

Government of Bihar
Department of Art Culture and Youth
Bihar Museum Society, Patna

(An Autonomous Organization Under the Department of Art, Culture and Youth, Government of Bihar, Registered Under Societies Registration Act, 21, 1860)

Advertisement for Appointment to various positions

Bihar Museum Society, Patna, An Autonomous Organization Under the Department of Art, Culture and Youth, Government of Bihar, Invites Application for appointment on different posts in Bihar Museum, Patna. The Lists of posts and details pertaining to them are as Follows.

Sl No.	Name of the Post	No. of Post	Pay Scale (INR) (Unrevised)	Category of Post	Maximum Age
1	IT – Manager	1	15600-39100/GP-6600	UR	37
2	Curator	2	9300-34800/GP-5400	SC-1, UR-1	37
3	Curatorial Associate cum Young Museum Professional	5	9300-34800/GP-4600	SC-1, EBC-1, UR-2, BC - 1	37
4	Chief Conservator	1	9300-34800/GP-5400	UR	37
5	Conservator	1	9300-34800/GP-4200	UR	37
6	Young Museum Professional	1	9300-34800/GP-4200	EBC	37
7	Photographer	1	9300-34800/GP-4200	UR	37
8	PA to Additional Director	1	9300-34800/GP-4200	UR	37
9	Manager Facility	1	9300-34800/GP-4800	UR	37
10	Clerk	1	5200-20200/GP-1900	UR	37
11	Electrician	1	5200-20200/GP-1900	UR	37
12	Plumber	1	5200-20200/GP-1900	UR	37
13	Carpenter	1	5200-20200/GP-1900	UR	37
14	Multi-Tasking Staff	5	5200-20200/GP-1900	UR-3, EBC-1, SC-1	37
15	Bill Clerk	1	5200-20200/GP-1900	UR	37
16	Assistant Security Officer	1	9300-34800/GP-4200	UR	37

Note: - Qualifications, Age, and other criteria may be relaxed by the Bihar Museum Society on the recommendation of the Selection Committee in the case of candidates otherwise well qualified applicant.

Conditions for Application: -

1. Previous vacancy of Bihar Museum published vide IPRD No. 07 dated 01.04.2015, IPRD No. 365 dated 10.04.2015 and IPRD No. 722 dated 20.04.2015 is summarily rejected due to unavoidable reason.
2. Application should strictly be in the prescribed format with self-attested copies of necessary mark sheet, certificates, testimonials to establish your qualification and experience. In complete application or applications not accompanied with necessary documents shall be summarily rejected.
3. Non-refundable Application fee is Rs. 300/- for applicants under General category/BC/EBC and Rs. 150/- for SC/ ST candidates of Bihar. Application fee is to be paid through Demand Draft in favor of Bihar Museum Society payable at Patna.
4. For the purpose of calculation of Experience and Age, the reference date will be 30th June 2017.
5. Age relaxation will be as per government norms.
6. Reservation benefits will be available only to applicants who are domicile of Bihar.
7. The present vacancy numbers and the category break up are indicative only and can be changed without any notice.
8. Candidates working Government/Semi Government organization should send their application through proper channel along-with recommendation by the employer/Head of the office. Candidates working in Government/Semi Government organization may send the advance copy of the application.
9. Only shortlisted candidates will be called for the next phase of selection process. All original educational/ experience/ other certificates must be carried at the time of interview.
10. No TA/DA will be given for attending the interview/written test for any position.
11. Canvassing in any form and/or bringing in any influence political or otherwise will be treated as disqualification for the post. Interim enquiries will not be entertained.
12. Mere Possession of requisite qualification and experience shall not entitle the candidate to be called for the test and interview. Decision of the department of Art, Culture & Youth/Bihar Museum Society in this regard shall be final.
13. Detailed Terms of Reference (TOR) and application process for each position, please visit our website <http://yac.bih.nic.in> or <http://prdbihar.gov.in>.
14. Applications along-with application fee and self-attested copies of all certificates and testimonials must reach on the address given below on or before 28th July, 2017. Application received without application fee will be summarily rejected. The onus for delay due to postal transit would lie on the candidate, not on the department/society.

To, The Director, Bihar Museums Society, Bailey Road, Patna – 800 001

(Meena Kumari)
Deputy Secretary
Department of Art, Culture and Youth

Memo no. – बि०सं० / Post/54 / 2016.....

Dated – .2017

Copy to – The Director, Information & Public relation Department, Bihar with 08 (eight) additional copies of the advertisement and CD for publication in National Dailies.

Deputy Secretary

Application Format

Post Applied for	Recent passport size photograph of the candidate
DD No.	
Name of the Bank	
Amount	
Government of Bihar Department of Art Culture and Youth Bihar Museum Society, Patna <u>An Autonomous Organization under the Department of Art, Culture & Youth, Govt. of Bihar</u> (Registered under Societies Registration Act, 21, 1860) (To be filled in by the candidates and sent it to the address given below)	
1	Name in full (in BLOCK LETTERS) :
2	Address (with Contact No. and E-mail ID, if any) a) Present – b) Permanent-
3	Date and place of birth: (i) Date : (ii) Place : (iii) Age (on 30.06.2017) :
4	Are you (a) a citizen of India : YES / NO (b) by birth and / or by domicile: O R ** (c) a person having migrated from Pakistan or Bangladesh or other countries with the intention or Permanently settling in India or a subject of Nepal? YES/NO
5	Name of the State to which you belong:
6	Father's Name Address * Occupation * *if dead, state his last address and occupation before death.

7	Is (or was) your father a) Citizen of India: YES / NO b) by birth and/or by domicile: OR ** c) A person having migrated from Pakistan or Bangladesh or other countries with the intention of permanently settling in India or a subject of Nepal? YES / NO ** if not applicable, State NA
8	Are you a member of Scheduled Caste or Tribe: YES/NO Scheduled Caste/ Tribe (name):
9	Reservation Category:
10	Passport No., if any:
11	PAN No., if any :

Note: - Any change of address given in column-2 at once should be communicated. Candidates must arrange for the re-direction of communications to their new address.

12	Particulars of all Examinations passed and degrees and technical qualifications obtained at the University or other places of higher technical education.					
	Examination/ Degree/ Diploma	Name of Board/ University	Percentage of Marks Obtained	Class or Division Obtained	Major subjects taken	Year of Passing
13	Any additional qualifications: a. Particulars of desirable qualification: b. Other degree etc.: c. Membership of learned Societies:					
14	a. Particulars of essential experience:					

	b. Particulars of desirable experience:				
15	Have you been outside India for research/Training purpose related to museum? If so, give following particulars:				
	Country visited	Date of visit	Duration of visit	Purpose of visit	
16	Language known				
	Language	Read only	Speak only	Read & Speak	Read, Write & Speak
	1. Hindi				
	2. English				
	3.				
	4.				
17	Details of previous employment. Give particulars below along with testimonials. ** Candidate can use separate sheet of paper, if needed.				
	Name of Organization	Date of Joining	Date of leaving	Designation & Nature of work	Salary & Grade
18	Are you employed in a Govt./Autonomous Organization/Private Sector at present? (Answer 'Yes' or 'No'. If 'Yes', state whether your appointment is temporary or permanent)				
19	If selected, how much time would you require to join (put tick mark)				Immediate/ one month/ two months/ six months

Candidate already employed should get the following endorsement signed by his/her present employer.

ENDORSEMENT BY THE HEAD OF DEPARTMENT OR OFFICE

No. ----- Date -----

The application of (Name of applicant) :, designation :
..... is hereby forwarded and endorsed for appointment on the post applied.

Full signature Designation

.....

Name & address of office with seal

.....
.....
.....
.....

Place :

Date :

Signature of applicant

Bihar Museum Society, Patna

An Autonomous Organization under the Department of Art, Culture & Youth, Govt. of Bihar
(Registered under Societies Registration Act, 21, 1860)

Details of posts along with Pay-scale, category, qualification, experience and conditions for application

Bihar Museum, Patna, an autonomous organization under the Department of Art, Culture and Youth, Government of Bihar, invites applications for the following posts:

1. IT – Manager – 1 Post – (UR)

Scale of Pay – 15600-39100 (Grade Pay 6600)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- B. Tech. (CS/IT) from Institution of repute (recognized by AICTE).

Essential Experience: -

- 5 (five) years working experience as IT Manager or similar other field in Government / PSU or Private Sector Company of repute.

Desirable Qualification: -

- Global Certification in Data Base Management System.

Desirable Experience: -

- 3 years working experience in Collection Management of a Museum/ Institute/ Organization having collection of more than 2500 antiquities / art objects.

2. Curator – 2 Post (1 SC & 1 UR)

Scale of Pay – 9300-34800 (Grade Pay 5400)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Master Degree in Ancient Indian History, Culture & Archaeology/ or Ancient Indian & Asian Studies/or Archaeology/ or Museology/ or History/ or Anthropology/ or History of Art/ Master of Fine Art/ Master of Visual Art from recognized University.
- Strong Computer skills with proficiency in MS Office, supported with Degree/ Diploma/ Certificate.

Essential Experience: -

- 3 Years in responsible capacity in a reputed Museum/Archaeology or similar Cultural Institution/Organization in Government and Non-Government/ Private sector.

Desirable Qualification: -

- Proficient in Hindi & English, supported by Hindi and English as subjects in class 12th/Graduation.

Desirable Experience: -

- Research & Publication (supported with photo copy of the cover / List of Contributors in case of Journal with ISSN no.
- Experience in Collection Management / Digital Documentation of Antiquities/Art Objects.

3. Curatorial Associate cum Young Museum Professional – 5 Post (SC - 1, EBC - 1, UR – 2 & BC - 1)

Scale of Pay – 9300-34800 (Grade Pay 4600)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Master Degree in Ancient Indian History, Culture & Archaeology or Ancient Indian & Asian Studies or Archaeology or Museology or History with Diploma in Arch or Anthropology or History of Art/ Master of Fine Art/ Master of Visual Art from recognized University.
- Strong Computer skills with proficiency in MS Office, supported with Degree/ Diploma/ Certificate.

Essential Experience: -

- 1 year in responsible capacity in a reputed Museum or similar Cultural Institution/Organization in Government and Non-Government/Private Sector.

Desirable Qualification: -

- Knowledge of documentation, exhibition of museum.

Desirable Experience: -

- Experience in Handling Museum Exhibition or Art Exhibition.

4. Chief Conservator – 1 Post – (UR)

Scale of Pay – 9300-34800 (Grade Pay 5400)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Master Degree in Conservation from Institution of repute / Post-Graduation with Chemistry as one of the subjects, along with Diploma or Certificate in Conservation of Art Objects from NRLC or Institution of similar repute /Degree in Conservation of Antiquities, Art Objects or Objects of antiquarian value from National Museum Institute or Institution of similar repute and duly recognized by the State or the Central Government.
- II: Strong Computer skills with proficiency in MS Office, supported with Degree/ Diploma/ Certificate.

Essential Experience: -

- 5 years working experience in conservation laboratory of reputed Museum/Cultural organization.
- Experience in preparing conservation report of different kinds of Antiquity for National/International exhibition.

Desirable Qualification: -

- Higher degree in Similar field.

Desirable Experience: -

- 3 years working experience in Collection Management of a Museum/ Institute/ Organization having collection of different nature.

5. Conservator – 1 Post – (UR)

Scale of Pay – 9300-34800 (Grade Pay 4200)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Master Degree in Conservation from Institution of repute / Post-Graduation with Chemistry as one of the subjects, along with Diploma or Certificate in Conservation of Art Objects from NRLC or Institution of similar repute /Degree in Conservation of Antiquities, Art Objects or Objects of antiquarian value from National Museum Institute or Institution of similar repute and duly recognized by the State or the Central Government.
- Strong Computer skills with proficiency in MS Office, supported with Degree/ Diploma/ Certificate.

Essential Experience: -

- 3 years working experience in conservation laboratory of reputed Museum/Cultural organization

Desirable Qualification: -

- Higher degree in Similar field.

Desirable Experience: -

- Must have 1 year experience as a Junior Conservator in any reputed Organization.

6. Young Museum Professional – 1 Post – (EBC)

Scale of Pay – 9300-34800 (Grade Pay 4200)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Bachelor Degree in Fine Arts/Visual Art/Design from NID or similar reputed institute.
- Strong Computer skills with proficiency in MS Office, supported with Degree/ Diploma/ Certificate

Essential Experience: -

- Must have 1 year experience as a Exhibition Designer in any reputed Organization.

Desirable Qualification: -

- Higher Degree in similar field.

Desirable Experience: -

- Minimum Six month experience in any reputed Art Gallery/designing firm.

7. Photographer – 1 Post – (UR)

Scale of Pay – 9300-34800 (Grade Pay 4200)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- BFA from recognized University.
- Proficiency in Computer with expertise in Photo Editing Software operation
- Proficiency in written and spoken Hindi/English.

Essential Experience: -

- Must have 03 years' experience of Photography

Desirable Qualification: -

- Knowledge of Photoshop.
- Knowledge of Archeological and Antiquity photography

Desirable Experience: -

- Minimum 1 year experience in any recognized Museum's Photography.

8. PA to Additional Director – 1 Post – (UR)

Scale of Pay – 9300-34800 (Grade Pay 4200)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Graduation in any discipline with certificate in short hand in Hindi & English from reputed institute.
- Strong computer skills, supported with diploma or certificate.

Essential Experience: -

- 3 years working experience in similar capacity in a reputed organization.

Desirable Qualification: -

- Knowledge of Office Automation and Secretarial Practice.

9. Manager Facility – 1 Post – (UR)

Scale of Pay – 9300-34800 (Grade Pay 4800)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Master Degree in Management (Hospitality or Facility) from recognized Institute (recognized by AICTE) or PGDM in Hospitality.

Essential Experience: -

- 5 years working experience in similar capacity in state/central government or PSU/ reputed private sector company.

Desirable Experience: -

- Working experience in a museum or similar institution working in Heritage Sector.

10. Assistant Security Officer – 1 Post – (UR)

Scale of Pay – 9300-34800 (Grade Pay 4200)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Graduate from recognized university.
- Knowledge of Modern Surveillance System.
- Training on security management from government recognized organization.

Essential Experience: -

- 5 years working experience of similar nature in Govt./Semi-Govt./PSU/Private sector company of repute.

Desirable Experience: -

- Working experience in CISF/Army/Para military Force/Security Officer in a museum or similar institution

11. Clerk – 1 Post – (UR)

Scale of Pay – 5200-20200 (Grade Pay 1900)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Graduate from recognized university
- Proficiency in Computer skills

Essential Experience: -

- 3 years' working experience in any museum/cultural institution/similar private reputed organization.

12. Bill Clerk – 1 Post – (UR)

Scale of Pay – 5200-20200 (Grade Pay 1900)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- B. Com from recognized university
- Computer skills with knowledge of Tally Software

Essential Experience: -

- 3 years' working experience in any museum/cultural institution/similar private reputed organization.

13. Electrician – 1 Post – (UR)

Scale of Pay – 5200-20200 (Grade Pay 1900)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Intermediated from recognized board.
- Electrician course from ITI

Essential Experience: -

- 3 years working experience in Electrical Work in state/central government or PSU or reputed private sector company.

Desirable qualifications: -

- Higher degree in related field.

Desirable Experience: -

- Working experience in a setting up of an electrical unit.

14. Plumber – 1 Post – (UR)

Scale of Pay – 5200-20200 (Grade Pay 1900)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Intermediated from recognized board.
- Plumber course from ITI

Essential Experience: -

- 3 years working experience in Plumber Work in state/central government or PSU or reputed private sector company.

Desirable qualifications: -

- Higher degree in related field.

Desirable Experience: -

- Working experience of such type of job in a recognized setup.

15. Carpenter – 1 Post – (UR)

Scale of Pay – 5200-20200 (Grade Pay 1900)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Intermediated from recognized board.
- Carpenter course from ITI

Essential Experience: -

- 3 years working experience in Carpenter Work in state/central government or PSU or reputed private sector company.

Desirable qualifications: -

- Higher degree in related field.

Desirable Experience: -

- Working experience of such type of job in a recognized setup.

16. Multi-Tasking Staff – 5 Post (UR – 3, EBC – 1 & SC – 1)

Scale of Pay – 5200-20200 (Grade Pay 1900)

Age: Maximum 37 years (relaxation as per Govt. Rules)

Essential qualifications: -

- Inter-mediate from recognized board.
- Proficiency in Computer skills

Essential Experience: -

- 3 years working experience in any museum/cultural institution/similar private reputed organization.

Desirable qualifications: -

- Higher degree in IT related field.

Desirable Experience: -

- Strong communication skill.
- Working experience of IT Sector.

Note: Qualifications, age and other criteria may be relaxed by the Bihar Museum Society on the recommendations of the Selection Committee in the case of candidates otherwise well qualified applicant.

Conditions for Application: -

1. Previous vacancy of Bihar Museum published vide IPRD No. 07 dated 01.04.2015, IPRD No. 365 dated 10.04.2015 and IPRD No. 722 dated 20.04.2015 is summarily rejected due to unavoidable reason.
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To,

The Director, Bihar Museums Society

Bailey Road, Patna – 800 001

For details and application format please visit at

<http://yac.bih.nic.in>/<http://prdbihar.gov.in>.