

RAMPUR RAZA LIBRARY

(Ministry of Culture, Government of India)

Applications are invited for the vacant posts in Rampur Raza Library. Details are given below:

The Last date for the receiving of the applications will be 17th November, 2015

S. No.	Name of the post	Nos of post	Pay Band Pay scale & Grade Pay	Age	Category / Group	Qualifications
01	02	03	04	05	06	07
01	Assistant Library and Information Officer (Deputation/ Direct recruitment)	02	PB-2 9300-34800 GP 4600	35 years	General Group 'B'	Essential (i) At least IInd class Master's Degree in Arabic/Persian/Medieval Indian History from a recognized University or equivalent (ii) Degree in Library Science. (iii) at least 5 years experience of professional work in a library of standing.
02	Library and Information Assistant (Direct recruitment)	02	PB-2 9300-34800 GP 4200	30 years	General Group 'B'	Essential (i) Degree in Arabic/ Persian/Medieval Indian History from a recognized University or equivalent (ii) Degree in Library Science. (iii) 2 years experience of cataloguing, indexing and related work in a Library of standing.
03.	Technical Restorer (Direct recruitment)	01	PB-1 5200-20200 GP 2800	30 years	General Group 'C'	Essential:- i) B.Sc. Degree with chemistry & physics from a recognized University or equivalent. ii) At least five year's experience of working in conservation of manuscripts, records in Govt. recognized institution. Desirable Certificate in repair and conservation of records from Govt. recognized institution.
04	Lower Division Clerk (Direct recruitment)	02	PB-1 5200-20200 GP 1900	25 years	General Group 'C'	Essential:- (i) Bachelor Degree from a recognized university or equivalent (ii) Minimum speed of 30 words per minute in English, 25 words per minute in Hindi/Urdu typing to be judged by a typing test. (iii) At least three month certificate course in Computer operating.

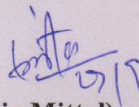
THE AGE LIMIT IS RELAXABLE UPTO FIVE YEARS IN CASE OF THE SCHEDULE CASTES AND SCHEDULED TRIBES CANDIDATES AND SUCH OTHER CATEGORIES AS ARE SPECIFIED BY GOVERNMENT OF INDIA FROM TIME TO TIME.

GENERAL INSTRUCTIONS

- (1) All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that he/she possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.

NOTE :- The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview.

- (2) Candidates attempting to give false information/suppress facts will be disqualified and are liable for debarment and/or legal action.
- (3) The candidates may utilize the application format as given in this advertisement as Appendix- "A" by neatly typing the same on double space, on white sheet. (Accepted only typed)
- (4) The candidates send the applications only by **Registered Post** to the office of the Director, Rampur Raza Library, Rampur (U.P.) 244901
- (5) The candidates employed are required to submit applications through proper channel otherwise their applications will be rejected.
- (6) The Rampur Raza Library reserves the right to call only short listed candidates for interview.
- (7) Candidates must send documents attested photo copies with applications.
- (8) Age may be calculated on 31st October, 2015.
- (9) Rampur Raza Library reserves all the right.


(Sanjiv Mittal)
Director

ANNEXURE-A

FORMAT OF APPLICATION
(only typed application to be accepted)

1. Name of the Candidate: -----
(In Block letters Hindi and English) -----
2. Father's Name : -----
3. Nationality : -----
4. Religion : -----
5. Date of Birth : -----

Day	Month	Year
6. Marital Status : -----
7. Present address : -----

8. Permanent address : -----

9. If belonging to SC/ST and OBC community : -----
10. Educational Qualifications:

Affix	one
recent	size
passport	photo
	with
	attested

S.No	Name of examination Passed	Year	Name of Board/ University/ Institut	Marks Obtained	Division
1	2	3	4	5	6

10. Experience : -----

11. Any other remarks : -----

DECLARATIONS

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particulars or information given herein being found false or incorrect, my candidature is liable to be rejected and in the event of my misstatement/discrepancy in the particulars being deleted after my appointment, my service is liable to be terminated without notice to me.

Signature of candidate

Date:

Place: