



Gujarat State Forest Development Corporation Ltd.

(A Govt. of Gujarat Undertaking)

H.O. "VANGANGA", 78 ALKAPURI, VADODARA-390007

Website: www.gsfdcltd.co.in Email: gsfdcltd@gmail.com

Required:

FINANCIAL CONTROLLER

A Financial Controller is required for GSFDC Ltd. a wholly owned Govt. Company incorporated under the Companies Act 1956, having its Registered Office at Vadodara.

QUALIFICATION AND EXPERIENCE:

- The candidate should be a qualified Chartered Accountant or Cost Accountant or MBA (Finance) with 60% with required experience.
- Minimum 3 years of post qualification experience in a responsible position with sufficient exposure in preparation of Balance sheet and handling of taxation matters in Public Sector enterprise / Public Ltd., / Private Ltd. Companies and Semi-Government Departments, required.
- Should have complete knowledge and experience of Finance & Company Accounts applicable to manufacturing / trading units with sound exposure to statutory compliances, CAG guidelines dealing with Ministry as well as Government Agencies etc.
- Should have thorough knowledge of Accounting / Auditing Standards issued by ICAI, Schedule II and III under the Companies Act, 2013, Tax Laws (Direct & Indirect), XBRL, preparation of Final Accounts, management of multi unit accounts and Audit (Internal / Statutory / Stock/ Government etc.) will be preferred.
- Experience in working on or implementation of ERP system, is essential.
- Candidate should have knowledge of Gujarati or Hindi. The candidate should have a pass certificate of CCC+ examination conducted by the institutions notified by the Govt. of Gujarat.
- Candidate should have knowledge of Computer in the areas covered by CCC+ syllabus as prescribed by the Govt. of Gujarat.
- The selected candidate shall be on probation for a period of two years which may be extended for administrative reasons for maximum period of one more year but not more than six months at a time. On expiry of the probation period / extended probation period as the case may be, the service of the incumbent will be confirmed, if his performance during the period is found satisfactory.

AGE MAXIMUM	:	Not more than 35 years of age (In case of SC/ST/SEBC and other reserved backward class candidates upper age limit shall be relaxed up to 40 years)
REMUNERATION	:	Pay in the Pay Scale RS. 15600-39100, Grade Pay Rs. 6600/- Plus Dearness Allowance and other allowances as applicable.
LOCATION	:	Vadodara (Gujarat)

Interested candidate may visit our website for detailed advertisement and may download a format to be filled up by the candidates to send it physically along with required enclosures, to our H.O. address on or before 21st December, 2015 till 6:10 p.m.

Instructions:

1.	Candidates are required to apply strictly in the format as provided by the Corporation.
2.	Applications should reach to the Corporation Head Office physically within the time period as prescribed.
3.	In case, large number of applications from the eligible candidates are received the management may shortlist the candidates based on their relevant experience and qualification criteria and may call for the possible interview.
4.	Applications received through other modes than as prescribed, shall not be taken into consideration.
5.	Application should be addressed to the Managing Director, GSFDC Ltd. And the envelope should be super scribed as “ Application for the post of Financial Controller ”.

APPLICATION FOR THE POST OF FINANCIAL CONTROLLER

Paste Passport size Colour Photograph
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1.		Name in full :					
	a.	Sex: (Male / Female)					
	b.	Marital Status: (Married /Single)					
	c.	Mother Tongue:					
2.		Address : (Correspondence) :					
		Address (Permanent) :					
3		Place of Birth:					
3A.		Date of Birth: (Attach School Leaving Certificate / Birth Certificate):	Age : (As on 21.12.2015):				
4.		Whether SC/ST/Gen/SEBC/Other Reserved Backward Class (Enclose certificate)					
5.		Email Address :					
6.		Phone / Mobile No.					
7.		<u>Qualification</u> (Attach copy of Certificates)					
		<u>Degree</u>	<u>Year of Passing</u>				
			<u>Percentage / Grade obtained</u>				
	a.	Graduation					
	b.	C.A.					
	c..	C.W.A.					
	d.	M.B.A (Finance)					
8.		<u>Post qualification experience details (Attach Certificates)</u>					
		Name of the Company/Office	Whether PSE / Public Ltd / Pvt Ltd / Semi-Govt. Deptt.	Period served		No. of years served	Other details of experience
				From	To		

9.	Details of Experience of ERP System :			
10.	Whether CCC+ Exam passed Yes/No (Attach Certificate, if yes)			
11.	Languages Known (Tick) :			
		Read	Write	Speak
	GUJARATI			
	HINDI			
	ENGLISH			

I declare that the information given above is true to the best of my knowledge.

Date:

Place :

(Signature)

NOTE: Additional sheets may be enclosed, if required.