

GOVERNMENT OF WEST BENGAL
OFFICE OF THE PROJECT DIRECTOR, ATMA, HOWRAH &
DEPUTY DIRECTOR OF AGRICULTURE (ADMN), HOWRAH

NOTICE

Memo No. 114 ATMA/PD

Date. 03.09.2013

Applications are invited from eligible candidates to fill the posts of 'Block Technology Managers', 'Subject Matter Specialists', 'Accountant cum clerk' and 'Computer Programmer' on purely contractual basis under the scheme " Support to State Extension programmes for Extension Reforms" (ATMA) in Howrah District as per following details .

Details of posts, remuneration, qualifications & experiences etc. are furnished below:-

Post Code	Post	Last date of Receiving applications	No. of Post	Place of Posting	Remuneration	Essential Qualification	Suggested Experience	Upper Age Limit
01	Block Technology Manager	18 th Sept. 2013	14 (Fourteen)	1(One) each at the Office of the Asstt. Director of Agriculture of all the 14 nos. of Blocks of Howrah District.	Consolidated Rs. 20,000/- p.m. (Rs. 15,000 + Rs. 5000 for Mobility and Mobile Connectivity)	Graduate/Post graduate in Agriculture / Horticulture/ Veterinary science / Fisheries science/ Microbiology (4 years) from any recognized university with computer skills. Minimum 50% marks at each stage (10th, 10+2, Graduation etc)	2 years field experience in Agriculture related works	40 yrs. (As on 01.01. 2013)
02	Subject Matter Specialist	18 th Sept. 2013	28 (Twenty eight)	2(two) each at the Office of the Asstt. Director of Agriculture of all the 14 nos. of Blocks of Howrah District.	Consolidated Rs. 8,500/- p.m. (including mobility, mobile connectivity & other expenses)	Graduate/Post graduate in Agriculture / Horticulture/ economics/Marketing/Veterinary science /AHD/ Fisheries science or 3 years graduation in Bio Science with Botany & Zoology from any recognized university with computer skills. Minimum 50% marks at each stage (10th, 10+2, Graduation etc)	nil	40 yrs. (As on 01.01. 2013)
03	Accountant cum clerk	18 th Sept. 2013	1 (One)	Office of the Project Director , ATMA, Howrah	Consolidated Rs. 16,000/- p.m	B.Com from any recognized university Minimum 50% marks at each stage (10th, 10+2, Graduation etc)	3 Years experiences in relevant field	40 yrs. (As on 01.01. 2013)
04	Computer Programmer	18 th Sept. 2013	1 (One)	Office of the Project Director , ATMA, Howrah	Consolidated Rs. 12,000/- p.m	B. Tech / MCA from any recognized university. Minimum 50% marks at each stage (10th, 10+2, Graduation etc)	1 Year Experience in relevant field	40yrs. (As on 01.01. 2013)

N.B. i) Verbal & Writing skills in Bengali language is mandatory.

ii) Post graduate candidates for BTM should have basic graduation degrees (Minimum 4 years course) in Agriculture / Horticulture / Veterinary science / Fisheries science / Microbiology.

ii) No TA/DA will be paid to the appearing candidates.

iii) Applications received after scheduled date & time shall not be entertained.

iv) Applications should be sent by ordinary post only (Not by Registry post/speed post /Courier service etc). Or it may be dropped at the box specified for the post at the address mentioned below from Monday to Friday (10.00 am to 5.30 pm.).The envelop should be marked with the 'Post Name' & 'Post Code'.

Address: AGRICULTURAL TECHNOLOGY MANAGEMENT AGENCY, HOWRAH, SUSAMA MANSION (5TH FLOOR), 43 NETAJI SUBHAS ROAD, HOWRAH-01(Phone & Fax no.033-26380895/26414496).

The eligible & willing candidates are requested to submit their applications in prescribed format within the stipulated date and time mentioned above along with one set of attested photocopy of testimonials in support of their eligibility.

Application Form & other terms and conditions will be also available at the following websites and on the notice board of the District Magistrate, Howrah / Addl. District magistrate(Panchayet), Howrah / Deputy Director of Agriculture (Admn) , Howrah.

- Websites: - 1. <http://www.sametiwb.org/>
2. <http://www.howrah.gov.in/>
3. <http://www.howrahzilaparishad.in/>

Encl:- Other Terms & Condition &
Application format.

03/09/13
Project Director, ATMA HOWRAH &
Deputy Director of Agriculture (Admn.), Howrah

Memo No. 114/1(43) ATMA/PD

Date 03/09/2013

Copy forwarded for kind information with a request for wide circulation to---

1. The Director of Agriculture, West Bengal, & S.N.O. ATMA, WB, Writer's Building, Kol- 1
2. The District Magistrate , Howrah & Chairman, ATMA, Howrah
3. The Joint Director of Agriculture, Alipur Range.
4. The Addl. District Magistrate (Panchayet), Howrah & Vice-Chairman , ATMA, Howrah.
5. The Sub-Div Officer, H/Sadar.
6. The Sub-Div Officer, Uluberia.
7. The District Informatics Officer, NIC, Howrah with a request to display the notice along with **Application Form / terms & Conditions at the official website of the D.M., Howrah.**
8. The Secretary, Howrah Zilla Parishad for display in the official website of Howrah Zilla Parishad.
9. The District Information & Cultural Officer.
10. The Deputy Director of ARD, Howrah.
11. The Asstt. Director of Fisheries, Howrah.
12. The Asstt. Director of Marketing, Howrah.
13. The Asstt. D.A. (Admn), H/Sadar.
14. The Asstt. D.A. (Admn), Uluberia.
- 15-28. The Block Dev. Officer, _____ Block (All)
- 29- 42. The Asstt D.A. (Blocks) _____ (All)
43. Notice Board of this office.

03/09/13
Project Director, ATMA HOWRAH &
Deputy Director of Agriculture (Admn.), Howrah

**OTHER TERMS AND CONDITIONS REGULATING THE ENGAGEMENT OF
COMPUTER PROGRAMMER / BLOCK TECHNOLOGY MANAGER**

1. Applicant must be a citizen of India.
2. Selected candidates will be engaged purely on contractual basis for a period of 6 (Six) Months subject to periodic evaluation by the ATMA Management Committee.
3. The tenure of engagement may however be extended thereafter on the basis of performance, ability and physical conditions of the individual candidates and satisfaction to the AMC.
4. The successful candidate shall not at any point of time claimed to be made permanent.
5. The Monthly remuneration/ emoluments to the candidates will be paid from the fund under "Support to State Extension programmes for Extension Reforms" released / to be released by the Department of Agriculture & Co-operation, Govt. of India from time to time.
6. The engagement will be terminated with the discontinuation of ATMA in Howrah district /or the withdrawal of the posts whichever is earlier.
7. Successful candidates engaged for the post as specified earlier shall be considered as a full time worker of the ATMA, Howrah.
8. Successful Candidates shall not be allowed to work under other organizations / VO/ NGO.
9. There is no provision for Earned Leave, Commuted Leave and Extra – Ordinary Leave to the Candidates, However, only declared Govt. Holidays and Casual Leave of 07 days in 6 (six) months of satisfactory service will be allowed.
10. Authority has the right to terminate the engagement at any point of time, without showing any reason, however a notice period of 15 days shall be given from both side before termination of engagement contract.
11. The engagement will be terminated if testimonials of the candidate found to be incorrect/ false in future.
12. Successful candidates selected for the post will have to execute an agreement on non-judicial Stamp paper of Rs.10/- before issue of Engagement letter.
13. Decision of the authority is final regarding selection of candidates for all the posts.

92/9/13
Project Director, ATMA HOWRAH &
Deputy Director of Agriculture (Admn.), Howrah

**APPLICATIONS FOR THE CONTRACTUAL ENGAGEMENT UNDER THE SCHEME "SUPPOT
TO STATE EXTENSION PROGRAMMES FOR EXTENSION REFORMS (ATMA)" IN HOWRAH
DISTRICT**

POST CODE _____

NAME OF THE POST APPLIED FOR _____

Affix a recent
passport size colour
photograph and
sign across it.

TO

**The Project Director
Agricultural Technology Management Agency, Howrah
& the Deputy Director of Agriculture (Admn) , Howrah
SUSHAMA MANSION(5th floor), 43 N.S. Road, Howrah - 1**

1. Name in Full : _____

2. Father's Name : _____

3. Present Address : _____

4. Permanent Address : _____

5. Date of Birth : -----

6. Educational Qualification (Since Madhyamik/ 10th standard):

Examination Passed	Name of Board / University	Year of Passing	Subjects Taken	% of Marks obtained

7. Knowledge of Computer(If applicable):

Course Completed	Name of the Institutions	Year of Completion	Grade obtained	Any specific comments, mention

8. Experiences (if any):

Name of the post held / holding	Department / Organizations	Working Experience		Salary drawn per month	Reason of leaving
		From	To		

9. Any other specializations / qualifications :

10. Contact/ Mobile No. :

11. E mail id.

DECLARATION BY THE APPLICANT:

1. I do hereby declare that the information furnished above are true and correct to the best of my knowledge and belief and if found false / incorrect at any stage my candidature will be cancelled forthwith.
2. I am fully aware that the engagement is purely contractual and temporary and I shall not claim for permanent engagement by virtue of this in future from any concern.
3. I am fully aware that the engagement may be terminated at any point of time ,(a) if my performance is found unsatisfactory and/or (b) my testimonials found to be incorrect/false in future and/or (c) if the scheme / post discontinue from Howrah district.

PLACE :
DATE:

Full Signature of the Applicant