

(For Advertisement in the website)

**No. P-02/2012-13/0104/ Appt. Consultants  
National Mission for Clean Ganga  
(An Autonomous Society under Ministry of Environment & Forests)**

**Engagement of individual short-term Consultant for National Mission for Clean Ganga**

The Ministry of Environment & Forests (MoEF), Government of India is implementing a World Bank assisted project to facilitate implementation of a multi-sectoral National Ganga River Basin Authority (NGRBA) programme in the five States of Uttarakhand, Uttar Pradesh, Bihar, Jharkhand and West Bengal. The NGRBA is responsible for planning, financing, monitoring and co-ordination of activities for effective abatement of pollution and conservation of the river Ganga. The National Mission for Clean Ganga (NMCG) is the national level institution for implementation of the programme.

The NMCG, intends to engage one individual short-term Consultants on contract for consultancy in the area of Human Resources (HR) as detailed in the Annexure:

Individual Consultants with experience in the relevant field of profession may indicate their interest to the OSD (Procurement) for engagement. The information required for this engagement is to be submitted in plain paper along with CV. Scope of work and other terms and conditions are given in annexure to this publication.

Interested individual Consultants may submit their application in an envelope clearly super scribed "Engagement of Consultants" along with reference number, and one original and two copies thereof to the OSD(Procurement), NMCG, MDSS, 3<sup>rd</sup> Floor, Rear Wing,9 C.G.O Complex, Lodhi Road, New Delhi-110003 or sent by email to [nmcgadm@gmail.com](mailto:nmcgadm@gmail.com) latest by 28<sup>th</sup> December 2013.

Only candidates whose candidature has been considered shall be notified.



(Addl. Mission Director)

National Mission for Clean Ganga

Dated: 11/12/2013

Contact Person : OSD (Procurement).

Address : NMCG, MDSS, 3<sup>rd</sup> Floor,  
Rear Wing,9 C.G.O Complex,  
Lodhi Road, New Delhi-110003

Phone : 24367987

FAX : 24367988

**Annexure-I**

<b>S. No</b>	<b>Item</b>	<b>Description</b>	
1.	Category of Consultancy	Individual	<b>Ref No: STC/06/2013</b> <b>Dated: 11/12/2013</b>
2.	Field of Consultancy	<b>Human Resource (HR).</b>	
3.	Nature of Consultancy (Complex or Simple)	Simple	
4.	Job Description	<ol style="list-style-type: none"><li>1. Framing of HR Policy and preparation of Service rules, rules relating to allowances and other benefits like Leave rules, TA rules. Assessment of Training needs and devising Training programmes. Personnel skill development and performance appraisal ensuring optimum skill development of employees and achieve organizational goals with efficiency. Building optimum employee satisfaction and job efficiency.</li><li>2. Assist NMCG in execution of contractual appointments through appointed HR agency.</li><li>3. Other HR related responsibilities as assigned by NMCG.</li></ol>	
5.	Qualification(s) required	Minimum Graduation in any stream.	
6.	Experience/Age profile required	A minimum experience of 6 years in the field of Human Resources mainly recruitment of various categories of employees with reputed organizations. Experience under Government/semi- Govt./ International Development bodies/World Bank etc. would be preferred.	
7.	Age profile	Between 28-40 yrs.	
8.	Terms of engagement	<ol style="list-style-type: none"><li>a. Engagement purely at discretion of NMCG.</li><li>b. For a period of minimum six months or till completion of assigned task or as decided by NMCG.</li><li>c. Extension of tenure by mutual agreement.</li><li>d. Remuneration commensurate with experience, last compensation drawn, task assigned and urgency involved.</li><li>e. Remuneration to be paid at the end of task or on a monthly basis till completion as mutually agreed.</li></ol>	

