

**Revised Academic Performance Indicators (APIs) in Recruitments and CAS Promotions vide Appendix-III Table-I of UGC Regulations, 2013 vide F.No. F.1-2/2009 (EC/PS) V(i) Vol-II dated 13<sup>th</sup> June, 2013. Use additional sheets wherever necessary**

**Minimum API Score Required**

Direct Recruitment of Assistant Professor/equivalent Cadres	Minimum Essential Qualifications
Direct Recruitment of Associate Professor/equivalent Cadres	Minimum Essential Qualifications and Consolidated APIs score as per UGC 2 <sup>nd</sup> amendment Regulations, 2013
Direct Recruitment of Professor/equivalent Cadres	Minimum Essential Qualifications and Consolidated APIs score as per UGC 2 <sup>nd</sup> amendment Regulations, 2013

Name of the applicant : ..... Subject : .....

**Category- I :TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

(NOTE : Applicants must submit documentary evidence in support of each of the claim)

Category	Nature of activity	Notes	Unit of assessment	API Score claimed by the applicant	API Score verified by screening committee (for official use)
<b>Category I</b>	<b>TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES</b>				
1A (i)	Classroom teaching (including lectures, seminar)	As per allocation	Hours per academic year		
1A (ii)	Classroom teaching (including lectures, seminar) in excess of UGC norms	As per allocation	Hours per academic year		
1A (iii)	Classroom teaching (including lectures, seminar) preparation time	Same as actual teaching hours as per attendance register	Hours per academic year		
1B	Tutorials and Practicals	Actuals as per attendance register	Hours per academic year		
1C	Outside classroom interaction with students	Max 0.5 of hours in 1A	Hours per academic year		
	<b>Sub-total 1</b>	<b>Score = hours/10 (max score 100)</b>			

Category	Nature of activity	Notes	Unit of assessment	API Score claimed by the applicant	API Score verified by screening committee (for official use)
2	Research Supervision (including Masters thesis)	Max 1 hour per student per working week	Hours per academic year		
	<b>Sub-total 2</b>	<b>Score = hours/10 (Max score = 30)</b>			
3A	Question paper setting, Moderation and related work	Actual hours	Hours per academic year		
3B	Invigilation/supervision and related examination duties	Actual hours	Hours per academic year		
3C	Evaluation/assessment of answer scripts and assignments related to internal assessment, external and re-evaluation	Max 20 minutes per full script	Hours per academic year		
	<b>Sub-total 3</b>	<b>Score = hours/10 (Max score =20)</b>			
4A	Teaching innovation including preparation of innovative course, use of innovative methodologies for teaching including bilingual/multi-lingual teaching	Evidence to be provided. Scores to be finalized by the screening committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1		
4B	Preparation of new teaching-learning material including translation bridge material, study pack or similar additional resource for students	Evidence to be provided. Scores to be finalized by the screening committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1		
4C	Use of anonymous students' feedback on the quality of classroom teaching and students' interaction	Performa and summary feedback to be attached	2 points per course (max 10 points)		

Minimum score required for promotion: 150 out of a total of 250 from category I and II, at least 100 (from Maximum of 180) from category I and 20 (from maximum of 70) from category II.

**Category- II : CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

(NOTE : Applicants must submit documentary evidence in support of each of the claim)

Category	Nature of activity	Notes	Unit of assessment	API Score claimed by the applicant	API Score verified by screening committee (for official use)
<b>Category II</b>	<b>CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES</b>				
5A	Discipline related Co-curricular activities (e.g. field work, study visit, student seminar, events, career counseling etc)	Evidence to be provided. Scores to be finalized by the screening committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1		
5B	Other Co-curricular activities (Cultural, Sports, NSS, NCC etc.)	Evidence to be provided. Scores to be finalized by the screening committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1		
5C	Extension and dissemination activities (public lectures, talks, seminars, popular writings not covered under III)	Evidence to be provided. Scores to be finalized by the screening committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1		
	<b>Sub-total 5</b>				
6A	Administrative responsibility (including Dean, Principal, Chairperson, Convenor, Teacher-in-charge or similar duties that require regular office hours for its discharge)	Actual hours spent	Hours per academic year		
6B	Participation in Board of Studies, Academic and Administrative Committees	Actual hours spent	Hours per academic year		
	<b>Sub-total 6</b>	<b>Score = hours/10 (Max score = 30)</b>			
7	Overall contribution to the collective/corporate life of the institution (including 5,6 and any other contribution)	Evidence to be provided. Scores to be finalized by the screening committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1		
	<b>GRAND TOTAL (1 TO 7)</b>	<b>(OUT OF 250)</b>			

Minimum score required for promotion: 150 out of a total of 250 from category I and II, at least 100 (from Maximum of 180) from category I and 20 (from maximum of 70) from category II.

**Category- III :RESEARCH AND ACADEMIC CONTRIBUTION**

(NOTE : Applicants must submit documentary evidence in support of each of the claim)

S.No.	APIs	Faculties of Languages Arts/Humanities/Social Sciences/Library/Physical education/ Management	Max. Points for University and college teacher position	API Score claimed by the applicant	API Score verified by screening committee (for official use)
III A	Research Papers published in:	Refereed Journals*	15/ publication		
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers	10/Publication		
		Conference proceedings as full papers, etc. (Abstracts not to be included)	10/Publication		
III A (i)	Members of Journal Editorial Boards/ Text-Book Committees	Refereed journal/periodical with ISBN/ISSN number	Chief editor=30 Associate/Assistant editor=20 Member, Editorial Board =15 (Scores per journal)		
		Refereed journal/periodical without ISBN/ISSN numbers	Chief editor=25 Associate/Assistant Editor=15 Member, Editorial Board=10 (scores per journal)		
		Non-refereed journal/periodical with ISBN/ISSN number	Chief editor=20 Associate/Assistant Editor=10 Member, Editorial Board=5 (scores per journal)		
		Member of Text-Book Committee at Central/State levels	10 per committee		
III A (ii)	Review	Refereed journal/periodical ISBN/ISSN number	10 per article reviewed		
		Refereed journal/periodical without ISBN/ISSN number	5 per article reviewed		
		Non-refereed journal/periodical with ISBN/ISSN number	3 per article reviewed		

S.No.	APIs	Faculties of Languages Arts/Humanities/Social Sciences/Library/Physical education/ Management	Max. Points for University and college teacher position	API Score claimed by the applicant	API Score verified by screening committee (for official use)
III (B)	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	50/sole author; 10 / chapter in an edited book		
		Subject Books by/ national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	25/sole author, and 5/chapters in edited books		
		Subject Books by Other local publishers with ISBN/ISSN numbers.	15/sole author, and 3/ chapter in edited books		
		Chapters contributed to edited knowledge based volumes published by International Publishers	10/Chapter		
		Chapter in knowledge based volumes in Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	5/Chapter		
III (C)	<b>RESEARCH PROJECTS</b>				
III (C) (i)	Sponsored Projects carried out/ongoing	Major Projects amount mobilized with grants above 5.0 lakhs	20/each Project		
		Major Projects Amount mobilized with minimum of Rs.3.00 lakhs up to Rs.5.00 lakhs	15/each Project		
		Minor Projects (Amount mobilized with grants above Rs.25,000 up to Rs.3 lakh)	10/each Project		
III (C) (ii)	Consultancy Projects carried out/ongoing	Amount mobilized with minimum of Rs.2.0 lakhs	10 per every Rs.10.0 lakhs and Rs.2.0 lakhs respectively		
III (C) (iii)	Completed projects: Quality Evaluation	Completed project report (Accepted by funding Agency)	20/each major project and 10/each minor project		

S.No.	APIs	Faculties of Languages Arts/Humanities/Social Sciences/Library/Physical education/ Management	Max. Points for University and college teacher position	API Score claimed by the applicant	API Score verified by screening committee (for official use)
III (C) (iv)	Projects Outcome/ Outputs	Major Policy document of Govt. Bodies at Central and State level	30/each national level output or patent/50/each for International level,		
IIIC (v)	Postdoctoral fellowship/associateship (UGC,ICSSR,ICPR, IIAS, etc.)	Directly awarded RA/SRA/PDF/SRF/by national level selection committee	20 each		
III (D)	RESEARCH GUIDANCE				
III (D) (i)	M.Phil	Degree awarded only	3/each candidate		
III (D) (ii)	Ph.D.	Degree awarded	10/each candidate		
		Thesis submitted	7/each candidate		
III (E)	TRAINING COURSES AND CONFERENCE / SEMINAR/WORKSHOP PAPERS				
III (E) (i)	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	20/each		
		(b) One week duration	10/each		
III (E) (ii)	Papers in Conferences/Seminars/workshops etc.**	Participation and Presentation of research papers (oral/poster) in			
		a) International Conference	10 each		
		b) National	7.5/ each		
		c) Regional/State level	5/each		
		d) Local-University/College level	3/each		

S.No.	APIs	Faculties of Languages Arts/Humanities/Social Sciences/Library/Physical education/ Management	Max. Points for University and college teacher position	API Score claimed by the applicant	API Score verified by screening committee (for official use)
III (E) (iv)	Invited lectures or presentations for conference/ / symposia	(a) International	10/each		
		(b) National level	5		
III E(v)	Chairing Sessions at Conference/Symposium, etc.	International level	10 each		
		National level	5 each		
		Regional/local level	3 each		
IIIF	Officer-bearer/Advisor of Professional Bodies	International level	15 each		
		National level	10 each		
		Regional/State level	8 each		
IIIG(i)	Awards/Honours/Recognitions while in University service by Govt. institutions or reputed organizations (to be scrutinized by a Committee constituted by the University)	International level	30 each		
		National level	20 each		
		Regional/State level	10 each		

Place  
Date :

**Signature of the Applicant**  
**Name:**  
**Designation:**

**Countersigned by**  
**the forwarding authority of the**  
**Institution with seal**

\* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) indexed journals – by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points.

\*\* If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III (a)) and not under presentation (III (e) (ii)).

**Note:** The API Score details should be in accordance with the UGC Regulations, 2013 circulated vide F.No. F.1-2/2009(EC/PS) V(i) Vol-II dated 13<sup>th</sup> June, 2013

**6. API Score sheet at a Glance**

Category	Sub Head	Score	
I	I A (i)		
	I A (ii)		
	I A (iii)		
	I B		
	I C		
<b>Sub Total - 1</b>			
	2		
<b>Sub Total - 2</b>			
	3 A		
	3 B		
	3 C		
<b>Sub Total - 3</b>			
	4 A		
	4 B		
	4 C		
<b>Sub Total - 4</b>			
II	5 A		
	5 B		
	5 C		
	<b>Sub Total - 5</b>		
	6 A		
	6 B		
	<b>Sub Total - 6</b>		
	7		
	<b>Sub Total - 7</b>		
	<b>Grand Total (1 to 7) out of 250</b>		
III	III A	30 %	
	III B	25 %	
	III C (i)	20 %	
	III C (ii)		
	III C (iii)		
	III C (iv)		
	III D (i)	10 %	
	III D (ii)		
	III E (i)	15 %	
	III E (ii)		
	III E (iv)		
	III E (v)		
	III F		
	III G(i)		
<b>Total</b>			

Place:  
Date:

**Signature of Applicant**