

## 1. Architect on Record (AOR)

### (A) Qualification and Experience :

Minimum qualifications and experience requirements for architects, for being considered for registration with the Competent Authority, as Architects on Record shall be as follows :

1. The Architect must hold a valid registration with the Council of Architecture, India, issued as per the provisions of the Architects Act, 1972 or Bachelor's Degree in Architecture / Diploma in Architecture Equivalent to B.Arch; and
2. The Architect must have a minimum of two years of experience in a practice of architecture.

### (B) Scope of Work & Competence :

- (i) Preparation and planning of all types of lay-outs & submission drawings and to submit certificate of supervision, progress report & certificate of completion for all types of buildings in accordance to the provisions of building regulations
- (ii) Supervision & execution of construction work as per specifications & drawings prepared by authorised registered structural designer & engineer.
  1. Certify that the architectural design and specification of the proposed building comply with these Regulations.
  2. Immediately inform the Competent Authority in writing, if in his/her opinion, the construction of the building is not being undertaken in accordance with the sanctioned design requirement in a format as per Form No.3.
  3. Inform the Competent Authority in writing, within 7 working days, if for any reason he/she is relieved of his/her responsibilities or he/she relieves himself of responsibility as the Architect on Record for the building. In case of termination of services as Architect on Record, inform the Competent Authorities about the stage of work at which services are terminated. The registered architect appointed as replacement of the preceding architect shall inform within 7 days about his/her appointment on the job, and inform the Competent Authority of any deviation that might have occurred on the site with reference to the approved drawings and the stage at which he/she is taking over the charge. After Competent Authority has inspected the site for his/her report, the newly appointed architect shall allow the work or proceed under his/her direction.



4. On behalf of the owner, submit the progress certificates, completion certificates and obtain the Building Use Permission as required under the regulations.
5. Inform the Competent authority immediately on termination of the services of the SEOR and shall not allow the work to continue till the vacancy is filled by appointment of another person and the certificate of appointment of such person is submitted in the Competent Authority within 7 days of his appointment.
6. Instruct the relevant agency that adequate provisions are made for ensuring the safety of workers and others during excavation, construction and erection.
7. Instruct the relevant agency that adequate provisions are made for providing safe and adequate temporary structures required for construction and development.

## 2. Structural Engineer on Record (SEOR)

### Qualification and Experience:

Minimum qualifications and experience requirements for structural engineers, for being considered for registration with the Competent Authority as Structural Engineer on Record shall be as follows:

Grade	Scope of works	Qualification	Experience
SEOR-1	1. Building with height above 25 mts	Category-1	10*
	2. Total proposed built-up area for a building unit is more than 10000 sq.mt.	Category-2	3*
SEOR-2	1. Building with height above 15 mts and upto 25 mts.	Category-1	5*
	2. Total proposed built-up area for a building unit is more than 2000 sq mt and upto 10000 sq.mt.	Category-2	2*
SEOR-3	1. Building with height upto 15 mts	Category-1	2*
	2. Total proposed built-up	Category-2	----



	area for a building unit upto 2000 sq.mt.		
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Note: \* Minimum years of experience of preparing structural designs, detailed drawings and specifications (after attaining the degree/diploma)

Category 1: BE/B.Tech Civil or equivalent degree recognized by the AICTE.

Category 2: ME/M.Tech Civil, or a Ph.D in Structural Engineering.

Person holding Higher Grade licence can also work for Lower grade work.

**(A) SCOPE WORK & COMPETENCE :**

The Structural Engineer on Record shall:

- 1) Scrutinise and verify the structural design and specifications of the proposed building.
- 2) Prepare a report of the structural design.
- 3) Supply two copies of structural drawings to be COWOR.
- 4) Advise the Owner/Architect/Clerk of Works for arranging for tests and their reports for soil, building material etc. for his evaluation and design consideration.
- 5) Submit the certificate of structural safety and overall structural soundness of the proposed building.
- 6) To prepare detailed structural design and to prescribe the method and technique of its execution strictly on the basis of the National Building Code or relevant Indian Standard specifications.
- 7) Detailed structural drawings and specifications for execution indicating thereon, design live loads, safe soil bearing capacity, specifications of material, assumptions made in design, special precautions to be taken by contractor to suit the design assumption etc. whatever applicable.
- 8) Immediately inform the Competent Authority in writing, if in his opinion, construction of the building is not being undertaken in accordance with the structural design and specifications stipulated by him.
- 9) In case of serious default, be black listed (de-registered) by the Competent Authority.
- 10) Inform the Competent Authority in writing, within 7 working days, if for any reason he is relieved of his responsibilities as the Structural Engineer on Record for the building.



### 3. Fire Protection Consultant on Record (FPCOR)

#### (A) QUALIFICATION AND EXPERIENCE:

Minimum qualifications and experience requirements for Fire Protection Consultant, for being considered for registration with the Competent Authority as Fire Protection Consultant on Record shall be as follows:

- 1) Must be empanelled as FPC with at least one local body.
- 2) Diploma in Engineering (Civil/Mechanical/Electrical/ Hydraulic) recognised by State Board of Technical Examinations.
- 3) Bachelor's degree in Engineering (Civil/Mechanical/ Electrical/Hydraulic).
- 4) Minimum experience of preparing fire safety drawing and specifications of buildings in cities with population more than 1 lakh.

Sr. No.	Building category	Minimum qualifications	Minimum experience
1	Height up to 25 mtrs	Diploma in Engineering	7 years
		B.E.	3 years
2	Height more than 25 mtrs	B.E.	5 years

- 5) Minimum turnover of projects in work experience shall be Rs.1,00,00,000 per annum of which at least one assignment shall be above Rs.25,00,000 or who is registered with AUDA, GUDA, VUDA, SUDA & RUDA and with their Municipal Corporations.
- 6) The following documents shall be required for registration as Fire Protection Consultant :
  - a) Bank statement of last years
  - b) Work completion certificate from clients for last three years
  - c) Minimum one No Objection Certificate from Chief Fire Protection Consultant
  - d) One set of fire safety drawings of past project.

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**(B) SCOPE WORK & COMPETENCE :**

The Fire Protection Consultant on Record shall be required for all buildings having area on each floor more than 500 smt., height more than G+3 floor structure & all chemical hazardous industries & shall :

- 1) Undertake all necessary measures, including but not limited to, adequate inspection during construction to ensure that the construction of the building is undertaken as per detailed design and specifications stipulated by the AOR and by the SEOR.
- 2) Certify that the design and specification of the proposed building comply with Fire Safety Regulations
- 3) Immediately inform the Competent Authority in writing, if in his opinion, the construction of the building is not being undertaken in accordance with the sanctioned design and specifications stipulated by the AOR and the SEOR
- 4) Bring to the notice of the SEOR and AOR or EOR any situation or circumstances which in his opinion are liable to endanger the fire protection and safety of structure.
- 5) Inform the Competent Authority in writing, within 7 working days, if for any reason he is relieved of his responsibilities or he relieves himself of responsibility as the FPCOR for the building using the format prescribed in Form No. 4. In case of termination of services as Fire Protection Consultant, inform the Competent Authorities about the stage of work at which services are terminated. The registered FPCOR appointed as replacement of the preceding FPCOR shall inform within 7 days about his appointment on the job, and inform the Competent Authority of any deviation that might have occurred on the site with reference to the approved drawings and the stage at which he is taking over the charge. After Competent Authority has inspected the site for his report, the newly appointed architect shall allow the work to proceed under his direction.
- 6) Instruct the relevant agency that adequate provisions are made for fire prevention and safety during construction and development.



**Application for registering as Architect, Structural Engineer & Fire Protection  
Consultant (FPC)**

To  
The Chief Engineer  
GIDC, Block No.4,  
2<sup>nd</sup> floor,  
Gandhinagar.

1. Name: \_\_\_\_\_
2. Local address: \_\_\_\_\_
3. Permanent address: \_\_\_\_\_
4. Telephone/Fax No.: \_\_\_\_\_
5. Qualification: \_\_\_\_\_
6. Membership of Professional Associations: \_\_\_\_\_  
(Indicate appropriate professional affiliations)
7. Experience (No. of years): \_\_\_\_\_
8. Registration No. and Name of Authority: \_\_\_\_\_
9. Name of Employer( if Employed): \_\_\_\_\_

Sir/Madam,

Kindly register me as \_\_\_\_\_ (Architect on Record/Structural Engineer on Record/FPCOR) of the Corporation. I meet with the minimum qualifications and competence requirements as specified. Relevant documents attesting to the same are attached herewith.

I hereby undertake to abide by all rules, regulations, standing orders, requisitions and instructions given by the Competent Authority and shall carry out my responsibilities as prescribed by the Corporation. I also understand that if I fail to perform my responsibilities as above, the Competent Authority reserves the right to de-register me, forfeit my Registration fees and take other appropriate action as defined in the Development Regulations and as per the provisions of the Act.

If registered with any other local body, details may be provided as under

Name of Local Body:

\_\_\_\_\_

Registration Number:

\_\_\_\_\_

Date of Registration:

\_\_\_\_\_

Valid up to:

\_\_\_\_\_

Certified Certificate of Registration:

\_\_\_\_\_

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Registration fees – Rs.5000/- (Rs. Five Thousand Only) for a period of 5 years for Architect & Structural Engineer & Rs.50000/- (Rs. Fifty Thousand Only) for a period of 5 years for fire Consultant. The registration shall be renewed every 5 years.

DD to be drawn in favour of GIDC payable at Gandhinagar.

Name of the Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





Gujarat Industrial Development Corporation

Advertise No. /2015 – 2016

**REGISTRATION**

GIDC invites application for registration of Architects, Structural Engineers and Fire Protection Consultants (FPC) having registration with any other Urban / Area Development Authority for plan approvals within GIDC Estates, where GDCR of GIDC is applicable. For application form and details kindly visit [www.gidc.gov.in](http://www.gidc.gov.in)

Senior Architect Town Planner

GIDC Gandhinagar

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ગુજરાત ઔદ્યોગિક વિકાસ નિગમ

જાહેરાત નં. /૨૦૧૫ - ૨૦૧૬

જીઆઈડીસી દ્વારા આર્કિટેક, સ્ટ્રક્ચરલ ઈજનેર અને ફાયર પ્રોટેક્શન કન્સલ્ટન્ટ (એફ.પી.સી) ની નોંધણી માટે જીઆઈડીસી વસાહતો કે જ્યાં જીઆઈડીસીનો જીડીસીઆર લાગુ પડતો હોય તેવા વિસ્તાર માટે તથા અન્ય શહેરી / વિસ્તાર વિકાસ સત્તામંડળમાં નોંધણી કરાવેલ હોય તેવા કન્સલ્ટન્ટ પાસેથી અરજી મંગાવવામાં આવે છે. વધુ વિગતો અને અરજી પત્રક વેબસાઈટ ઉપર ઉપલબ્ધ છે. [www.gidc.gov.in](http://www.gidc.gov.in)

શ્રેયાન સ્થપતિ અને નગર નિયોજક

જીઆઈડીસી. ગાંધીનગર