**Institute of Applied Manpower Research**

(An Autonomous organization under the aegis of Planning Commission, Govt. of India)

**City Office** : 53, Lodhi Estate, New Delhi-110003

**Headquarter** : Sector A-7, Institutional Area, Narela, Delhi-110040

**VACANCY CIRCULAR**

The Institute of Applied Manpower Research invites applications for filling up of the vacant posts in the Institute on direct recruitment on contract basis as per following details :-

1. Joint Director (Rs.15600-39100+7600) : 1
2. Assistant Director (Rs.15600-39100+5400) : 4

(ii). The Rule position for recruitment to the above posts are as under :-

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the post and Pay Scale | No. of posts | Age | Educational qualification and Experience |
| **Joint Director** **(**Rs. 15600-39100+7600) | 01(OBC) | Below 45 Years | **Essential :**A Second class Master’s Degree in Economics/Sociology/ Statistics/any of the area in Social Sciences from a recognized University.  At least 7 years post qualification (i.e. after Master’s Degree) experience in research or teaching at supervisory level in Government/University/Autonomous Bodies/any reputed research institutions in one of the above indicated areas.**Desirable**A Doctorate Degree in any of the above areas. Published work of high quality, research articles in National / International Journals.Research experience in human resource planning and development, survey techniques and data bank.Experience of using statistical software like SPSS etc. |
| **Assistant Director** (Rs. 15600-39100+5400) |  04(OBC-1)(UR-3)  | Below 35Years | **Essential :**A Second class Master’s Degree in Economics/Sociology/ Statistics/any of the area in Social Sciences from a recognized University.  At least 1 year post qualification (i.e. after Master’s Degree) research experience in Government/University/Autonomous Bodies/any reputed research institutions in one of the above indicated areas.**Desirable :**Research experience in collection, compilation, analysis and interpretation of economic data.Proficiency in computer use. |

2. **Other terms and conditions:**

1. Applicant must be Citizen of India.
2. Allowances such as DA, HRA, and Transport Allowance etc. will be admissible as per Rules.
3. Accommodation inside the Campus will be allotted as per priority and subject to availability in the respective category.
4. Those employed in Govt./Public Sector Organisation, Autonomous Body must send their application through proper channel.
5. There is no pension scheme in the Institute. The candidates selected will be offered Contributory Provident Fund Scheme.
6. Relaxation in age & qualification to deserving candidates will be considered as per rules and discretion of the Competent Authority.
7. Outstation candidates called for Interview will be paid IInd class return rail/bus fare by the shortest route.
8. Director-General reserves the right to accept or reject any application as per his discretion and no correspondence will be entertained in this regard.
9. The candidates shall be required to enclose **three pieces of written work (preferably published research**) along with application. This is a mandatory requirement**.**
10. Candidates seeking reservation shall be required to enclose attested copies of caste certificate issued by the appropriate authority in prescribed format, in support of their claim.
11. Candidate seeking reservation under OBC category shall be required to enclose attested copy of certificate not belonging to the Creamy Layer.
12. The Institute reserves the right not to fill up any or all the post(s) advertised. The Institute may at its discretion change the number of posts as per requirement.
13. Incomplete application in any respect or received after the closing date will not be entertained.
14. Merely fulfilling minimum requirement does not essentially qualify candidate to be called for interview.
15. Candidates with higher qualifications and experience shall be preferred.

3. The candidates fulfilling the eligibility criteria, qualifications and experience may submit their applications neatly typed and signed by giving the details:

* 1. Full Name of the Applicant in Block letters
	2. Date of Birth
	3. Nationality
	4. Category
	5. Father’s/Husband’s Name
	6. Permanent Address
	7. Address for communication
	8. E. Mail. ID.
	9. Mobile No.
	10. Educational/Professional Qualifications from Matriculation onwards

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| --- | --- | --- | --- | --- | --- | --- |
| Sl.No. | Examination Passed | Year of Passing | Division | %of Marks/ Grade | Subjects | Name of the University/Board |
| 1 | M.A. |  |  |  |  |  |
| 2 | M.Phil |  |  |  |  |  |
| 3 | Ph. D |  |  |  |  |  |
| 4 | Others |  |  |  |  |  |

* 1. Details of post / positions held in descending order

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Name of Employer/ org. |  Period | Designation | Pay Scale with gross emoluments | Nature of duties |
|  |  | From | To |  |  |  |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |

* 1. Attested copies of certificates in support of age, qualification, experience and caste may also be enclosed along with the application.
	2. Name of 3 academic referees with emails, addresses and mobile numbers must be sent.
	3. A non refundable demand draft of Rs.500/- as application fee in favour of Institute of Applied Manpower Research should be enclosed with the application form.

4. Interested and eligible candidates may send their application by post at the following address within 15 days from the date of publication of advertisement in Employment News:-

 Director-General

 Institute of Applied Manpower Research,

 53, Lodhi Estate, New Delhi-110003

Telephone No. : 011-24697082

Fax : 011-24697081

5. Only advance copy of application can be sent by email: dir.iamr@nic.in.

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