



राष्ट्रीय उर्दू भाषा विकास परिषद्
قومی کونسل برائے فروغ اردو زبان
National Council for Promotion of Urdu Language



Ministry of Human Resource Development
Government of India
Farogh-e-Urdu Bhawan, FC-33/9, Institutional Area, Jasola, New Delhi-110025
Ph.: 49539000

ADVERTISEMENT NOTICE -01/2018

Online applications on the prescribed format of Council are invited for the following posts:-

S. No.	Name of Post	No. of Vacancies	Pay Matrix Level	Method of Recruitment	Posts identified for PWD	Place of Posting/ Remarks
1.	Research Officer (RO)	01 (OBC)	Level -8, (Rs. 47600-151100)	Direct	B, L.V, H.H., BL, OA, OL	South Region Branch, Hyderabad, (Telangana). However, selected candidate will be liable to be transferred anywhere in India.
2.	Multi Tasking Staff (MTS)	02 (UR)	Level-1 (Rs. 18000-56900)	Direct	B, L.V, H.H., BL, OA, OL	Selected candidates are liable to be transferred at any part of India.

Educational Qualification and Experience:

1. Research Officer

Essential

1. Atleast Second Class Master's Degree of a recognized University or equivalent in Science/ Art/ Edu./ Commerce (according to the requirements of the post).
2. Must have taken Urdu as optional subject at Degree level in the case of M.A. & at High School/Higher Secondary level in the case of M.Sc.
3. 5 years experience in teaching/research or translation/editing/ terminological work in Urdu and General Administration.

Age: Not exceeding 40 years

2. Multi Tasking Staff

Essential

1. Matriculation or equivalent.

Desirable

Preference will be given to persons having Urdu subject at Matriculation level or one year Diploma/ Certificate in Urdu from any Govt. Institution.

Age: Not exceeding 25 years

GENERAL INFORMATION/CONDITION:

How to Apply:

1. Interested candidates fulfilling the prescribed qualifications/ experience for the post of Sl. No. 1 & 2 may get details and apply ONLINE on the website of NCPUL i.e. www.urducouncil.nic.in and take a print out of the system generated application form duly signed and send it with self attested copies of relevant certificates alongwith prescribed fee in the shape of DD of Rs. 500/- for general applicants and Rs. 250/- for SC/ST applicants

in favour of Director, NCPUL within 30 days from the date of publication of this advertisement at the above mentioned address. Person with disabilities and Women candidates are exempted for payment of fee.

2. Candidates who are already employed should apply through proper channel or submit NOC at the time of written test. Incomplete applications/ not in prescribed format/received after the due date shall be summarily rejected.
3. National Council for promotion of Urdu Language is an autonomous body under the Ministry of Human Resource Development, Govt. of India.
4. Selected candidate will be governed by the "New Pension Scheme" and other rules as contained in NCPUL's Service Rules or as amended time to time.
5. Age relaxation will be available to eligible categories/departmental persons as per Govt. of India orders in force.
6. Age will be reckoned from the closing date of application.
7. Shortlisted/eligible candidates will have to appear in the written objective/descriptive test. There would be no interview for post Sl. No. 2 but to pass basic Urdu Language test.
8. The indicative lists of duties attached to post Sl. No. 2 are available on NCPUL's website.
9. Mere submission of application and fulfilling the eligibility conditions will not confer any right on the candidates to be called for test/ interview or for appointment.

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DIRECTOR, NCPUL