

NATIONAL FILM DEVELOPMENT CORPORATION LIMITED
(A Government of India Enterprise)
6th Floor, Discovery of India Building, Nehru Centre, Dr. Annie Besant Road,
Worli, Mumbai-400 018.

Invites applications for the following post in Head Office, Mumbai on regular basis.

Name of the Post	Manager (Legal)
Educational Qualification	Post Graduate Degree in law from a recognized University or Equivalent.
Essential Experience	7 years experiences in dealing with legal affairs like investigation of titles, recovery of loans, IPR etc. in similar organization.
Desirable	Experience in terms lending Institutions/Banks and working with Solicitors preferably in Intellectual Property Rights (IPR), drafting/vetting of Legal documents etc. Minimum 10 years in a senior managerial position of a reputed Private or Public Sector Undertaking/Govt.
Age:	35 to 45 years (As on 31.03.2016)
Pay Scale	Pay scale – (IDA) Rs.29,100 -3%- 54,500/-, DA,EPF, Perquisites and allowances as per rules. Minimum monthly remuneration Rs. 85,000/- (Approx.)
No. of Posts and Category	01 (UR)

- The application is to be made in the prescribed application form which is attached along with this advertisement along with photograph and self-attested copies of the documents viz. (a) Matriculation/secondary Certificate as proof of date of birth (b) Complete set of mark sheets/degree certificates in support of qualification (c) Proof of complete experience along with pay scales for each position held (d) Caste certificate in format prescribed by the Government of India (if applicable) (e) Disability certificate issued by Competent Authority (if applicable) and (f) Pay-in-slip (if applicable).
- Relaxation and Concessions for candidates belonging to reserved categories would be made as per Government of India's guidelines/directives.
- Candidates working in Government, Semi-Government Organization/Public Sector Undertakings and Autonomous Bodies should apply through proper channel or furnish "NO OBJECTION CERTIFICATE" at the time of interview. However, in the event of difficulty in getting NOC from their parent department, they may submit an undertaking at the time of interview that they will submit NOC at the time of joining the organization and in the event they are not able to get NOC they will not claim any service transfer benefits/protection of pay in case of their selection. However, they have to produce the proper relieving order from their organization, in the event of their selection, at the time of reporting for joining.
- Though the initial place of posting is at Mumbai, selected candidates will be required to serve in any part of India as per the discretion/requirement of NFDC.
- Candidates are advised to keep their e-mail ID active at least for one year. No change in e-mail ID will be allowed once entered. All future correspondence shall be sent via e-mail only.
- Any corrigendum/amendment in respect of the above advertisement shall be made available only on our official website www.nfdcindia.com hence prospective applicants are advised to visit NFDC website regularly for above purpose.
- Any canvassing, directly or indirectly, by the applicant will disqualify his/her candidature.
- Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or applications in response thereto shall be subject to jurisdictions of Courts at Mumbai.
- The management reserves the right in relaxing age/qualification of deserving candidate for the above post.
- Management reserves the right to not to fill-up the post or cancel the recruitment in the interest of the Company.

Interested candidates may send their application in requisite proforma within 21 days from the date of advertisement, super scribing the envelope, the post applied for, to -
The Deputy General Manager (Personnel), National Film Development Corporation Limited, (A Government of India Enterprise), 6th Floor, Discovery of India Building, Nehru Centre, Dr. Annie Besant Road, Worli, Mumbai-400 018.

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APPLICATION FORM

1. Post applied for :
(In block letters)

2. Name of applicant : Mr./Mrs./Miss.....
(In block letters)

3. Father's/ Husband's Name :

4. Marital Status :

5. Address for Communication:
in block letters with pin code

Permanent Address:
in block letters with pin code

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6. (a) Telephone No. :
(with STD Code)
(b) Mobile No. :

(c) E-mail Address :

7. Date of Birth :
(and age as on 31.03.2016)

8. Nationality :

9. Category (SC/ST/OBC/PH/UR):

(Please attach attested photocopy of certificate of the Competent Authority in prescribed proforma)

10. Educational Qualification starting with Secondary Education:
(Please attach attested photocopies of certificates/mark sheets)

Examination/ Degree	University/ Board	Year of Passing	% of marks/ Division	Subject taken

Please affix
a
recent
passport
size
photograph

11. Experience (please start with the latest) :

Name of employer	Post held	Period		Pay Scale/Pay Band & Grade Pay with Basic Pay	Nature of work (Please attach separate sheet if required)
		From	To		

12. Training Programme attended:

13. Have you ever been discharged / dismissed:
 Reprimanded / suspended from any position?
 If yes, state reason:

14. Have you ever been convicted under the Law,:
 If yes, details:

15. Reference with address : 1.
 And Contact No. 2.

DECLARATION

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I further understand that at any time I am found to have concealed/distorted any material information, my candidature /appointment shall be summarily terminated without any notice.

Place:

Signature of the Candidate

Date:

Name.....

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**Through Proper Channel
 (To be filled by Department Concerned)**

It is certified that the particulars furnished above by the candidate have been scrutinized and found to be correct as per official records.

(Signature & Designation of Competent Authority)
 Tel. No.

Seal