

### Engagement of Experts and Professionals

Forward Markets Commission, Mumbai is a statutory body set up under Forward Contracts (Regulation) Act, 1952 is the regulatory authority for commodity futures market in India. The Commission invites applications from eligible candidates for engagement of 20 Experts/Professionals on contract basis to assist the Commission in the discharge of its functions under the Forward Contracts (Regulation) Act, 1952 in the following fields:-

- (i) Legal – 6 (2 each in Level- II, Level- III and Level- V)
- (ii) Investigation – 2 (one each in Level- I and Level- III)
- (iii) Monitoring and Surveillance -1 (Level- III)
- (iv) Inspection -6 (2 each in Level -I, Level- II and Level- III)
- (v) ICT-1 (level III)
- (vi) Cyber Forensic-1(Level- III)
- (vii) Company Secretary -1((Level -III)
- (viii) Statistician-1 (Level -II)
- (ix) Human Resources -1(Level- III)

2. Experts are initially required for a period of one year which can be further extended as per requirements. They will undertake such work/tasks as may be assigned to them from time to time. **Experts/Professionals are required at Mumbai and Delhi.**

3. Applicants should be dynamic and self-motivated professionals with effective analytical, communication (including technical writing) and interpersonal skills and should be below 60 years of age. The details of the eligibility criteria, job description, remuneration payable and other terms and conditions of engagement are given in the **Annexure 1**.

4. Interested candidates may send their bio-data in the enclosed format (**Annexure 2**) along with copies of supporting documents (viz. educational qualification and experience) at the following address within 15 days from the date of publication of the advertisement:

Director (Administration)  
Forward Markets Commission  
Everest, 3rd Floor  
100 Marine Drive  
Mumbai-400002

5. Experts will be engaged in Level I, II, III, IV and V. The selection of experts/professional to various levels will be based on educational qualification and relevant experience in the relevant field and decision of the Commission in all such matters will be final and binding.

Sd/-  
(P. N. TIWARI)  
Director  
Forward Markets Commission,  
Mumbai

**Annexure 1****Qualification, Experience, Job Description and Classification of Expert / Professional****1. LEGAL**

Educational Qualification	Experience	Job Description
Essential- (i) Degree of LL.B. or equivalent from a recognized University and / or Institute in India or abroad, recognized by the Bar Council of India. (ii) Qualified to be registered as an advocate in any State Bar Council of India in terms of Advocate's Act, 1961, Desirable- Higher qualification with specialization in regulatory laws	Experience in judicial or legal work, in Supreme Court, High Court or any other court, Government or a Regulatory Authority or a Tribunal or any similar forum Or Professor / Reader / Lecturer of Law of any recognized University / Professional Institute of India or abroad with specialization in teaching securities law	Assisting in drafting of Rules/ Regulations/under the FC (R) Act,1952, legally vetting the Orders of Commission, Examining the various legal statutes having bearing on commodity markets, Examining and vetting the Rules/Bye-law of the Association, pursuing pending court cases, giving legal advice to FMC on administration of Act, filing of appeals, tax matters, corporate law matters, maintaining and updating case-law relating to FC(R) Act, 1952 or otherwise relevant for regulation or functioning of commodity exchanges, maintaining and updating information or notifications issued under FC(R) Act, 1952 and other commodity sector related laws, undertaking enquiries and investigations, etc.

**2. INVESTIGATION**

Educational Qualification	Experience	Job Description
Post Graduate of any discipline of a recognized University.	Experience in handling matters of investigations in the Regulatory Authorities or in any investigating agency or any other suitable experience.	Assist in enquiries using relevant software to detect / investigate violations of the FCR Act/Rules/Guidelines

**3. MONITORING AND SURVEILLANCE**

Educational Qualification	Experience	Job Description
Post Graduate of any discipline of a recognized University.	Experience of Monitoring the transactions in security/commodity markets or regulatory authorities or in private sector with any other suitable experience.	Assist in monitoring and surveillance of trading on exchange platform using relevant software to detect / investigate violations of the FCR Act/Rules/Guidelines

#### 4. INSPECTION

Educational Qualification	Experience	Job Description
Essential : Chartered Accountants in terms of the Chartered Accountants Act, 1949 (38 of 1949) or MBA in Finance	Experience: training under reputed firm of Chartered Accountants and handling accounting financial matters, audit and international audit of a large enterprises or undertaking. Desirable : Experience in auditing Electronic Exchanges / Forensic Audit.	Assisting in monitoring capital adequacy, net worth of intermediaries. Preparing guidelines on accounts to be maintained by Exchange and intermediaries. Conduct and or co-ordinate audits/inspection of Exchanges and Members.

#### 5. INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

Educational Qualification	Experience	Job Description
Degree in IT from Central Government/ AICTE recognized University	Desirable: Experience in analytics, IT infrastructure	Assisting in designing IT architecture system, administration, system analysis, technical support for purchases, system maintenance, development and modification of software, training, setting up real time monitoring and surveillance of price and trade data for electronic exchanges, helping in development of the trade data in data bases for possible manipulative practices and market abuse. Help train other staff to understand the trading mechanism in computer environment for detecting abuse.

#### 6. CYBER FORENSIC IN ELECTRONICS

Educational Qualification	Experience	Job Description
Essential: Post Graduate or equivalent of any discipline from a recognized institution.	Suitable experience in related areas.	Assist in investigation & enforcement matters, forensic analysis and detection of evidence from electronic storage devices, devise ways to improve surveillance/ investigation.

#### 7. COMPANY SECRETARY

Educational Qualification	Experience	Job Description
Essential: Company Secretary in terms of the Company Secretaries Act, 1980 (56 of 1960)	Must have worked as Company Secretary in a reputed organization handling financial ventures of large enterprises or	Provide secretarial support to the Commission and assist in matters related to Companies Act and other related Acts.

Desirable : Company Secretaries having qualified the Post Membership Qualification (PMQ) course in Corporate Governance.	undertakings, good knowledge of Companies Act. Desirable : Experience of working in State and Central Government Office/ PSU.	
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### 8. STATISTICIAN

Educational Qualification	Experience	Job Description
M. Sc. In Statistics/ Mathematics	Must have experience in handling latest software dealing in statistics and should know the statistical methods/ tools. Desirable : Knowledge/ experience of data analytics.	Assist in preparing reports for and content for the Commission, website and monitoring and surveillance, derivative contract designs, research on new derivative products and studies on commodity economics.

### 9. HUMAN RESOURCE

Educational Qualification	Experience	Job Description
MBA (HR)	Handling Administrative matters in State or Central Government Office or any other organization/ Institute.	Assist in administration matters –recruitment including framing of recruitment rules, training, purchases etc

### Classification of Experts and Professionals

Category	Preferred Experience in years	Consolidated monthly Remuneration
Level – I	Up to three years	₹ 30,000/-
Level-II	Three to five years	₹ 50,000/-
Level-III	Five to ten years	₹ 75,000/-
Level-IV	Ten to fifteen years	₹ 100,000/-
LEVEL-V	Fifteen years or more	₹ 125,000/-

**Application format for Experts/Professionals in Forward Markets Commission**

1. Name : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Nationality : \_\_\_\_\_
5. Mailing Address : \_\_\_\_\_
6. Permanent address : \_\_\_\_\_
7. Educational Qualification (list from Graduation onwards) :

Sl. No.	Course	Subject	University/ Institute	Year of Passing	Division/ Class	%marks in total

8. Work Experience (include unpaid assignments / internships) :

Sl. No.	Organization/Institute	Period From To	Nature of Work	Remarks

9. Any other specific information (in relation to essential/desirable qualifications and experience).
10. Additional information, if any, which you would like to mention in support of your suitability for the job. Enclose a separate sheet if the space insufficient

Signature of candidate with date

E-mail:

Phone: Landline -

Mobile -