

STATE BIODIVERSITY BOARD, MEGHALAYA

No.SBB 4/2012/Contract/

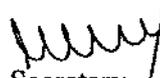
Dated Shillong the 28th February 2013

WALK IN INTERVIEW

Applications are invited from Indian Citizens for the following posts in the Meghalaya State Biodiversity Board, Shillong, on contractual Basis for a period of one year (renewable) at emoluments as indicated against the posts:

S.No.	Designation of Post	Minimum Qualification	Emoluments
1	Private Secretary cum Computer Assistant cum Administrative Assistant	Graduate in any discipline + Six Month Diploma in Computers (MS Office compulsory)	Fixed Pay of Rs 10,000 per month.
2	Accountant cum Field Assistant	Science Graduate. Experience in Forestry Related activities will be preferred.	Fixed Pay of Rs 9,000 per month.
3	DTP Operator	10+2 with one year Diploma in DTP. Job experience in DTP will be preferred.	Fixed Pay of Rs 6,000 per month.

Interested candidates may attend an interview for selection to the above listed posts along with their bio-data and credentials in original. The interview will be held in the office chamber of Shri C. Budnah, IFS, Addl PCCF (WL), Sylvan House, Lower Lachumiere, Shillong, Meghalaya on the 6th March, 2013 from 11 AM onwards. No TA and DA would be payable to outstation candidates for the purpose of attending the interview.


Secretary
State Biodiversity Board
Meghalaya, Shillong