



**Employment Notice No. 04/2012 Date: 17/12/2012**

## RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA IN CENTRAL RAILWAY FOR THE YEAR 2012-13

IF YOU ARE EXCEPTIONAL SCOUTS AND GUIDES, THEN CENTRAL RAILWAY WILL NURTURE YOUR TALENT.

Closing Date and Time of receipt of Applications	04/02/2013 at 18.00 hrs.
Closing Date & Time of Receipt of applications for candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu and Kashmir, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep.	19/02/2013 at 18.00 hrs.
<b>(Note: Applications received after closing date and time shall not be entertained.)</b>	

1. Central Railway invites applications from the citizens of India in the prescribed format from eligible and meritorious Scouts & Guides candidates for filling up **02 (Two) posts in Group 'C' Category in Pay Band-1 ₹ 5200-20200 with Grade Pay ₹ 1900/- and 04 (Four) posts in erstwhile Group 'D' in Pay Band-1 ₹ 5200-20200 with Grade Pay ₹ 1800/-** against Scouts & Guides quota for the year 2012-13. The posts are open to all regardless of Community (UR, SC, ST & OBC).

**Details of posts to be filled in:**

Sl.	Post	Scale of Pay	No of Posts	Quota / Distribution
01	Group 'C'	Pay Band-1 ₹ 5200-20200 with Grade Pay ₹ 1900/-	02 (Two)	Over Central Railway
02	Group 'D'	Pay Band-1 ₹ 5200-20200 with Grade Pay ₹ 1800/-	04 (Four)	02 posts each for Mumbai and Solapur Division

**2. ESSENTIAL QUALIFICATION:**

**(a) Minimum Educational Qualification:**

Sl. No.	Post	Educational Qualification
01	Group 'C' in Pay Band-1 ₹ 5200-20200 with Grade Pay ₹ 1900/-	Passed Matriculation or its equivalent from a recognized board with not less than 50% marks in aggregate. Minimum percentage of 50 % in aggregate is not applicable to SC/ST candidates and to those candidates who possess qualifications higher than matriculation such as HSC/Intermediate/Graduation/Post Graduation
02	Erstwhile Group 'D' in Pay Band-1 ₹ 5200-20200 with Grade Pay ₹ 1800/-	10 <sup>th</sup> passed or ITI or equivalent

**(b) Scouts and Guides Qualifications: (For both Group 'C' & Erstwhile Group 'D' posts)**

- I. A President's Scout/ Guide/ Rover/ Ranger (OR) Himalayan Wood Wadge Holder (OR) A Pre HWB Trained Scout leader/ Advanced Trained Guide/ Leader/ Captain and
- II. Should have been an active member of a Scouts Organization for at least 3 years in 2009-10, 2010-11, 2011-12 & till present. And
- III. Should have attended at least one event at National level and one or two events at State level (OR) should have a good record of participation in Scouts/ Guides activities at Unit/ District level (At least one National level event is compulsory & is minimum eligibility).

**3.0. AGE LIMIT (As on 01.01.2013)**

Posts / Categories	UR	OBC	SC/ST
Posts/Categories UR OBC SC/ST Group 'C' posts in Pay Band-1 ₹ 5200-20200 with Grade Pay ₹ 1900/-	18 to 30	18 to 33	18 to 35
Erstwhile Group 'D' posts in Pay Band-1 ₹ 5200-20200 with Grade Pay ₹ 1800/-	18 to 33	18 to 36	18 to 38

**Extent of Age Relaxation:**

- (a) Serving Railway employees who have put in a minimum of 03 years continuous service will be given relaxation of age, subject to the age limit of 40 years for UR, 43 years for OBC and 45 years for SC/ST.
- (b) For those Quasi-Administrative offices of the Railway organization such as Railway Canteens, Cooperative Societies and institutes, the relaxation in upper age limits will be up to the length of service rendered subject to maximum 05 years.
- (c) Widows/ Divorced women and women judicially separated but not remarried: UR – up to 35 years, OBC – up to 38 years, SC/ST – up to 40 years.
- (d) Persons with disability:
  - (i) For group 'C' posts: UR – 40 years, OBC – 43 years and SC/ST – 45 years.
  - (ii) For erstwhile group 'D' posts: UR – 43 years, OBC – 46 years and SC/ST – 48 years.
- (e) Persons who had ordinarily domiciled in the state of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989: up to 35 years.
- (f) **Ex-Servicemen candidate:** Relaxation of age will be to the extent of service rendered by them in Defence Service plus 3 years provided they have put in a minimum of 06 months service after attestation and up to the age of 40 years for reservists not employed in Government Service.

**4. EXAMINATION FEE:**

- (a) The examination fee for Unreserved and OBC candidates is ₹ 40/-. The examination fee should be paid in the form of Indian Postal Order from any Post Office drawn in favour of and payable at as follows.  
Post applied for Group 'C' Central Railway Zonal quota, APO(RT) Central Railway Mumbai & payable at Mumbai.

Posts applied for erstwhile Group 'D' for:

1. Mumbai Division quota: Sr DFM Mumbai & payable at Mumbai.
2. Solapur Division quota: Sr DFM Solapur & payable at Solapur.
- (b) Remittance of examination fee in any other form except Indian Postal Order will not be accepted.
- (c) IPOs issued before the date of issue of Employment Notice or after the closing date will not be accepted and the application will be rejected.
- (d) The particulars of Indian Postal Order submitted as examination fee should also be indicated at the prescribed place in the application form.
- (e) Candidates must write their name, full address at the space provided in the Indian Postal Order.
- (f) The examination fee is not refundable/ transferable/ adjustable under any circumstances.

**5. FEE EXEMPTIONS:** SC/ST candidates, Ex-Servicemen, Women candidates, Persons with disabilities, Minority candidates\*, and candidates belonging to Economically Backward Classes\*\* are exempted from payment of examination fees.

\* Minorities mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis).

\*\* Economically Backward Classes will mean the candidates whose family income is less than ₹ 50,000 per annum.

The following authorities are authorized to issue income certificate for the purpose of identifying economically backward classes:

- (i) District magistrate or any other revenue officer up to the level of Tehsildar.
- (ii) Sitting Member of Parliament of Lok Sabha for persons of their own constituency.

- (iii) BPL card or any other certificate issued by the central government under a recognized poverty alleviation programme or Izzat MST issued by Railways.
- (iv) Union Minister may also recommend for any persons from anywhere in the country.
- (v) Sitting members of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside. This would have to be issued on the letter head of the issuing authority.

**6. HOW TO APPLY:**

Candidates should carefully read all the instructions given in the employment notification before filling the application form. Application as per the format given below shall be submitted on A-4 size good quality paper. **The application format should be in English/Hindi language only and the application should be filled in English/Hindi language only. The applications submitted in other than English/Hindi languages will be rejected summarily.** The application should be filled in by the candidate in his/her own handwriting and signed. The candidate has to affix one recent passport size colour photograph (recently taken) on the application in the space provided for the purpose. The candidate is also required to attach one extra passport size photograph along with the application. Serving government employees should send their application through proper channel duly forwarded by their controlling officials. The last date will not be extended on account of delay in transmission of the application by the concerned office. However an advance copy of the application can also be submitted. **(Detailed Notification and Application form can be downloaded from rrc website www.rccr.com)**

**7. WHOM TO APPLY:**

The application should be sent by ordinary post or dropped in Box kept in the office for this purpose. The cover containing the application must be super-scribed 'Application for Scouts/Guides-2012-13 (group C/D)' (HQrs/Division) for which the candidate is applying. Application complete in all respects should be sent in a cover addressed as follows:

- (1) **For Group 'C' posts of Central Railway Zonal quota: Assistant Personnel Officer (RT), Chief Personnel Officer's Office, General Manager's Office Building, 1<sup>st</sup> floor, Chatrapati Shivaji Terminus, Mumbai 400001.**
- (2) **For Erstwhile Group 'D' post :**
  - (A) **Mumbai Division: Sr Divisional Personnel Officer, Divisional Railway Manager's Office, Annex Building, 2<sup>nd</sup> Floor, Chatrapati Shivaji Terminus Mumbai 400001.**
  - (B) **Solapur Division: Sr Divisional Personnel Officer, Divisional Railway Manager's Office, Station Road, Modi, Solapur 413001**

**8. RECRUITMENT PROCESS:**

The recruitment will be based on written test and interview. The candidates, whose applications are found eligible in all respects, will be assessed on the following basis. The eligible candidates will be called for written test and those who qualify in written test will be called for viva-voce.

**(I) Written Test 50 Marks**

The Written Test consists of 50 objective type questions relating to Scouts and Guides organization and its activities as per syllabus outlined below:

**(II) Scouts/Guides Qualifications over and above the minimum prescribed as eligibility condition : 35 Marks**

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|---|------------|
| (a) Participation in International event<br>(One event – 5 marks, two or more events – 07 Marks)  | : 07 Marks |
| (b) Participation in National Events/National Jamboree<br>(No marks for first event. The same being the minimum eligibility condition: First additional event – 05 Marks<br>Two additional events or beyond – 07 Marks) | : 07 Marks |
| (c) Participation in Jamboree on the Indian Railways<br>(One event – 5 marks; two or more events – 07 Marks)  | : 07 Marks |
| (d) Events/Rallies attended at State level<br>(One event – 5 marks; two or more events – 07 Marks)  | : 07 Marks |
| (e) Specialized Scouts/Guides Course<br>Pioneering/Mapping and Standard Judging<br>Course/Vocational Craft Course<br>(One course – 5 marks, two or more courses – 07 Marks)   | : 07 Marks |

**(III) Personality Test/Interview: 15 Marks**  
**Total : 100 Marks**

**(IV) SYLLABUS FOR RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA FOR GROUP 'C' POSTS (Pay Band-1 ₹ 5200-20200 with Grade Pay ₹ 1900/-)**

**History of Scouting/Guiding :** Law & Promise ; Organization – District & State Level; Training Center – District & State Level; Knowledge of Books; Scouting for Boys/Guiding for Girls in India; Motto left handshake; Salute; Prayer; Flag Song; National Anthem; Know the National & Scouting flags; Social Services at various occasions; Hiking; Proficiency Badges, How these are earned? Stages in Scouting/Guiding; Thinking Day; Progressive Training of Scouts/Guides/Rovers/Rangers; Pioneering; Handicrafts; Indian Railway Jamborette; National Jamboree; Jamboree on the Air.

**Organization at National Level:** National Training Centers, WAGGGS/WOSM – Rashtrapati Award Competition; Prime Minister Shield Competition; Community Development Programmes; Aims and methods of Scouting; How Scouting is useful in producing better citizens.

**(V) SYLLABUS FOR RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA FOR ERSTWHILE GROUP 'D' POSTS (Pay Band-1 ₹ 5200-20200 with Grade Pay ₹ 1800/-)**

**History of Scouting/Guiding :** Law & Promise; Organization – District & State Level; Training Center – District & State Level; Knowledge of Books; Scouting for Boys/Guiding for Girls in India; Motto left handshake; Salute; Prayer; Flag Song; National Anthem; Know the National & Scouting flags; Social Services at various occasions; Hiking; Proficiency Badges, How these are earned? Stages in Scouting/Guiding; Thinking Day; Progressive Training of Scouts/Guides/Rovers/Rangers; Pioneering; Handicrafts; Indian Railway Jamborette; National Jamboree; Jamboree on the Air.

**9. GENERAL CONDITIONS:**

Before applying for the post, the candidate should ensure that he/she fulfils the eligibility norms.

- (a) The candidates already employed in Central/State/PSUs including Railways should submit their applications through proper channel duly submitting service certificate and no objection certificate from the employer.
- (b) The decision of the Railway Administration in all matters relating to eligibility, acceptance or rejection of the application, penalty for false information, and mode of selection shall be final and binding on the candidates.
- (c) Candidates recommended for appointment will have to pass the requisite medical fitness standards prescribed for the selected post.