



The Maharashtra Agro – Industries Development Corporation Limited
(A Govt. of Maharashtra Undertaking)

Krushi Udyog Bhavan, Dinkarrao Desai Marg, Aarey Milk Colony, Goregaon(East), Mumbai – 400 065

The Corporation with turnover more than Rs.1200 Crores engaged in Manufacturing and Marketing of Fertilizer, Pesticides, Agricultural Implements, Cattle Feed and Processed food products, needs to recruit following Officers & Staffs.

PROPOSED POSTS AND VACANCY THEREOF

S. No.	Name of Post	No. of Post	SC	ST	VJ/NT	SBC	OBC	OPEN	Scale (Pre – revised)
1	Dy.Gen Manager (Fin.& A/cs)	1 Post	1	-	-	-	-	-	12000-375-16500 *
2	Dy.Mgr. (A/cs& Cost)	3 Posts	-	1	1	-	1	-	10000-325-15200 *
3	Dy. Mgr (Mktg)	3 Posts	-	-	1	-	1	1	10000-325-15200 *
4	Dy. Mgr (Computer Application)	1 Post	-	-	-	-	-	1	10000-325-15200 *
5	Dy.Mgr (Legal)	1 Post	-	-	-	-	-	1	10000-325-15200 *
6	Asstt.Mgr (Mktg)	5 Posts	-	1	-	-	1	3	7450-225-11500 *
7	Asstt.Mgr(A/cs& Cost)	4 Posts	-	1	1	-	-	2	7450-225-11500 *
8	Asstt.Mgr(Civil)	1 Post	-	-	-	-	-	1	7450-225-11500 *
9	Asstt.Mgr (Electrical)	1 Post	-	-	-	-	-	1	7450-225-11500 *
10	Asstt.Mgr (Maint./Engr. Incharge)	3 Posts	-	1	-	-	1	1	7450-225-11500 *
11	Chemist	4 Posts	1	2	-	-	-	1	5000-150-8000 *
12	Sales Representative	7 Posts	1	2	-	-	-	4	5000-150-8000 *
13	Asstt.Sales Representative	25 Posts	3	2	2	1	5	12	4500-125-7000 *
14	Clerk Cum Typist	25 Posts	3	2	4	1	3	12	3200-85-4900 *

* 6th pay revised scale are under consideration

- The above recruitment is subject to approval of Government of Maharashtra.

Accordingly, online applications are invited from the suitable candidates as per below schedule.

Particulars	Details
Date of starting of receipt of online application	28 th July, 2014
Last date for downloading online chalan	7 th August, 2014
Last date for filing online updation	8 th August, 2014
Starting date for downloading online Hall ticket	10 th August, 2014
Proposed schedule for Interviews	18 th August, 2014 onwards
Proposed schedule for Written exam	24 th August, 2014

Note: Aspiring candidates are requested to not to contact directly MAIDC office, all the queries related to online submission of application should be made to Help line Number as mentioned on Web portal www.maidmumbai.in

The details about proposed question paper type, exact dates of interviews and written exam will be published on our web portal www.maidmumbai.in.

POST WISE EDUCATIONAL QUALIFICATION, EXPERIENCE AND AGE LIMIT ARE MENTIONED AS BELOW:

Post	Educational Qualification	Experience	Age Limit should be (to be considered asat 06/11/2013)	Additional knowledge	Mode of Exam Witten/ /Interview /written and interview
Deputy General Manager (Finance & Accounts)	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> • 1st Class Degree from recognized University in Commerce and • CA/ICWA <p><u>Preferable Qualification</u></p> <ul style="list-style-type: none"> • MBA (Finance) will be preferred. 	8-10 Years Experience as Senior Executive in reputed Commercial Firm (Private Organization) / Industrial Organization / Undertaking/ Government, Semi government Department.	45 years & below (with age relaxation)	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> knowledge of ERP will be preferred.</p>	<u>Interview</u>
Dy.Mgr. (A/cs & Cost)	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> • 1st Class Degree of recognized University in Commerce. <p><u>Preferable Qualification</u></p> <ul style="list-style-type: none"> • Intermediate CA /ICWA with adequate experience may also apply • MBA (Finance) will be preferred. 	Minimum 7 years experience with a reputed Commercial Firm/ Industrial Organization/ Undertaking/ Govt. Department.	Below 35 years.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> knowledge of ERP will be preferred.</p>	<u>Interview</u>

Dy. Mgr (Mktg)	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> Degree of recognized University in 1st Class in relevant Subject such as Agriculture Science/ Agriculture Engineering/ Agri.business. <p><u>Preferable Qualification</u></p> <ul style="list-style-type: none"> Post Graduate/ MBA (Marketing)/ Agri. Business will be preferred. 	7 Years experience of Marketing, Fertilizers/ Pesticides/ Agro.Engg. In any reputed commercial firm.	Below 35 years.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> knowledge of ERP will be preferred.</p>	<u>Interview</u>
Dy. Mgr (Computer Application)	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> 1st class degree of recognized University in B.Tech (Computer Science/ Computer Tech. /Computer Applications) or 1st class in Master in Computer /Master in Computer Applications 	Minimum 3 years experience with reputed Commercial firm/Industrial Organization / Undertaking /Govt. Department	Below 35 years.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> knowledge of ERP will be preferred.</p>	<u>Interview</u>

Dy.Mgr (Legal)	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> Degree of Bachelor of Law (LLB) from Recognized University. <p><u>Preferable Qualification</u></p> <ul style="list-style-type: none"> Master of law (LLM) will be preferred. 	3 to 5 years' experience in corporate office or in reputable firm as Legal Advisor	Below 35 years.	Knowledge of Computer operation is essential.	<u>Interview</u>
Asstt.Mgr (Marketing)	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> Degree of recognized University in 1st Class in relevant Subject such as Agriculture Science/ Agriculture Engineering/Agri.Business. <p><u>Preferable Qualification</u></p> <ul style="list-style-type: none"> Post Graduate/ MBA (Marketing)/ Agri. Business will be preferred. 	5 years experience of Marketing, Fertilizers/ Pesticides/Agro.Engg. In any reputed Commercial firm.	Below 35 years.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> knowledge of ERP will be preferred.</p>	<u>Interview</u>
Asstt.Mgr (Accounts & Cost)	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> Degree of recognized University in 1st Class in Commerce. Intermediate ICWA/CA with adequate experience may also apply. 	Minimum 3 years. experience with a reputed Commercial Firm or Industrial Organisation.	Below 35 years.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> Knowledge of ERP will be preferred.</p>	<u>Interview</u>

Asstt.Mgr (Civil)	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> Degree of recognized University in Civil Engineering in 1st Class. 	Minimum 5 years experience in Civil Engineering in reputed Organisation.	Below 35 years.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> Knowledge of Auto Cad will be preferred.</p>	<u>Interview</u>
Asstt.Mgr (Electrical)	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> 1st Class Degree of recognized University in Electrical Engineering. <p><u>Preferable Qualification</u></p> <ul style="list-style-type: none"> Professional diploma in concerned subject preferable. 	Minimum 5 years experience in Production line in a supervisory capacity in reputed Industrial Organisation.	Below 35 years.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> knowledge of ERP will be preferred.</p>	<u>Interview</u>
Asstt.Mgr (Maint./Engr. Incharge)	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> Ist Class Degree of recognized University in Mechanical/ Electrical Engineering. <p><u>Preferable Qualification</u></p> <ul style="list-style-type: none"> Professional diploma in concerned subject preferable. 	Minimum 5 years experience in Production line in a supervisory capacity in reputed Industrial Organisation.	Below 35 years.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> knowledge of ERP will be preferred.</p>	<u>Interview</u>
Chemist	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> M.Sc. 1st Class (Chemistry) 	Minimum 3 years experience in Manufacturing/ Production Industries.	Maximum 33 years for open category and 38 years for reserved category.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> Knowledge of ERP will be preferred.</p>	<u>Interview</u>

Sales Representative	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> Degree of a recognized University in 1st Class in relevant subject such as Agricultural Science/ Agricultural Engineering/ Agri.Business <p><u>Preferable Qualification</u></p> <ul style="list-style-type: none"> Post graduate/ MBA (Marketing) will be preferred. 	Minimum 3 years experience of Marketing of Fertilizers/Pesticides/ Agro Engg. In any reputed Commercial Firm.	Maximum 33 years for open category and 38 years for reserved category.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> knowledge of ERP will be preferred.</p>	<u>Written and Interview</u>
Asstt.Sales Representative	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> Degree of a recognized University in relevant subject such as Agricultural Science/ Agricultural Engineering/ Mechanical Engineering/ Food Science/ Food Technology/ Food Processing. 	Minimum 2 years experience in Marketing in reputed Organization.	Maximum 33 years for open category and 38 years for reserved category.	<p><u>Essential:</u> Certificate of MS-CIT is essential</p> <p><u>Preferred:</u> knowledge of ERP will be preferred.</p>	<u>Written and Interview</u>

Clerk Cum Typist	<p><u>Essential /Must require qualification</u></p> <ul style="list-style-type: none"> • H.S.C. and • Typewriting – English – 40 w.p.m. Marathi – 30 w.p.m. and • MS-CIT Examination of Govt. Of Maharashtra. <p><u>Preferable Qualification</u></p> <ul style="list-style-type: none"> • Any degree/diploma in Accountancy will be preferred 	2 years experience as Clerk Cum Typist.	Maximum 33 years for open category and 38 years for reserved category.	---	<u>Written</u>
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EMPLOYEE BENEFITS:


1. In addition to pay scale as mentioned above, Provident Funds, Gratuity, Leave Travel Concession, Medical Reimbursement etc. are admissible as per the Rules of the Corporation.
2. 6th Pay revised Scales are under consideration.

OTHER TERMS AND CONDITIONS:

1. The Vacant posts are filled subject to approval of Govt. of Maharashtra.
2. Relaxation of age limit in respect of reserved category candidates will be extended as per the rules. (Except Dy. Gen Manager (Fin. & A/cs)) Caste Validity Certificate has to be provided at the time of appointment within stipulated time as prescribed by Government Services of the same employee will discontinue in case certificates as mentioned above not submitted in given stipulated time line.
3. Knowledge of Marathi is essential.
4. Candidates willing to work anywhere in the offices /units of MAIDC may send their application.
5. Online Application will be available on web portal www.maidcmumbai.in, applicant should generate chalan and pay cash (Fees+Bank charges) in to any of the branches of Bank of Maharashtra and get Transaction ID (Journal Number), without that application process will not complete. Applicant should submit copy of acknowledged application and copy of chalan at the time of interview or at the time of verification of original documents called for. **For any changes/modifications or any instructions, the candidate need to intouch with webportal www.maidcmumbai.in.**
6. Application through online mode only will be accepted, all the applicant (whether government employee or not) should follow procedure / steps as mentioned in web portal www.maidcmumbai.in and apply for applicable post with payment of requisite fees.
7. Application can be filled through any of web / cyber centre or facility having internet. **Applicant should read instructions before filling the online form.**
8. Examination hall ticket and other related information of Examination will be available on portal www.maidcmumbai.in, to get day to day update on proposed examination and other details will be responsibility of applicant.

9. Examination fees: Examination fees for open category candidates for all post is Rs. 200/- and for reserved candidates category for all post is Rs. 100/- and should be paid through chalan generated during online process. Bank charges needs to be pay separately to Bank. Examination fees is non refundable in any circumstances. **No Examination fee for ex-serviceman.**
10. Applicant are allowed to sit in exam without checking relevant required documents, just passing written /oral examination does not give right of appointment and hence applicant should apply after reading and complying with requisite qualificatory criteria.
11. To qualify for interview minimum 45 % of marks should be obtained in written examination. The candidate qualified for interview should bring original document along with copy of original document duly attested as per below list:
- 11.1 Educational qualification certificate.
 - 11.2 Specific certificate as required by respective post.
 - 11.3 Age Proof.
 - 11.4 Cast certificate.
 - 11.5 Experience certificate.
 - 11.6 Government /Semi Government employee should submit HARD COPY of permission from their respective department head, if any issue arises out of above than respective candidates will be solely responsible for his act and conduction.
 - 11.7 Applicant needs to make online application independently and pay requisite fees as prescribed irrespective whether he has registered with Employment exchange or not.
12. Age Limit: Age of candidate should be considered considering date of publishing 1st advertisement i.e. 6th November 2013.
- 12.1 Project Affected/ Earthquake affected maximum 45 years as per government rules.
 - 12.2 Ex service man maximum 45 years as per government rules.
 - 12.3 Anshakalin Maximum 46 years as per government rules.
- 13 Applicant should apply separately for each post.
- 14 Examination will be conducted in Mumbai or Suburban Mumbai in Maharashtra. All cost related to sitting examination needs to be bear by candidate.
- 15 All the rights are reserved by MAIDC with respect to change in proposed number of vacancy, post , date of exam, cancellation or postponement or partially change in exam, schedule of exam or any other related rights and no claim will be entertained against above rights. **MAIDC is reserved rights for changes in Social/Special reservation.**
- 16 In case any misleading or wrong information and wrong documents has found during recruitment process or after appointment then concern candidate will be not be allowed or will be removed from services and any claim of whatsoever nature will not be entertained.
- 17 All cost related to interview as well as document verification will be bear by candidates.
- 18 The decision of Managing director of MAIDC will be final and binding on any issue raised during above recruitment process
- 19 The above examination will be competitive in nature and will be taken on the basis of OMR base optional selection.
- 20 Examination centre, seat Nos, Exam schedule and Post wise Exam mark allotment will be available separately in web portal www.maidcmumbai.in




Dy. General Manager (Admn.)