

**GOVT OF INDIA  
MIN OF DEFENCE  
COMPOSITE FOOD LABORATORY ASC DELHI**

**EMPLOYMENT NOTICE**

Application are invited from eligible Indian national candidates who fulfill the under mentioned requisite qualifications for the following post.

1. **NAME OF THE POST : MESSENGER (MULTI TASKING STAFF)**

Ser No	Name of the Post	No of post	Reservation
(a)	Messenger	01	Un-Reserved

(a) Nature of Posts : Central Civil Service, Group , Non Gazetted. Temporary but likely to become permanent.

(b) No. of Post : 01 (For One UR category only).

(c) Scale of Pay : Pay band – 1 (Rs. 5200-20200) + Grade Pay Rs 1800/- + allowance as admissible for central Govt. Employees.

(d) Education Qualification : Pass minimum Matriculation or equivalent. (in case of receipt of large no of applications further screening may be done to limit no of candidates to those with higher percentage of marks in matriculation or equivalent w/o giving any weightage to higher qualifications)

(e) Place of Work : Delhi

(f) Place of written test : Delhi.

(g) Place of Interview of screened in candidates in written test : Delhi.

No traveling allowance is admissible to candidates for attending.

(h) Probable date by which the vacancy will be filled : **31 Dec 2015.**

(j) Period of probation : 02 years .

(k) **Age limit** : Between 18 Years & 25 Years (age as on 21 days from the date of publication of this advertisement in the employment news and as on 28 days from publication of this advertisement in the employment news for the candidates in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division of J&K, Lahual and Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep. First date of this employment news advertisement will be taken into account for calculating **21/28 days**, if closing date falls on a holiday then next working day will be taken as closing day.

2. **Selection procedure** : Applicants found eligible will be subjected to written test, practical/physical test and in the ratio of 40:40:20 respectively.

3. Candidates fulfilling above condition may submit their application as per the format and attach the following documents alongwith the application:-

(a) Affixing two passport size photograph duly attested by a Gazetted Officer – one on right hand corner of the application and another on the Admit Card.

(b) Attested copies of following documents:-

(i) Education Qualification Certificate.

(ii) Birth Certificate.

(iii) Discharge Certificate for Ex- Serviceman where applicable.

4. Recruitment will be as per Government instruction published as applicable from time to time.

5. Candidates will enclose a self addressed envelope, affixing postal stamp of Rs. 22/- required for Registered cover for return of Admit card so as to reach Commanding Officer, CFL ASC Delhi, Pin- 110054, C/o 56 APO by 1600 hrs within 21 days (28 days for application from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division of J&K, Lahual and Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) from the date of publication of this advertisement in the Employment, News. The covering letter/envelope should be marked with "**APPLICATION FOR THE POST OF MESSENGER**". Applications will not be fwd to Employment News.

6. The individual should be in possession of Admit Card sent by this Lab and, all original documents for verification at all times. Individual who are not in possession of Admit Card will not be entertained.

7. In case of the applicants for written examination is more than 100, then screening will be done to restrict the no of applicants as per the discretion of appointing authority by considering percentage of marks obtain in matriculation. (The number of candidates to be called for interview will be restricted to ten times of the number of vacancies). A bench mark percentage will be fixed for the same depending on the number of applicants.

Note:-

(a) Please note that incomplete applications without affixing photograph or without enclosing attested copies of education certificate/showing date of birth and caste certificate (as applicable) or if applicant is found over age on last date of receipt of application as indicated above will be rejected and candidate will not be entertained for test.

- 2 -

- (b) Candidate must ensure that no column is left blank or wrongly filled. Applications found incorrectly filled are liable to be rejected and onus of such rejection would be on the candidate only. Para 1 to 15 of the application should be typed on full scape paper (A4 size). Para 16 to 22 (Admit card) will be typed on a separate paper. Application and Admit card should be forwarded to, Composite Food Laboratory ASC,P-II (Ground Floor), Havlock Lines, Lucknow Road, Timarpur, Delhi-110054.
- (c) No application will be accepted in person by hand or through any representative. The application must be posted to the addressee under **REGISTERED/SPEED POST**. The Lab will not be responsible for any of kind postal delay.
- (d) Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for written test/interview.
- (e) All India liability- candidates can be transferred to any where in India.
- (f) CFL ASC Delhi reserves the right to withdraw the vacancies and terminate the appointment during the period of probation without assigning any reasons.
- (g) Applications with cuttings and/or over writing will be rejected.

WARNING:-

All the candidates are warned to be careful from the self styled agents and also requested to report to Commanding Officer CFL ASC Delhi against any malpractice seen/observed by them.

*[Handwritten Signature]*  
 Commanding Officer  
 CFL ASC, Delhi

File No: FLD/1077/Messenger/ST-12 (Civ)  
 Date: Oct 28 15

APPLICATION FOR THE POST OF MESSENGER  
IN CFL ASC DELHI-54

1. Post Applied for
2. Full Name (In block letters)
3. Fathers Name
4. Date of birth (Attach photo copy of certificate duly attested)
5. Age as on (21 days from the date of publication of this advertisement in the employment). YYYY-MM-DD format
6. Address for correspondence
7. Permanent Address:-
8. Education Qualification (Attach photo copy of certificate duly attested)
9. Domicile (attach copy duly attested)
10. Percentage of marks obtained in matriculation (applicable to candidates who passed under GPA system).
11. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found false at any stage then my application is liable to be rejected without any notice.

Paste photograph  
 duly attested by a  
 gazetted Officer

Dated \_\_\_\_\_ (Signature of candidate)

FOR OFFICIAL RECORD ONLY

12. Received on \_\_\_\_\_
13. Accepted/Rejected \_\_\_\_\_
14. Reason for rejection: Underage/Overage/incomplete documents/ Any other reason to be specified \_\_\_\_\_
15. Index No \_\_\_\_\_

Index No \_\_\_\_\_

ADMIT CARD

(To be filled by candidate and submitted alongwith application on a separate page)

Paste photograph

16. Post Applied for (To be filled by applicant) at the time of submitting application) \_\_\_\_\_
17. Full Name (In block letters) (To be filled by applicant at the time of submitting application) \_\_\_\_\_
18. Father's Name (To be filled by applicant at the time of submitting application) \_\_\_\_\_
19. Date of birth. \_\_\_\_\_
20. Age as on (21 days from the date of publication of this advertisement in the employment). YYYY-MM-DD.
21. Venue of written test all candidates should report to reception at Composite Food Laboratory ASC, P-II (Ground Floor), Havlock Lines, Lucknow Road, Timarpur, Delhi-110054.
22. Date and time of Written test : 0900 hrs onwards on \_\_\_\_\_ (For official use only).

(Sig of candidate and date)  
 At the time of submitting application.

*[Handwritten Signature]* 10602/11/0071/1516