

MINISTRY OF DEFENCE
AMMUNITION DEPOT BHARATPUR
RECRUITMENT NOTICE NO 4182/RECTT/MISC-75/X/EST

1. Applications are invited from eligible Indian Citizens for the following posts in Pay Band of Rs 5200-20200 + Grade Pay plus other allowances as admissible to Central Govt Employees :-

Ser No	Name of Post	Pay Scale	Minimum Essential Qualification	Physical endurance test/ Skill test (whichever applicable)	Categories				Total vacs	Remarks
					UR	SC	ST	OBC		
(a)	Cook	5200-20200+1900	(i) Matriculation or equivalent pass. (ii) Must have knowledge of Indian Cooking and proficiency in trade. (iii) Capable of passing Written exam as it involves induction to Group 'C' post.		01	-	-	-	01	
(b)	Maz	5200-20200+1800	(i) Matriculation or equivalent pass. (ii) Capable of passing Written exam as it involves induction to Group 'C' post. (iii) Should be sturdy and be able to carry loads. (Ammunition boxes filled/unfilled. Knowledge of Hindi is desirable).	-do-	23	25	14	10	72	Out of 72 vacancies 07 x vacancies for Ex-Serviceman, 01x vacancy for Hearing Handicapped only and 4x vacancies are reserved for Meritorious Sports persons.
(c)	Msgr	5200-20200+1800	Essential: (i) Matriculation or equivalent pass. (ii) Capable of passing Written examination as it involves induction to Group 'C' post. Desirable: Conversant with the duties of the trade with one year's experience in the trade.		02	-	-	-	02	Out of 02 vacancies 01 x vacancy is reserved for Visual Handicapped only

2. The above posts are subject to All India service liability including field service.
3. It is made clear that 'merely fulfilling the basic essential QRs does not automatically entitle a person to be called for test/interviews'. It is also made clear that 'Number of posts may undergo change at any stage' if considered essential. Physical test/timed run may be incorporated at initial stage due to administrative constraints for any post prior to written test.
4. Disqualification: - No person,
 - (a) Who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) Who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Age limit and its relaxation.

S.No	Category	Age limit			Remarks
(a)	UR	18 Yrs to 25 Yrs			
(b)	OBC	18 Yrs to 28 Yrs			
(c)	SC/ST	18 Yrs to 30 Yrs			
(d)	ESM				<u>Extent of Age concession to Ex-Servicemen</u> Service rendered in Army/Navy/Air Force plus three years
(e)	PH	UR	OBC	SC/ST	PH person should be in possession of Medical certificate issued by CMO/Civil Surgeon of Govt hospital certifying the disability
		18 to 35	18 to 38	18 to 40	
(f)	Sports Persons	UR	OBC	SC/ST	
		18 to 30	18 to 33	18 to 35	

6. **Relaxation of upper age limit for Ex-Serviceman will be as under: -**
 - (a) **Upper age limit for Ex-Servicemen:** The age will be calculated by applying formula i.e. Service rendered in Army/Navy/Air Force shall be deducted from the actual age and resultant age should not exceed the maximum upper age limit prescribed for the post by more than three years.
7. **Calculation of Age :** The crucial date for determining the age limit shall be the closing date for receipt of applications from Indian Nationals.

8. **Definitions of Disabilities:**

- (a) **Blindness:** "Blindness" refer to a condition where a person suffers from any of the following conditions, namely:-
- (i) total absence of sight; or
 - (ii) visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses; or
 - (iii) limitation of the field of vision subtending an angle of 20 degree or worse;
- (b) **Low vision:** "Person with low vision" means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.
- (c) **Hearing Impairment:** "Hearing Impairment" means loss of sixty decibels or more in the conversational range of frequencies.
- (d) **Locomotor disability:** "Locomotor disability" means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.
- (e) **Cerebral Palsy:** "Cerebral Palsy" means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal or infant period of development.
- (f) All the cases of orthopaedically handicapped persons would be covered under the category of "locomotor disability or cerebral palsy".

Only such persons would be eligible for reservation in services/posts who suffer from not less than 40% or relevant disability. A person wants to avail benefit of reservation would have to submit a Disability Certificate issued by Competent authority.

9. **Meritorious sports persons.** The candidates should have any one of the qualifications as given below:-

- (a) Persons who have represented a State or the country in the National or International competition in any of the games/sports listed below. OR
- (b) Persons who have represented their University in the Inter-University Tournaments conducted by the Inter-University Sports Board in any of these games. OR
- (c) Persons who have represented their State Schools Teams in the National Sports/ Games conducted by the All India School Games Federation in any of these games/ sports. OR
- (d) Persons who have been awarded National Awards in Physical Efficiency under National Physical Efficiency Drive.

List of Games/Sports :- Archery, Athletics (including Track and Field events), Badminton, Ball Badminton, Basketball, Billiards and Snooker, Boxing, Carom, Chess, Cricket, Cycling, Equestrian Sports, Football, Golf, Gymnastics (including Body-Building), Handball, Hockey, Judo, Kabaddi, Karate-DO, Kayaking and Canoeing, Polo, Kho-Kho, Power lifting, Rifle Shooting, Roller Skating, Rowing, Softball, Squash, Swimming, Table Tennis, Taekwondo, Tennikoit, Tennis, Volleyball, Weight-lifting, Wrestling, Yatching, Ice-Skiing, Ice-Hockey and Ice-Skating.

11. Candidates fulfilling above conditions may submit their applications as per the format given below and attach the following documents along with the application:-.

(a) Two (02) passport size photographs duly attested by Gazetted officer one on right corner of application and one on Acknowledgement Card. Applications not bearing attested photographs will be rejected.

(b) Attested copies of following certificates will also be submitted with application:-

(i) Education qualification certificate.

(ii) Date of Birth certificate.

(iii) Caste certificate where applicable.

(iv) Discharge Certificate for Ex-Serviceman where applicable.

(Non submission of attested copies will result in application being rejected)

(c) A self addressed envelope affixing postal stamps of Rs 25/-required for registered cover for return of acknowledgement card.

11. Candidates to forward application properly sealed in an envelop to **Commandant Ammunition Depot Bharatpur, PIN- 900309 by 1600 hrs within twenty one days from the date of publication of this advertisement through ordinary post.** The covering letter/envelope should be marked with "Application for the post of" No application will be entertained after closing date i.e. 21st day from the date of publication of this advertisement notice in Employment News. Application in person will not be accepted.

12. Incomplete/ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the written examination.

13 Test/Interview will be held at **Ammunition Depot Bharatpur** on dates mentioned in Acknowledgement Card for each. Applicants should report at **Ammunition Depot Bharatpur** on the date and time of test/interview as mentioned in the Acknowledgement Card. No separate letter except Acknowledgement Card will be issued. No candidate will be allowed to attend the test if reporting to venue after time specified.

14 The individual should be in possession of **acknowledgement card**. All **original documents will be brought by only those candidates who qualify for interview**. No individual will be entertained who is not in possession of Acknowledgement Card issued by the depot. No mobiles or other personal belonging should be brought on day one of reporting for test. Safe custody of original documents is the sole responsibility of the candidates. This unit will not be responsible for any loss/theft of original documents of the candidates appearing for test/interview.

Note-I: Central Government civilian employees must furnish "No Objection Certificate" from their employer/Office at the time of the skill test else their candidature will be cancelled.

15. Initially, for one category of posts, screening of application will be carried out based on the percentage of marks obtained in the examination mandated as essential QR. A bench mark percentage will be fixed depending upon the number of application forms. No weightage will be given for additional/higher qualification (other than those prescribed in Recruitment Rules). For recruitment for the post of Mazdoor, all candidates meeting the bench mark will be allowed to appear for physical test (as decided by Board of Officers). The applicants for the post of Mazdoor have to pass the physical efficiency test as decided by the Board of Officers. Only those candidates who qualify physical tests would be allowed to appear for written exam.

For the post of Cook and Messenger, all candidates meeting the bench mark as fixed by the board of officers for that category of post shall be allowed to appear for written exam after which a skill test will be conducted which will be qualifying in nature and would count towards final merit. Short listing of candidates shall be carried out based on the performance in physical test/skill test (wherever applicable) and written exam.

The administration reserves the right to fix a cut off/benchmark percentage on receipt of applications.

16. The number of candidates to be called for interview after undergoing physical test/skill test (wherever applicable) and written exam will be restricted to 10 times of number of vacancies. This will be decided on merit fixed for the same depending on the number of candidates who qualify for interview for the post of Cook, Mazdoor and Messenger.

17. It is made clear that merely fulfilling the basic essential qualification requirements does not automatically entitle a person to be called for test/interviews. The selection will be made strictly on the merit basis. The decision of appointing authority regarding selection/rejection will be final. It is also made clear that the numbers of posts/vacancies are tentative and recruitment process can be cancelled/suspended/terminated by the Commandant at any stage, due to administrative reasons.

18. **Scheme of Examination & Syllabus** The selection will be made strictly on the merit basis. The selection process will comprise of written test and physical/practical tests. The question papers of written test (**objective type**) will be in bilingual i.e. English & Hindi as under:-

Subject	Maximum Marks	Duration
General Intelligence & Reasoning	25	2 Hours. 20 Minutes extra for visually handicapped candidates
Numerical Aptitude	25	
General English	50	
General Awareness	50	

Negative marking 0.25 marks for each wrong answer.

The questions of written exam for the post of Cook, Mazdoor and Messenger will be based on 10th standard. Grading will be done based on marks obtained in written test.

Syllabus

- (a) **General Intelligence & Reasoning:** The questions may be non-verbal type. The test may include questions on similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test may also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.
- (b) **Numerical Aptitude:** The paper will include questions on problems relating to Number Systems, Computation of whole numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, use of Tables and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and work etc.
- (c) **General English:** The questions may be designed to test the candidate's understanding on the basics of English language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage etc his/her writing ability would be tested.
- (d) **General Awareness:** Questions may be designed to test the ability of the candidate's general awareness of the environment around him/her and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experiences in their scientific aspects as may be expected of an educated person.

The test may also include questions relating to India and its neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economic science, General Polity including Indian Constitution and Scientific Research etc. These questions may be such that they do not require a special study of any discipline.

NOTE -I For Visual Handicapped candidates of 40% and above visual disability and opting for SCRIBE there will be no component of Maps/Graphs/Diagrams/Statistical Data in the General Intelligence & Reasoning/General Awareness paper.

NOTE-II Only those candidates, who secure at least the minimum qualifying marks in the written examination, as may be fixed by the competent authority, will be called for skill test. Provided that candidates belonging to Scheduled Castes, Scheduled Tribe, OBC, ESM and PH may be called for the skill Test by the Board of Officers by applying relaxed standards, if the Board of Officers is of the opinion that sufficient number of candidates of these categories are not likely to be called for the skill test on the basis of general standard in order to fill up the vacancies reserved for these categories (i.e. SC,ST,PH, ExS and OBC).

NOTE-III Central Government civilian employees must furnish "No Objection Certificate" from their Employer/Office at the time of the skill test that in the event of their final selection for the relevant posts, they would be relieved by their office for joining the new post/service else their candidature will be cancelled.

19. **GENERAL INSTRUCTIONS**

(a) Please note that incomplete applications without affixing attested photograph or without enclosing attested copies of educational certificate/showing date of birth, caste certificate, discharge certificate, over writing, erasing, providing incomplete information or if applicant is found overage on last date of receipt of application as indicated above will be rejected out right without giving any intimation to them. Application fulfilling the criteria and those applications which are correct in all respect will only be called for test/interview and shall be intimated to them by post.

(b) Only one application should be submitted for the post. Candidates desirous of applying for separate posts should submit separate applications clearly indicating the post for which they have applied for. Candidates must ensure that no column is left blank or wrongly filled. Applications not filled correctly will be rejected and the onus of such rejection would be on the candidate. The unit administration will not entertain any claim after such rejection. The application format be typed on A4 size paper. Application will not be accepted, if not found as per prescribed format published in the advertisement.

(c) Candidate who apply against OBC category shall attach and produce the "Other Backward Class" certificate and not the "Backward Class" certificate duly signed by appropriate authority.

(d) No application will be accepted in person or through any representative. The application must be posted to the addressee under registered cover. The unit will not be responsible for any kind of postal delay.

(e) No candidate will bring any personal belonging/mobile phones/Jewellery etc on the day of test as these are not allowed into the exam area. Only the admission card sent from this unit will be required on first day of test. Original documents will be brought by only those candidates who qualify the written test and physical/endurance/proficiency in trade test as applicable.

(f) Unit will not be responsible to pay any damages in case of theft of personal belonging/documents and injury to candidate during physical test where applicable. No claims to this account will be entertained/accepted.

(g) Any dispute with regard to the recruitment will be subjected to the Courts having jurisdiction in Bharatpur only.

(h) Vacancies reflected are only indicative. Organization reserves the right to increase/decrease vacancies.

(j) The service will be subject to All India Field Service Liability.

WARNING. All candidates are warned to be careful from self styled agents/touts. Candidates are requested to report to Commandant Ammunition Depot Bharatpur against any malpractice seen/observed by them.

To
Ammunition Depot
Bharatpur
PIN - 900309

Affix recent
Passport size
photograph duly
attested by a
Gazetted Officer

APPLICATION FOR RECRUITMENT

1. Post applied for _____
2. Name of candidate (in block letters): _____
3. Father's Name _____
4. Date of Birth : (Attach copy of birth certificate duly attested)

DD		MM		YY			

5. Correspondence Address: -

House No/Street/Village _____
 Post Office _____
 District _____ State _____
 Pin Code _____

6. Permanent Address: -

House No/Street/Village _____
 Post Office _____
 District _____ State _____
 Pin Code _____

7. Education Qualification

S. No	Qualification	Name of School/College	Name of Board/University	Percentage obtained

8. Category for which applied:

(a) (Please tick to choose and also attach certificate in case of SC/ST/OBC)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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(b) (Please tick to choose and also attach proof certificate duly attested)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Whether belong to:

9. If applied for the post as Ex-serviceman:

Date of enrollment (In Army/Navy/Air Force) _____ Date of retirement _____
 Total service _____ Yrs ____ Month ____ days (attach copy of discharge certificate).

10. If applied for the post in PH category:

Type of disability (OH, HH, VH)	Percentage of disability

- 10 -

POST APPLIED FOR _____

1. Name: _____
2. Fathers Name: _____
3. Correspondence Address:
House No/Street/Village _____
District _____ State _____
Pin Code _____
4. Application accepted/rejected and date of test/interview if accepted _____
5. Reason for rejection: (Underage/Overage/Documents incomplete/Any other reasons to be specified) _____
6. Date of reporting for test _____
7. Venue of test _____

Affix recent
Passport size
photograph
duly attested
by a Gazetted
Officer

Signature of Controlling Officer

amp 10202/11/0150/1314