

Annexure-'A'

Required Qualification and Experience

S. N o.	Post	no of Vacancies	Pay Scale	Monthly Contractual Pay (Rs.)	Age Limit up to	Method of Recruitment	Required Educational Qualification (Essentials)	Required Work Experience (Essentials)
1	Manager Procurement	01 UR	15600-39100+6600 G.P.	61,110/-	45 Years	Deputation /Direct recruitment on contract	<p>For Deputation B.Pharma/PG in Pharma/ Engineering graduate or MBA in Pharma Mgmt./MBA in materials management with at least 50% marks.</p> <p>For Direct Recruitment- B.Pharma/PG in Pharma/Engineering Graduate or MBA in Pharma Mgmt./MBA or PGDM in materials.</p>	<p>For Deputation At least 2 years of experience in inspection, testing and quality assurance of drugs vaccines and other healthcare goods for the purpose of procurement thereof and</p> <p>At least 4 years service in any state Government/PSU/M.P. Government Undertaking/Central Government and working on analogous post or at equivalent scale of pay.</p> <p>For Direct Recruitment Candidate should have more than 6 years experience in health sector field out of which 3 years experience in procurement of medicines/kits/drugs/ equipment, Tendering, Bill processing and Vendor management and who is well versed in Contract Law and Contract Management.</p>
2	Manager (Supply Management)	01 UR	15600-39100+6600 G.P.	61,110/-	45 Years	Deputation /Direct recruitment on contract	<p>For Deputation</p> <ul style="list-style-type: none"> B Pharma/M Pharma/ MBA Material Management /engineering degree preferably with purchasing/logistic management certification and <p>For Direct Recruitment B Pharma/M Pharma /MBA in Material Management/ engineering degree preferably with certification in purchasing /logistic management.</p>	<p>For Deputation</p> <ul style="list-style-type: none"> At least 2 year's experience of working in Health Sector handling logistics and supply chain management with MIS system and At least 4 years service in any state Government/PSU/M.P. government and working on analogous post or at equivalent scale of pay as indicated above.

								For Direct Recruitment <ul style="list-style-type: none"> Minimum 6 years of experience out of which at least 3 years of experience in public procurement and supply chain management, preferably in health sector goods. Working knowledge and experience of MIS operations and other MS Office applications.
3	Manager Logistic	01 UR	-----	50,000/-	45 Years	Direct recruitment on contract	Engineering Graduate / B.Pharm from any recognized University having secured at least 60% marks in aggregate with PG Diploma/MBA in Inventory Management/ Logistics Management/Certificate Course in Logistics/ Procurement	With minimum 5 years of post- qualification experience in health sector goods logistics management. Work experience on Logistic. MIS is essential.
4	Deputy Manager (Pharmaceutical)	01 ST	15600-39100+5400 GP	46,300	40 Years	Deputation /Direct recruitment on contract	For Deputation- <ul style="list-style-type: none"> D.Pharm/B.Pharm degree from a reputed university/ institute recognized by the Pharmacy Council of India. An approved/registered pharmacist under the Pharmacy Act, 1948. For Direct Recruitment <ul style="list-style-type: none"> B.Pharm OR D.Pharm OR M. Pharm OR Post Graduation in pharmaceutical management with pharmaceutical background . <p>An approved/registered pharmacist under the Pharmacy Act 1948.</p>	For Deputation <ul style="list-style-type: none"> 04 years experiences in Pharmaceutical procurement/warehouse functions (preferably as store/warehouse in-charge) Experience in Good Storage & Distribution Practices in accordance with GMP Regulations. For Direct Recruitment <ul style="list-style-type: none"> B.Pharm with minimum of 6 years of experience OR D.Pharm with minimum of 8 years of experience OR M. Pharm with minimum of 4 years of experience OR Post Graduation in pharmaceutical management with pharmaceutical background with min 4 years of experience.

								<ul style="list-style-type: none"> An approved/registered pharmacist under the Pharmacy Act 1948. Min. 4 years' experience in procurement of drugs and other pharmaceutical/ medical product in public sector.
5	Company Secretary	01 UR	-----	35,000/- *(Minimum)	45 Years	Direct recruitment on contract	Should be qualified company secretary holding membership of the institute of company secretaries of India	minimum 02 years' experience in relevant field and well versed with secretaries practices, company legal matters etc
6	Assistant Accounts Officer	01 UR	9300-34800+3600 G.P.	46,170/-	45 Yrs	Deputation /Direct recruitment on contract	For Deputation <ul style="list-style-type: none"> An officer with B.Com/M.Com./MBA Finance For Direct Recruitment <ul style="list-style-type: none"> CA Inter/M.Com/B.Com with over 50% marks 	For Deputation <ul style="list-style-type: none"> At least 3 Years' experience of working in Public Sector companies/corporation/statutory bodies and At least 2 years' service in M.P. Government/PSU/M.P. Government Undertaking/ Central Government and holding analogous post or working in equivalent scale of pay For Direct Recruitment <ul style="list-style-type: none"> having 5 years' experience in accounting using software and tax compliance. Experience in Government Company, reputed public limited or private limited companies would be given preference. Hands on knowledge of computer are essential.
7	Accountant	01 UR	5200-20200+2400 G.P.	22,680/-	40 Years	Deputation /Direct recruitment on contract	For Deputation <ul style="list-style-type: none"> An officer with B.Com/M.Com. For Direct Recruitment <ul style="list-style-type: none"> B.Com/ M.Com with over 50% marks. 	For Deputation <ul style="list-style-type: none"> At least 3 Years' experience of working in Public Sector companies/corporation/statutory bodies and At least 2 years' service in M.P. Government/PSU/M.P. Government Undertaking/ Central Government and holding analogous post or working in equivalent scale of pay

								<p>For Direct Recruitment</p> <ul style="list-style-type: none"> • having 4 years’ experience in accounting using software and tax compliance. • Experience in government company, reputed public limited or private limited companies would be given preference. • Hands on knowledge of accounting software.
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* May be increased according to knowledge

UR- Unreserved

ST- Schedule Tribe

Chief General Manager (Technical)

Chief General Manager (Coordination)

Chief General Manager (F&A)