

YP-II (MIS/FMS Project) to be hired on outsourcing basis

- 1- Essential Qualification: Graduate degree holders in Computer Science Engineering / Technology.
- 2- Age: The age limit is 21 to 45 years with relaxation as per rules.
- 3- Specialization in Data Base in Management System.
- 4- Duties:
 - a- Assisting the Institute MIS-FMS Nodal Officer in assigning the role of institute employees in the systems as and when existing/new responsibility changes/assigned.
 - b- Providing User ID and Password to employees and managing the same.
 - c- Coordinating with IBM Support Team.
 - d- Assisting office staff in doing transaction in the system.
 - e- Providing hands on/short training session on regular basis to the employees.
 - f- Any other duties as assigned by the Controlling Authority.

3/20/2016