

**HAL EDUCATION SOCIETY (HES)**  
**HAL SCHOOL, KORWA, AMETHI (U.P)**  
Tel No: 05368-255402

HES/ADVT/2013/1

**ENGLISH MEDIUM SENIOR SECONDARY SCHOOL AFFILIATED TO C.B.S.E.**  
**(REGISTERED UNDER THE SOCIETIES ACT)**

Applications are invited from eligible candidates for the following post in HAL School Korwa, an English Medium Senior Secondary School (Nursery to class XII), affiliated to C.B.S.E. imparting co-education to approx. 2200 students:

Sl. No.	Post	Pay Scale	No. of Post	Approx.CTC per annum	Age limit as on 01.10.2012
1.	Principal	Rs 21900-39100 (Grade Pay Rs 7600)	01	Rs 7.6 lakhs	50 years

**1. Minimum Qualification:**

- **Master's Degree with B.Ed. with 60 % marks in both Post Graduate degree and B. Ed.**
- **Good Computer Knowledge.**
- **Fluency in speaking English and Hindi.**

[ **Note:** Degree/Diplomas/Certificates issued by Maithily University, Bihar, Mahila Vishwa Vidyalaya, Varanasi; Varanasi Sanskrit Viswavidyalaya and Central Board of Higher Education, Uttam Nagar, New Delhi are not recognized as per UGC Notification published on 21.12.1988.]

**2. Experience:**

- (i) Candidate should have at least 20 years teaching experience in Sr. Secondary School / Intermediate Collage.
- (ii) Candidate should have experience of Minimum 5 years in administrative capacity from High School / intermediate College/ Teachers Training Institute.
- (iii) Teaching / Administrative experience as above should be in English medium School.

**3. Age:** Not more than 50 years as on 01-01-2013.

**4. Perks:** In addition to Basic and Grade pay, the emolument will include the following as per HES rules:

- i. Variable DA
- ii. Annual increment [3% of Total Pay (Basic + Grade Pay) based on minimum of Pay Band and rounded of to next Rs 10/-]
- iii. Medical facility as per HES rules.
- iv. Conveyance Allowance [15% of Total Pay (Basic + Grade Pay) at minimum of Pay Band]

- v. Telephone Allowance [5% of Total Pay (Basic + Grade Pay) at minimum of Pay Band]
  - vi. Professional Development Allowance [10% of Total Pay (Basic + Grade Pay) at minimum of Pay Band]
  - vii. Attendance Allowance [10% of Total Pay (Basic + Grade Pay) at minimum of Pay Band]
  - viii. Free Education for two children in HAL School Korwa
  - ix. Free semi-furnished Company accommodation. Water & electricity charges on actual.
5. Application should be sent to "Manager (HES), HAL Education Society, P.O. HAL Korwa, Amethi, UP-227412" along-with following through Registered post / Speed Post:
- (i) A non refundable Demand Draft of RS. 500/- in favour of "HAL Education Society, Korwa" payable at SBI, Korwa (Code No.8069).
  - (ii) Bio-Data in enclosed format,
  - (iii) Recent passport size photograph
  - (iv) Self attested photocopies of testimonial regarding qualifications and experience so as to reach Korwa on or before last date.
6. Last Date of Submission: **within 20 days from the date of publication of advertisement (i.e. 26.02.2013).**
7. **Others:**
- (i) Applicant should be the citizen of India.
  - (ii) Candidates called for interview for the post of Principal will be reimbursed to and fro fare by 2<sup>nd</sup> AC Train / Bus on producing PNR No./ actual bus ticket by shortest route.
  - (iii) The Society reserves right to call or not to call any one of the candidates & to fill or not to fill vacancy advertised without intimation to the candidates.
  - (iv) Candidates serving in any recognized institution / organization / autonomous body of Central Govt. / State Govt. must apply through proper channel. They will also be required to produce a 'No-Objection Certificate' at the time of interview.
  - (v) Application without having the required details or without necessary documents or receipt after last date will not be considered.
  - (vi) Canvassing in any form will disqualify the candidates.
  - (vii) The candidate will be governed by other rules and regulations of HAL Education Society (HES) as applicable.
  - (viii) Advance increments may be granted in deserving cases as per HES rules. Maximum five increments may be granted.

**Sd. /  
Secretary (HES)**

## APPLICATION FORMAT

No. HES/ADVT/2013/1

Passport  
Size  
photograph

1. Post Applied for \_\_\_\_\_
2. Name of the Candidate \_\_\_\_\_
3. Father's / Husband Name \_\_\_\_\_
4. Date of Birth \_\_\_\_\_
5. Age as on 01.01.2013 \_\_\_\_\_
6. Present Address \_\_\_\_\_  
\_\_\_\_\_

7. Permanent Address  
\_\_\_\_\_  
\_\_\_\_\_

8. Nationality \_\_\_\_\_

9. Languages known \_\_\_\_\_

10. Address for Communication \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Contact No. (Landline with STD Code) \_\_\_\_\_

(Mobile) \_\_\_\_\_

12. E-mail id \_\_\_\_\_

A. Academic Qualifications:

Sl No.	Education Level	Course Name	Institution/University	Year of passing	% Marks/CGPA	Remarks, if any
1	Post Graduation					
2	Graduation					
3	B.Ed					
4	Any Other (Pl. Specify)					
5	Computer Knowledge					

B. Teaching Experience, if any: (give details of rank/designation and period of employment in the order of current to previous.)

Sl No.	Designation	Scale of Pay	Classes taught	From Date dd/mm/yy	To date dd/mm/yy	Duration (in no. of months/years)	School/ Institution

C. Administrative Experience, if any: (give details of rank/designation and period of employment in the order of current to previous.)

No.	Designation	Scale of Pay	Position held	From Date dd/mm/yy	To date dd/mm/yy	Duration (in no. of months/years)	School/ Institution

D. Achievements/Awards (if any):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

E. Declaration:

I hereby declare that all the information furnished above is correct and accurate to the best of my knowledge. If any of the information furnished by me is found to be false, my candidature will be liable to be cancelled.

Date: \_\_\_\_\_  
Place: \_\_\_\_\_

(Applicant's Signature)