

APPLICATION FORM

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Position Applied for : _____

1. PERSONAL DETAILS

Name of the Candidate :	
Father's / Husband Name:	
Present Address :	
Permanent Address :	
Mobile / Phone No.	
Telephone - Residence	
Telephone - Office	
Email Id.	
Date of Birth : (DD/MM/YY)	
Category : (ST / SC / SEBC General)	
Gender : (Male/ Female)	

2. EDUCATIONAL QUALIFICATIONS (Recent First; 10th Standard Onwards enclose self attested copy)

Qualification	University / Institution	Subjects	Year of Completion	Division / Grade & % of Mark (if CGPA convert into %)

3. OTHER QUALIFICATIONS / TRAININGS (Including Relevant Short Training Courses)

Course Name	Duration	Institution	Course Details

M. S. S. S.

4. EMPLOYMENT / WORK EXPERIENCE DETAILS (enclose self attested copy)

Name & Address of Employer	Designation	Duration		Brief description of Responsibilities	Name & Designation of Supervising officer
		From	To		

5. COMPUTER LITERACY :

6. LANGUAGE PROFICIENCY (Please Tick the Appropriate Column)

Language	Ability to Converse			Ability to Read			Ability to Write		
	Poor	Fair	Good	Poor	Fair	Good	Poor	Fair	Good
English									
Hindi									
Odia									
Other(specify)									

7. ANY OTHER INFORMATION (May be Provided by Applicant to Strengthen Candidature within 500 words)

8. REFERENCE (Two Persons to whom you have Professionally Reported)

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9. DECLARATION

I do hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/ appointment may be cancelled/ terminated without any notice.

Date :
Place :

(Signature of the Applicant)

M. S. S. S.