

MINISTRY OF DEFENCE

1 FIELD ORDNANCE DEPOT, PIN : 900901, C/O 56 APO

RECRUITMENT NOTICE NO 01/2014

1. Applications are invited from eligible Indian Citizens for the following posts in Pay Band + Grade Pay mentioned against each and other allowances as admissible to Central Government Employees:-

Ser No	Name of Post	Pay Scale	Minimum Essential Qualification	Physical endurance test/Skill test	Categories				Total vacs	Remarks
					UR	SC	ST	OBC		
(a)	Lower Division Clerk (LDC)	5200-20200/- plus Grade Pay Rs 1900/-	12 th class or equivalent examination of recognized University/ Board.	(i) Must qualify the written test as per SSC syllabus. (ii) Typing speed of not less than 35 words per minute in English or 30 words per minute in Hindi while typing on computer. (iii) Weightage for written test and interview will be in the ratio of 80:20.	06	-	01	04	11	Out of 11 number of vacancies, 03 vacancies are reserved for physically handicapped (VH-1, carry forward of backlog vacancy) (OH-1) and (HH-1) and 2 Vac are reserved for Ex-service-men.
(b)	Civilian Motor Driver (CMD)	5200-20200/- plus Grade Pay Rs 1900/-	(i) Matriculation or equivalent examination of recognized University/ Board. (ii) Must possess civilian driving licence for heavy vehicles and have minimum 02 years experience of driving such vehicles.	(i) Must qualify the prescribed written test. (ii) Weightage for written test, practical test and interview will be in the ratio of 40:40:20.	02	-	01	-	03	Out of 03, 01 vacancy reserved for Ex-serviceman

(c)	Messenger (Msgr)	5200- 20200/- plus Grade Pay Rs 1800/-	Matriculation or equivalent examination of recognized University/ Board.	(i) Must qualify the prescribed written test as per SSC Syllabus. (ii) Weightage for written test, practical test and interview will be in the ratio of 40:40:20.	01	-	-	-	01	
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Ser No	Name of Post	Pay Scale	Minimum Essential Qualification	Physical endurance test/Skill test	Categories				Total vacs	Remarks
					UR	SC	ST	OBC		
(d)	Safaiwala (S/W)	Rs. 5200-20200/- plus Grade Pay Rs 1800/-	Matriculation or equivalent examination of recognized University/ Board.	(i) Must qualify the written test as per SSC syllabus. (ii) Weightage for written test, practical test and interview will be in the ratio of 40:40:20.	02	-	01	01	04	Out of 4 vacancies one vacancy is reserved for Physically Handicapped (OH) and one vacancy reserved for Ex-Servicemen)

(e)	Fireman (F/M)	Rs. 5200- 20200/- plus Grade Pay Rs 1900/-	Matriculation or equivalent examination of recognized University/ Board.	<p>(i) Must qualify the written test as per SSC syllabus.</p> <p>(ii) Candidate must be physically fit and capable of performing strenuous duties. The physically parameters of candidate required as under:-</p> <p>(aa) Height without shoes -165 CMs.</p> <p>(ab) Chest (unexpended) 81.5 Cms.</p> <p>(ac) Chest (on expansion) 85 CMs.</p> <p>(ad) Weight 50 Kgs minimum.</p> <p><u>Endurance Test -</u></p> <p>(ae) The candidates are reqd to pass the following prescribed tests specified at the time of recruitment:-</p> <p>(af) 1.5 KMs passing a run in 6 minutes. Candidates passing the 1.5 KMs only will be tested further.</p>	01	-	-	01	02	Out of 2 vacancies one vacancy is reserved for Physically Handicapped (HH)
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Ser No	Name of Post	Pay Scale	Minimum Essential Qualification	Physical endurance test/Skill test	Categories				Total vacs	Remarks
					UR	SC	ST	OBC		
				<u>Long Jump</u> (vii) Clearing 2.7 meters wide ditch and landing on both feet. <u>Vertical Rope</u> (viii) Climbing 3 meters vertical rope using hands and feet						
(f)	Mazdoor (Maz)	Rs. 5200-20200/- plus Grade Pay Rs 1800/-	Matriculation or equivalent examination of recognized University/ Board.	(i) Physical and Endurance Tests to be decided by Presiding Officer of the Recruitment Board. (ii) Must qualify the prescribed written test.	10	-	04	06	20	Out of 20 No of vacs, 05 vacs are reserved for physically handicapped (HH-03&OH-02) and 05 vacs for Ex-service-men. 01 Vacancy preference shall be given to meritorious sportsman.

(g)	Book Binder (B/B)	Rs. 5200-20200/- plus Grade Pay Rs 1900/-	<p>(i) Matriculation or equivalent examination of recognized University/ Board.</p> <p>(ii) ITI Certificate of the Trade or its equivalent or two years experience in the field work.</p>	<p>(i) Physical and Endurance Tests to be decided by Presiding Officer of the Recruitment Board.</p> <p>(ii) Must qualify the written as per SSC syllabus & practical tests.</p>	01	-	-	-	01	-
(h)	Tent Mender (T/M)	Rs. 5200-20200/- plus Grade Pay Rs 1800/-	<p>(a) Matriculation or equivalent examination of recognized University/ Board.</p> <p>(b) ITI Certificate of the Trade or its equivalent or two years experience in the field work.</p>	<p>(i) Physical and Endurance Tests to be decided by Presiding Officer of the Recruitment Board.</p> <p>(ii) Must qualify the written as per SSC syllabus & practical tests.</p>	01	-	-	-	01	-

2. The above posts are subject to all India Service liability including field service.

3. **Age limit and its relaxation**

S.No	Category	Age limit			Remarks
(a)	UR	18 Yrs to 25 Yrs			-
(b)	OBC	18 Yrs to 28 Yrs			
(c)	SC/ST	18 Yrs to 30 Yrs			
(d)	ESM	Service rendered in the Army/Navy/Air Force plus three years			
(e)	PH	UR	OBC	SC/ST	PH person should be in pssession of medical certificate issued by CMO/Civil Surgeon of Govt Hospital certifying the disability.
		18 Yrs to 35 Yrs	18 Yrs to 38 Yrs	18 Yrs to 40 Yrs	
(f)	Sports persons	UR	OBC	SC/ST	Persons who have represented a state in National/International competition, university tournaments conducted by inter-University Sports Boards, state school team in National Sports/Games conducted by AISGF, Persons awarded national Awards in Physical Efficiency under National Physical Efficiency Drive.
		18 Yrs to 30 Yrs	18 Yrs to 33 Yrs	18 Yrs to 35 Yrs	

4. Age relaxation upto maximum of 5 years to candidates of J&K who have ordinarily been domiciled in the State of J&K during the period from 01 Jan 1980 to 31 Dec 1989 will only be applicable, if extension, is received from IHQ of MoD (Army) beyond 31 Dec 2013.

5. Candidates will fwd application properly sealed, in an envelope to the address mentioned against the post applied for, through ordinary post. Registered/application in person will not be accepted. Candidates are requested to superscribe the words "**APPLICATION FOR THE POST OF**" on the top of envelope while sending the application form.

6. Last date of receipt of application is 21 days from the date of publication of the advertisement in the Employment News.

7. The crucial date for determining the age limit shall be the closing date for receipt of application.

8. Photocopy of the following Documents/Certificates to be attached along with application duly attested by a Gazetted Officer.

(a) Two passport size photographs duly attested by Gazetted Officer, one on right corner of application and one on acknowledgement card.

(b) Attested copies of following certificates will also be submitted with application:-

- (i) Education qualification certificate.
- (ii) Date of birth certificate.
- (iii) Caste certificate where applicable
- (iv) Discharge certificate for Ex-serviceman where applicable.

(c) Self addressed envelope affixing postal stamps of Rs 25/-.

Note – I : Central Government civilian employees must furnish “ **No Objection Certificate**” from their employer/Office at the time of the skill test else their candidature will be cancelled.

9. Incomplete / ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the written examination.

10. To reduce the number of candidates for written examination for one category of post, screening of applications will be carried out based on the percentage of marks obtained in the examination mandated as essential QR. No screening of application is required in case of physical test wherever required. The candidates who fail to qualify in the physical test (wherever applicable) shall not be permitted to undergo written test. Skill test wherever applicable, will be conducted after written test and will be qualifying in nature which will also be counted for final merit. Shortlisting of candidates for interview shall be carried out based on the performance in written exam and physical test/skill test (wherever applicable).

11. It is made clear that merely fulfilling the basic essential qualification requirements does not automatically entitle a person to be called for test/interview. The selection will be made strictly on the merit basis. The decision of appointing authority regarding selection / rejection will be final. It is also made clear that the numbers of posts/vacancies are tentative and recruitment process can be cancelled / suspended / terminated by the Commandant at any stage, due to administrative reasons.

12. The question papers of written test (objective type) will be in bilingual i.e. English & Hindi as under:-


Subject	No of questions	Maximum marks	Duration	Remarks
General Intelligence and reasoning	50	50	2 Hours (20 Minutes extra for visually handicapped candidates)	The standard of question will be of matriculation /intermediate as applicable.
Numerical aptitude	50	50		
General English	50	50		
General Awareness	50	50		

13. Canvassing in any form shall disqualify the candidates. No enquiry or correspondence will be entertained.

14. No TA/DA is admissible. Duration of each test can be 02 to 05 days or more. Candidates will make their own arrangement for lodging/boarding during the test/interview.

15. Recruitment notice published vide Employment News dated 25-31 May 2013 Advertisement No davp 10202/11/0035/1314 is hereby cancelled.

Dated : 12 Aug 2014


(V. Subramaniam)
Colonel
Commandant



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To

Commandant
1 Field Ordnance Depot
PIN : 909901
C/o 56 APO

Affix recent
Passport
size
photograph
duly attested
by a
Gazetted
Officer

APPLICATION FOR RECRUITMENT

1. Post applied for : _____
2. Name of candidate (in block letters) : _____
3. Father's Name : _____

4. Date of Birth :

DD		MM		YY			

5. Correspondence Address :

House No/Street/Village

Post Office

Tehsil Distt State

Pin Code

6. Permanent Address:-

House No/Street/Village

Post Office

Tehsil Distt State

Pin Code

7. Education Qualification

S.No	Qualification	Name of School/College	Name of Board/University	Percentage obtained

8. Category for which applied:

(a)

UR	SC	ST	OBC	(Please tick to chose)

(b) Whether belong to:

PH	ESM	Others	(Please tick to chose)

9. If applied for the post as Ex-Serviceman:

Date of enrollment (In Army / Navy / Air Force) Date of retirement

Total service Yrs Month days (attach copy of discharge certificate)

10. If applied for the post in PH category :

Type of disability (OH, HH, VH)	Percentage of disability

11. Whether registered with any employment exchange Yes / No

(If yes, mentioned registration No and name of employment exchange)

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DECLARATION

12. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature / appointment is liable to be cancelled / terminated. I am willing to serve anywhere. I agree that department has the right to transfer me to anywhere in India.

Place : _____

Dated : _____

(Signature of candidate)

.....
FOR OFFICE RECORD ONLY

1. Application received on : _____
2. Application Accepted/Rejected : _____
3. Reasons for rejection: Underage/Overage/Documents incomplete/photo or documents not attested / any other reason to be specified _____

Index No Date of test / interview

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ACKNOWLEDGEMENT CARD

Affix recent
passport size
photograph
duly attested
by a Gazetted
officer

1. Name
2. Father's Name
3. Correspondence address :
House No / Street / Village :
Tehsil: Distt :
State:..... Post OfficePin Code
4. Application accepted / rejected and date of test / interview if accepted
.....
5. Reason for rejection
6. Date of reporting for test
7. Venue of test

(Signature of Controlling Officer)

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**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR
APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA**

(G.I Dept of Pers & Trg. O.M. No 36033/28/94-Estt (SCT) dated 23-11-1995)

This is to certify that _____ Son of _____ of village
_____ Post Office _____ District/ Division _____ in the State of
_____ belongs to the _____ community which is recognized as a backward
class under :-

*(i) Government of India, Ministry of Welfare, Resolution No 12011/68/93-BCC (C) dated the 10th September, 1993, published in the Gazette of India- Extraordinary, Part I, Section 1, No 186 dated the 13th September 1993.

*(ii) Government of India, Ministry of Welfare, Resolution No 12011/9/94-BCC (C) dated 19-10-1994, published in the Gazette of India- Extraordinary, Part I, Section 1, No 163 dated 20-10-1994.

*(iii) Resolution No 12011/7/95-BCC (C) dated the 24th May, 1995, published in the Gazette of India- Extraordinary, Part I, Section 1, No 88 dated 25-05-1995.

Shri _____ and or his family ordinarily reside(s) in the _____ District/Division of the _____ State. This is also to certify that he/she does not belong to the persons/selections (creamy layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No. 36012/22/93-Estt. (SCT), dated 08-09-1993.

District Magistrate
Deputy Commissioner, etc.

Dated :
SEAL

*Strike out whichever is not applicable.

N.B. : (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950.

(b) Where the certificate are issued by Gazetted Officer of the Union Government or State Government, they should be in the same form but countersigned by the District Magistrate or Deputy Commissioner:

(Certificate issued by Gazetted Officers and attested by District Magistrate/Deputy Commissioner and not sufficient).

DECLARATION

I, _____ son/daughter of Shri _____ resident of village _____ PO _____ District _____ State _____ hereby declare that I belong to the community which is recognized as a backward class by the Government of India for the purpose of reservation in service as per orders contained in Department of Personnel and Training, Office memorandum NO 36012/22/93-Estt (SCT) dated 08-09-1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the schedule to the above referred office Memorandum dated 08-09-1993.

(Signature of the Candidate)

amp 10202/11/0107/1415