

**बिहार सरकार**  
**अनु० जाति एवं अनु० जनजाति कल्याण विभाग**  
मुख्यमंत्री सचिवालय, 4, देश रत्न मार्ग (4 K.G.), बिहार, पटना फोन—(0612) 2215083  
इमेल – [bmvm.hq@bmvm.org](mailto:bmvm.hq@bmvm.org), वेबसाइट – [www.mahadalitmission.org](http://www.mahadalitmission.org)

Bihar Mahadalit Vikas Mission is an autonomous Organization under SC & ST welfare department, Govt. of Bihar working for the development of the Mahadalit community.

Bihar Mahadalit Vikas Mission invites application for the post of Accounts Officer for State Mission Office on contract basis.

SI No.	Name of Post	Category	No. Of Post	Eligibility Criteria	Salary	Responsibilities
1	Accounts Officer	UR	1	M.Com or CA/ICWAI/MBA-Finance. Having 3 years relevant post qualification experience of working on financial management, budgeting, developing financial system in Government/semi government agency, banking institutions, reputed financial firms or non government organization. Should have worked on computers and familiar with tally and various software used in Finance and Accounting function.	25000/-p.m consolidated.	<ul style="list-style-type: none"><li>• Look after all accounts related work</li><li>• Preparation of periodical financial reports and operationalization of prudent financial norms within office</li><li>• Preparation of budget</li><li>• Other task assigned by BMVM.</li></ul>

**General Conditions:**

- Expertise in Tally (updated version) and MS Office
- The contract period is for 3 years and will be renewed on the basis of performance appraisal.
- The maximum age for applicants is 45 years.
- The mode of examination will be written followed by Interview.
- 70% Weightage will be given in written test 30% in interview.
- Applicants are suggested to apply online. Other mode will not be accepted. For applying please visit Bihar Mahadalit Vikas Mission's website- [www.mahadalitmission.org](http://www.mahadalitmission.org).
- Last date for submission of online application-05/07/2013 till 5.00 PM.

**Note:** Information regarding Receiving of application, rejection and process of selection will be published on website. The advertisement may be cancelled at any time by Mission Director without assigning any reason.

Mission Director

**समाचार पत्रों में प्रकाशित दिनांक:11-06-2013**

**Parbhat khabar patna + Bhag +Muz**

**TOI Patna**