



BHARAT OMAN REFINERIES LIMITED

(A Company promoted by Bharat Petroleum Corporation Limited) **Registered Office & Refinery:** Post BORL Residential Complex, Bina – 470 124, Dist. Sagar, MP. **Refine**

Your Career ... Realise your Dreams ...



Requires Experienced Professionals for Refinery

If you are looking for an opportunity to brighten your career in Oil Industry, **Bharat Oman Refineries (BORL)** is just the right place. **BORL** is a Company promoted by **Bharat Petroleum Corporation Ltd.**, with equity participation from **Oman Oil Company S. A. O. C.**, Oman. BORL has set up a 6 MMTPA grass root petroleum refinery at Bina, Madhya Pradesh. The state-of-the-art refinery has commenced production and is fully operational. Other than refinery located at Bina, there is a Crude Oil Terminal located at Vadinar (Jamnagar, Gujarat), a 935 KM long cross country

underground pipeline across Gujarat & Madhya Pradesh to transport crude oil to Bina, a marketing terminal at Bina spread over 640 acres and a 257 KM long underground cross country pipeline to Kota (Rajasthan) for dispatching end products. Other than green fuels such as unleaded Euro III and Euro IV grade of Petrol and Diesel, refinery produces Kerosene, LPG, ATF, Naphtha, Pet Coke, and Sulphur.

For the comfort and welfare of the employees at Bina, there is a **Residential Complex** close to the refinery, with a shopping centre, a reputed school with education up to Class XII (**DAV BORL Public School**), a **Club House** with well equipped recreational facilities, and a hospital with health care facilities (**Vivekananda Kendra BORL Hospital**).

BORL is enhancing its operations with higher capacity utilization and increased efficiency aimed at a higher output. Moreover, plans for expansion of Refinery are on the anvil. To partner and strengthen our existing team, meeting the challenges head on, we are looking for young, dynamic & energetic professionals to join us for the following positions:

Qualification & Profile: The desired incumbent should be BE/B.Tech from a reputed university with minimum 20-25 years of Experience in procurement, purchase, warehousing and contract management in a large organization. Possess skills like excellent teamwork, inter-department co-ordination, exceptional negotiations skills, and good network with manufacturers and suppliers. Knowledge of working on SAP platform is required. Candidates having experience in Petroleum Refinery/Petrochemical / Fertilizer Company with MBA/PG in Material Management will be preferred

Job Purpose

Lead the organisation's commercial function to minimize the overall purchasing costs without compromising quality or reliability of supply. Contribute to the development of the organisation's overall procurement strategy; and establish purchasing budgets, plans, policies, systems, and procedures that will achieve these strategic objectives including Inventory Management.

Broad Job Responsibilities shall include:

Contract Management

- Guide in drafting bid specifications evaluating proposals from vendors
- Knowledge on Commercial evaluation
- Negotiation and finalization of service contracts and AMC.
- Legal aspects of Contract Management

Procurement

- Core competence in material resource planning, procurement, vendor development, vendor Management & materials Quality & handling logistics related formalities and documents.
- Professional Experience in procurement, Inventory Management and Vendor developments in the multi-product Industry

- Expertise in strategic planning and monitoring the performance of various functional areas for enhancing the profitability & productivity.
- Evaluate, negotiate, and manage the most complex or strategically important supplier and vendor relationships to secure terms that are in the organisation's best interest.
- Identify, evaluate, and capitalise on opportunities to reduce purchasing costs by improving the organisation's buying patterns and supply channels

Vendor Developments

- Effective involvement in vendor development including foreign supplies and activities such as discussions with prospective vendors and making visits to their works for assessment.
- Identifying and developing alternate vendors source for achieving cost effective purchase of component/raw materials.
- Carry out vendor assessment based on various parameters such as percentage of rejections, adaptability for new product, quality improvement rate timely delivery, machinery infrastructure and credit limits.

Warehouse

- Establishing systems & procedure for monitoring the flow of materials and effective inventory control.
- Controlling inventory based on laid norms for different category of items. Controlling inventory of bulky items through- JIT.
- Materials resources planning in coordination with manufacturing and marketing functions, to achieve continuously higher production targets by ensuring a smooth and continuous supply at optimum costs.

Lead, direct, evaluate, and develop a team of managers and other professionals to ensure that purchasing activities meet established targets and standards. Possess excellent verbal & written communication skills.

Qualification & Profile : The desired incumbent should be BE/B.Tech-Mechanical/Electrical from a reputed university and Possess Boiler Proficiency Certificate with minimum 20-25 years of experience in operations & Maintenance of thermal power plant of around 100 MW. Candidate shall have an experience in high pressure CFBC/AFBC/PF boilers of over 75 bar with coal/lignite/pet coke firing system, steam turbine generator, electrical generation & distribution system, solid material handling systems, DCS based instrumentation system etc. Experience in operation & maintenance of utility plants of Refinery /Chemicals & Petrochemicals / Fertilizers plants would be an added advantage.

Job Purpose: Lead, direct and control the day-to-day activities of a power plant to achieve the short and medium-term operating objectives.

Broad Job Responsibilities Include :

- Monitoring O&M performance on daily basis which includes meeting targets, maintaining parameters, meeting safety standards, etc.
- To provide technical support, direction, and guidance to the Operation and maintenance team members including establishing policy and procedure guidelines, standards, SOPs and adherence to the same
- Plan, Co-ordinate, Implement, Monitor, Review and Control all Capital Expenditure
- Projects and Ensure Completion Within Budgeted Time and Cost Thereby Meeting the Targeted Deliverable
- To Ensure Safe Working Conditions with Zero Incidence and Accident
- Responsible for Plant Performance, Energy Management & Conservation, Efficiency, PLF, Availability, Reliability, etc.
- Analysis of breakdown, failures, corrosion and chronic problems in the Plant
- Ensure compliance with statutory requirements and ISO 9000 , ISO 14000 & OHSAS 18000 standards etc

- Assessing the needs of improvement/ replacement within near future for reliable plant operation and take necessary action
 - Plan optimum resource requirements for mechanical maintenance manpower, materials and contracts
 - Minimise response time to the customer (i.e. Operations) for handling routine day-to-day problems
 - Optimise Mean Time between Failure (MTBF) and Mean Time To Repair (MTTR)
- Possess excellent verbal & written communication skills.

Manager/ Sr. Manager (Process)

Position Code - 03

Qualification: B. E. / B. Tech. in Chemical Engineering from a reputed University

Experience: 14 to 18 years experience in operating units in Petroleum Oil Refining / Fertilizer / petrochemical Industry with 3-4 years' experience in independently guiding the process team in running & monitoring different process plants. Hands-on experience in DCS operations will be preferred

Broad Job Responsibilities Include:

- Coordinates operational activities in the various operating areas, troubleshoots units day-to-day problems and provides technical support/advise to Department Manager and Section Heads in the operational aspects of the units.
- Develops the best parameters and best practices for most profitable mode of operation. Liaises with the concerned staff in Technical Department for detailed troubleshooting and elimination of recurring problems.
- Maintain safe and smooth operation by determining & specifying operating parameters, indicating details of any procedures required on regular/daily basis to achieve production targets, highlights maintenance work to be carried out, and provides any specific instructions/ procedures required related to safety and operations.
- Reviews start-up, shutdown, emergency and other operating procedures and standing instructions for all units in the department and update them according to the best practices and the operational experiences. Plans and ensures testing of critical/emergency shutdown systems and keeps up-to-date records.

- Supports Section Heads in planning Units shutdowns and turnarounds program in coordination with Maintenance Planning Section Head. Reviews shutdown reports and equipment conditions with Inspection Section Head. Approves maintenance requests, monitoring work and progress in liaison with appropriate maintenance personnel and advises section heads accordingly. Participates in preparation of operating/capital budgets exercises.
- Studies and analyzes equipment/units performance and issues all types of modification requests. Reviews and comments on the same during different stages of implementation. Participates or leads teams in all types of HAZOP/HAZAN studies.
- Reviews modification drawings, issues comments on such modifications and suggests improvements where necessary.
- Plans, directs, coordinates and organizes the activities of assigned personnel in the department towards the safe, efficient and optimum operations.
- Ensures effective implementation, maintenance & periodic review at QEHSMS in the department
- Possess excellent verbal & written communication skills. Working knowledge of computer and SAP module.

Company offers attractive and competitive compensation at par with Oil & Gas industry depending upon the experience and competence of the candidates. Interested candidates may apply within 7 days of publication of this advertisement in the following manner:

1. The subject line of the E-mail should mention Position Code / Candidate Name
2. The covering E-mail should give Name, Age, Qualification, Percentage of Marks, Institute, Total Experience, Current Company, Designation, Current CTC & Expected CTC, Tel. Nos. and E-mail ID
3. The latest CV (in MS-Word format only) should be attached with the covering E-mail
4. E-mail ID for mailing applications: **careers@borl.co.in**