

COURT OF THE CHIEF JUDGE: CITY CIVIL COURT: HYDERABAD

NOTIFICATION

No.CCC-HYD/AW/E1/2014/ 3587

Dated: 8 -07-2014

Applications are invited from the eligible candidates for the (5) Posts of **DRIVER Category -2(a) of II Class-B** in the **A.P. Government Drivers (Technical Category) General Subordinate Services** in the unit of the Chief Judge, City Civil Court, Hyderabad by direct recruitment on or before **5-8-2014 by 5.00 P.M.**

Sl.No.	Communal Group	No. of Vacancies	Scale of Pay
1.	OC	2	Rs. 7960-23650
2.	OC	1(W) (Blindness or Low Vision)	
3.	BC - A	1 (W)	
4.	SC	1 (W)	

The application should be addressed to "**THE CHIEF JUDGE, CITY CIVIL COURT, HYDERABAD**"

The application should be in the prescribed pro-forma enclosed hereto and to be sent to the above addressed by **Registered Post or Courier Service.**

QUALIFICATIONS PRESCRIBED

- (i) Must be able to read and write Telugu or Urdu or English.
- (ii) Must possess a current valid Light Motor Vehicle Driving Licence, issued by competent authority under the Motor Vehicles Act, 1988 with practical experience of driving Motor Vehicles for a period of not less than 3 years with endorsement to drive Motor Cycle and Auto-rickshaw.
- (iii) The Candidate must have adequate knowledge of Telugu and Urdu (if candidates who have adequate knowledge of both the languages are not available, candidates who have adequate knowledge of any one of the language will be selected.)

AGE LIMIT:

1. Must not have completed 34 years of age and must have completed 18 years of age as on 01-07-2014.
2. The relaxation of maximum age limit is 5 years in respect of Scheduled Caste/ Scheduled Tribe and Backward Class candidates and 10 years in respect of Physically handicapped. Relaxation of maximum age limit for Ex-Service men will be as per Rule 12 (1) (c) (i) of A.P. State and Subordinate Service Rules, 1996.

METHOD OF RECRUITMENT:-

1. Appointment to the posts notified will be made only on the basis of presidential order to the extent it applies and subject to Rule of reservation and guidelines prescribed by the Hon'ble High Court of Judicature at Hyderabad.
2. Driving Test on Motor Vehicle will be held for selection to the post of **DRIVER**. The successful candidates will have to appear for an oral interview which will be intimated later.
3. For each post (3) names will be sent to the Hon'ble High Court, which will select one candidate from each panel for each post.

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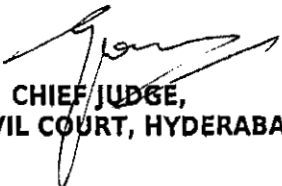
ATTESTED COPIES OF THE FOLLOWING DOCUMENTS SHOULD BE ENCLOSED TO THE APPLICATION.

1. Driving License
2. Certificates of Academic such as Marks list, Provisional Certificate, Pass Certificate, Testimonials and other certificates to prove their professional skills if any.
3. Certificate evidencing date of birth.
4. Community Certificate i.e., SC/ST/BC (in case of reserved categories) issued by the competent authority.
5. Employment Exchange Registration Card.
6. Service Certificate wherever applicable (for Ex-service men candidate)
7. Certificate in respect of Local candidature in terms of Presidential Orders 1975 i.e., Study Certificate for four (4) years preceding the year of qualifying examination, (or) in case, they have not studied, in any institution, in the District during the above period of four years, residence certificate, from the concerned M.R.O. for four years preceding the years of qualifying examination in Annexure-I in terms of G.O.Ms.No.729, GAD, (SPF-A) Dept., Dt. 01.11.1975. If the certificates in proof of Local candidature are not in accordance with these instructions, the applications will be rejected.
8. In case of Physically handicapped candidates, the certificate issued by Medical Board specifying the nature of disability and percentage of disability should be enclosed.
9. One recent Passport size photograph duly signed by Gazetted Officer to be affixed in the space provided in the application form and two passport size photographs duly signed by Gazetted Officer to be affixed in the space provided in Interview Call letter Original and Duplicate.
10. A self addressed cover (duly stamped for Registered post with Acknowledgment).
11. The application should be addressed to the Chief Judge, City Civil Court, Hyderabad with a caption of "**APPLICATION FOR THE POST OF DRIVER**"

GENERAL INSTRUCTIONS / CONDITIONS:

1. Appointment will be made only on the basis of Presidential Orders issued under Article 371-D of the constitution of India and subject to Rule of reservation.
2. Out of 5 posts of Drivers 4 posts are reserved for Local Candidates and 1 post is unreserved (for which both Local and Non-Local Candidates can compete and get selected as per merit) as per instruction issued in Para 8(1)(a) of the Presidential Order issued vide G.O.Ms. No.674, dated 20-10-1975.
3. Applications are to be submitted in the prescribed proforma enclosed herewith and applications received in any other format will be summarily rejected.
4. No T.A. or D.A. will be paid for the journey performed in connection with recruitment i.e., for interview.

5. Applications with insufficient information will summarily be rejected.
6. Applications which do not contain necessary enclosures as detailed above will be rejected.
7. Application received after due date will be ignored.
8. Applications which were received prior to this Notification will not be considered.
9. This office is not responsible for any postal delay, delay caused by and other service like Courier or delay in delivery etc.
10. All rights are reserved with the appointing authority to reject the applications at any stage if found to be false and the appointments shall liable to be cancelled if any information therein is found to be false at any later stage and the applicants are liable for prosecution for furnishing such false information.
11. Selection to the posts will be made as per the guidelines issued by the Hon'ble High Court of Judicature at Hyderabad and A.P. General Subordinate Service Rules and subject to approval by the Hon'ble High Court of Judicature at Hyderabad.
12. Candidates resorting to bring influence of any kind will be disqualified summarily.
13. The appointment shall be covered by the **CONTRIBUTORY PENSION SCHEME** and that the existing Pension Scheme as per Andhra Pradesh Revised Pension Rules, 1980 will not be applicable to them as per G.O.Ms.Nos.653, 654 and 655 Finance (Pen-I) Department, dated 22-09-2004 issued by the Government of Andhra Pradesh.
14. The Appointing authority reserves the right to cancel or otherwise, the notification without assigning any reasons.


**CHIEF JUDGE,
CITY CIVIL COURT, HYDERABAD.**

To

1. Notice Board of this Court.
2. All the Judicial Officers in this unit
} -
3. The Chief Judge, City Small Causes Court, Hyderabad }
4. The Metropolitan Sessions Judge, Hyderabad }
5. The District & Sessions Judges in the State }
6. The Collector & District Magistrate, Hyderabad }
7. The Commissioner, Greater Hyderabad, Municipal Corporation, Hyderabad }
8. The Revenue Divisional Officers, Hyderabad / Sec'bad. }
9. The Employment Officer, Greater Hyderabad / Sec'bad. }
10. The Librarian / In-Charge Officer, Central Library, Hyd. }
11. The Deputy Director, Social Welfare Office, Hyderabad. }
12. The District Tribal Welfare Officer, Hyderabad. }

with a request to cause affix this Notification on the notice board of their respective offices

with a request to cause affix this Notification on the notice board of their offices

13. The District Backward Class Welfare Society, Hyd.}}

with a request to ensure that notification is affixed on the notice boards of all the Educational Institutions / Hostels run and Managed under their control.

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14. The Director, All India Radio Station, Hyderabad } with a request to Broadcast
the gist of the Notification
15. The Public Relation Officer, Hyderabad. } with a request to affix the
Notification on the notice
board attached in his office as
well as the information centre
local at various places in the
District and to release the gist
of the Notification as a
**"PRESS RELEASE" to both
Print and Electronic Media**

Copy to:

The Registrar (Recruitment)

High Court of Judicature at Hyderabad
for the State of Telangana and the State of Andhra Pradesh.

APPENDIX - I

CERTIFICATE OF RESIDENCE

(Vide sub-clause (ii) of Clause (a) of Para 7 of the Presidential Order)

It is hereby certified that;

- a) that Sri/Smt./Kum. _____
S/o.W/o.D/o. _____
appeared S.S.C. examination for the first time in
_____ (month) _____ (year);
- b) that he/she has not studied in any educational institutions during the
*whole/a part of the 4 consecutive academic years ending with the
academic year in which he/she first appeared for the aforesaid
examination;
- c) that in the 4 years immediately preceding the commencement of the
aforesaid examination, he/she resided in the following place/places:

	<u>VILLAGE</u>	<u>TALUK/MANDAL</u>	<u>DISTRICT</u>	<u>PERIOD</u>
1.				
2.				
3.				
4.				

OFFICE SEAL
Officer of Revenue Department not
below the rank of Tahsildar or Deputy
Tahsildar in independent charge of
Sub-Taluk.

Station:

Date :

• Strike off "whole" or "a part", as the case may be.

ANNEXURE -II

CERTIFICATE OF RESIDENCE

(Vide Clause (b) of para 7 of the Presidential Order)

* * *

It is hereby certified that Sri/Smt./Kum. _____

S/o.W/o.D/o. _____ has resided for a period of not less than 4 years immediately preceding the date of issue of this Certificate, in the following place/places, namely.

	<u>VILLAGE</u>	<u>TALUK/MANDAL</u>	<u>DISTRICT</u>	<u>PERIOD</u>
1.				
2.				
3.				
4.				

OFFICE SEAL
Officer of Revenue Department not
below the rank of Tahsildar or Deputy
Tahsildar in independent charge of a
Sub-Taluk.

Station:

Date :

COURT OF THE CHIEF JUDGE : CITY CIVIL COURT : HYDERABAD
NOTIFICATION NO. CCC-HYD/AW/E1/2014/ DT. 07-2014

APPLICATION FOR THE POST OF DRIVER

1. Name of the applicant (in capital) :
2. Father's / Husband's Name :
3. Sex (Male / Female) :
4. (a) Date of Birth :
(b) Age as on 01-07-2014 :
5. Marital Status :
6. Address for Communication (with cell Phone No. if any.) :
7. Whether belongs to OC, BC, SC, or ST (Specify sub-Group/ Caste Copy of Certificate to be enclosed in case of BC/SC/ST) :
8. Whether belongs to Physically Handicapped Category (Specify nature and enclose a copy of Certificate) :
9. Qualifications
(a) Academic :

(b) Technical :

(c) Others, if any :
10. Experience, if any :
11. Employment Registration No. & Date :
12. Local / Non-Local :

Affix Recent
Passport size
Photograph
duly attested by
Gazetted Officer

1. Blindness or Low Vision
2. Hearing Impaired.
3. Locomotor Disability or Cerebral Palsy.

I Solemnly declare that the above information submitted by me is true to the best of my knowledge, if an information submitted by me is found to be false, action may be taken against me.

Station :
Date :

SIGNATURE OF THE APPLICANT

Enclosures:

OFFICE OF THE CHIEF JUDGE :CITY CIVIL COURT : HYDERABAD

**INTERVIEW CALL LETTER (ORIGINAL)
FOR THE POST OF DRIVER**

Regd. No.

1. Name of the Candidate :
2. Father's / Husband's Name :
3. Date & Time of Interview :
4. Place of Interview :

AFFIX RECENT
PASSPORT SIZE
PHOTOGRAPH
DULY ATTESTED
BY GAZETTED
OFFICER

Signature of the Candidate

(Sl. No. 1 and 2 shall be filled
by the applicant)

Signature of the
CHIE ADMINISTRATIVE OFFICER (ADMN.)
City Civil Court, Hyderabad

OFFICE OF THE CHIEF JUDGE :CITY CIVIL COURT : HYDERABAD

**INTERVIEW CALL LETTER (DUPLICATE)
FOR THE POST OF DRIVER**

Regd. No.

1. Name of the Candidate :
2. Father's / Husband's Name :
3. Date & Time of Interview :
4. Place of Interview :

AFFIX RECENT
PASSPORT SIZE
PHOTOGRAPH
DULY ATTESTED
BY GAZETTED
OFFICER

Signature of the Candidate

(Sl. No. 1 and 2 shall be filled
by the applicant)

Signature of the
CHIE ADMINISTRATIVE OFFICER (ADMN.)
City Civil Court, Hyderabad