

**RECRUITMENT OF DRIVER(OG) GP 'C' POST IN
5104 ASC BATTALION**

Recruitment for following vacancies will be carried out at 5104 Army Service Corps Battalion c/o 99 APO as per details given below:-

Name of post and pay scale	No of vacancies					Qualification/ experience
	Gen	OBC	SC	ST	Total	
<p><u>LOWER DIVISION CLERK</u></p> <p>Scale of pay Pay Matrix 19900/- (Level - 2)</p> <p>Age limit 18 to 25 years (Male and Female candidate)</p>	01	-	-	-	01	<p><u>ESSENTIAL</u></p> <p>1. 12th Class or equivalent qualification from a recognized Board or University.</p> <p>2. A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. (35 w.p.m. corresponding to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word).</p> <p>3. Required typing speed certificate from any recognized institute.</p>
<p><u>Driver (Ordinary Grade)</u></p> <p>Scale of pay Pay Matrix 19900/- (Level - 2)</p> <p>Age limit - 18 to 27 years (only Male candidate)</p>	04	01	01	02	08	<p><u>ESSENTIAL</u></p> <p>1. Matriculation or equivalent.</p> <p>2. Must possess civil driving license for heavy vehicles and have minimum two years experience of driving such vehicles.</p> <p>3. Proof of experience of 2 years is mandatory with application form.</p> <p>4. Proof of caste certificate is mandatory with application form.</p> <p>5. Application recd without above certificates shall be out rightly rejected.</p> <p><u>DISERABLE</u> Experience of driving heavy vehicles in high altitude will be given preference.</p>
<p><u>SAFAIWALA</u></p> <p>Scale of pay Pay Matrix 18000/- (Level - 1)</p> <p>Age limit - 18 to 25 years (only Male candidate)</p>	01	-	-	-	01	<p><u>ESSENTIAL</u></p> <p>1. Matriculation or equivalent.</p> <p><u>DESIRABLE</u> 2. Conversant with the duty of the respective trade with one year experience in trade.</p>

Application be sent on plain paper as per following Performa

**APPLICATION FOR THE POST OF DRIVER
(OG)/LDC/SAFAIWALA**

Passport
size Photo
attested by
Class I
Gazetted

- Name of Post
- Name in full (In Capital letters).
- Father's Name.
- Permanent Residential Address.
- Correspondence Address with Mobile Number.
- Nationality.
- Date of birth (Attach attested copy of proof of date of birth).
- Caste (Enclose attested copy of caste certificate).
- Education qualification (Enclose certificate/Mark Sheet attested copy).
- Driving License (Copy of Driving license only for driver post be attached) Driving License No _____ for _____ veh valid upto _____ (only for Dvr post)
- Registered with Employment Exchange, if yes Regn No _____ and name of Employment Exchange (Enclose photocopy of Regn Card) Yes/No.
- Any other qualification/experience.
- Experience details for the post.
- Identification Marks.

I hereby certify that all particulars mentioned above are correct and true to the best of my knowledge and belief. I also understand that in case of any documents/certificate or information found to be false and incorrect my candidature/appointment can be terminated at any stage without any notice.

Date : _____ (Signature of applicant)

FOR OFFICIAL RECORD ONLY

- Index No _____
- Received on _____
- Accepted/rejected _____
- Reason for rejection : Under age / over age / incomplete documents / any other reason to be specified.

ACKNOWLEDGEMENT CARD CUM CALL LETTER

- Name of Post _____
- Name _____
- Father's Name _____
- Address for correspondence :
House No /Street / Village _____
Post Office _____ District _____
State _____ Pin Code No _____
Mobile No _____
- Index No _____ Date and time of written / practical test _____
- Venue of Written/practical test _____
- To report alongwith all original documents.

General Instructions

1. 10% vacancies are reserved for ex-servicemen out of candidate's category. Ex-servicemen should not be more than 45 years and 50 years in case of SC/ST.
2. Age relaxation as per existing rule for SC/ST – 5 years, for OBC- 3 years as applicable.
3. Number of vacancies are subject to variation/changes.
4. Candidates who are desirous of applying for the above post can apply as per format of application form on plain paper duly affixed passport size photograph alongwith two self addressed envelope of size 12 cm X 27 cm with requisite postage stamp of Rs. 25/- for registered post affixed be sent to Commanding Officer, 5104 ASC Battalion, c/o 99 APO Pin-905104. Last date of receipt of application is within 21 days of publication of this advertisement in the Employment News. The last date for receipt of application is also the crucial date for determining the age limit of the candidate.
5. Applicants serving under Government/Semi Government / PSUs must apply through proper channel.
6. The post and category for which applied must be clearly written on top right hand corner of envelope containing the application.
7. Application receipt prior to the date of publication of this notification will not be entertained and will be rejected.
8. Candidates whose application is received in time and found complete/eligible in all respects during scrutiny will be called for test/interview at Missamari, Sonitpur Distt, Assam.
9. Candidate will bring all original certificates in support of age / qualification / experience etc alongwith two attested photocopy of each documents, candidates not in possession of any of said document, will not be allowed to participate in recruitment process.
10. Candidates after selection will be subjected to All India Service Liability Rules, Field Service Liability Rules and Army Act 1950.
11. Probation Period : 02 years (Post is temporary but can be permanent on successful completion of probation)
12. In addition to pay scale shown above, individual will get allowances as admissible.
13. Medium of writing in application form and test etc will be Hindi or English/Roman English only.
14. Selection will be subject to Medical Fitness if found fit by civil and military authority and verification of Character and antecedents and other documents forwarded, submitted by individual from civil authorities.
15. The recruitment process can be cancelled/suspended/terminated without assigning any reason. The decision of appointing authority will be final and no appeal will be entertained.
16. Department will not be responsible for any postal delay. No application will be accepted in person by hand or through any representative. The application must be posted to the addressee under Registered Cover.
17. Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for test/interview.
18. In complete applications without affixing photograph or without enclosing attested copies of educational certificate/showing date of birth and caste certificate (as applicable) or if applicant is found over age on last date of receipt of application as indicated above will be rejected and candidate will not be entertained for test.
19. Candidate must ensure no column is left blank or wrongly filled applications not filled correctly are liable to be rejected and onus of such rejection would be on the candidate himself. This application format should be typed on full scape paper (A-4 size) and forward to Commanding Officer.
20. All India liability – candidates can be transferred to any where in India.
21. 5104 ASC Bn reserves the right to withdraw the vacancies and terminate the appointment during the period of probation without assigning any reasons.
22. Other relevant terms and conditions will be announced at the time of written/practical test/interview as applicable.
20. No TA/DA would be admissible for Test/Interview.
23. Army authorities are not responsible for an injury or death caused to any candidate during the recruitment process. The candidates will participate at their own risk, including their security.
24. Boarding / lodging facilities are not available. Candidates will have to make their own arrangement during the conduct of entire recruitment.
25. The establishment reserves the right to reject candidate at any stage of the recruitment, if the candidate does not fulfill mandatory qualitative requirement for a particular trade or furnishes incorrect / false documents.
26. All applicants must provide their mobile cell numbers in the application.
27. **Beware of Agents/Cheats**. Recruitment is purely on merit basis. This establishment has not appointed any agent or coaching centre for acting on its behalf for this recruitment. Candidates are warned against any false claims made by any unscrupulous persons / agency of getting them selected in this recruitment on illegal consideration. All are advised to conduct yourself as law abiding citizen of the country and refrain from using any unfair means. Candidates are requested to report to CO, 5104 ASC Bn (MT) against any malpractice seen/observed by them.

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14-11-21