:

Sl. No.	Exam passed	College/Institute	University	Year of Passing	Subjects	% marks obtained	Class with Rank if any

Note:

1. *Self-attested photocopies of relevant certificate be submitted along with the application.*
2. *Shortlisted candidates would be required to submit originals in respect of proof of age and educational qualifications at the time of personal interaction.*

7. Work Experience – Total: Years Months

8. Details of Work Experience: (in descending chronology)

Sl. No.	Name & Address of Organization	Post held	Period of Service (From-To)	Experience in months	Nature of work

9. Any special contribution to the professional field.

10. Professional certification, if any, indicating the organization, type of certification, date of award, present validity, etc.

Note: Details in support of major areas of work experience highlighting projects handled, responsibilities, span of control, etc. be submitted, in a separate attachment.

11. References (mention name, designation, company/ institution, phone no. & email id)

1.....

2.....

Declaration

I hereby declare that the particulars furnished above are true & correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature may be cancelled without any notice.

Date:

Place:

(Signature of the candidate)