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**GOVERNMENT OF MEGHALAYA**  
**OFFICE OF THE DEPUTY COMMISSIONER & CHAIRMAN**  
**DISTRICT SELECTION COMMITTEE: WEST JAINTIA HILLS DISTRICT:**  
**JOWAI.**

No. DSC.3/ADVT/2012/14,

Dated Jowai, the 1<sup>st</sup> November, 2012.

Applications in a prescribed standard form are invited from the genuine Indian Citizens who are desirous to apply in term and conditions of this advertisement for recruitment to the various categories of posts (Temporary) specified in the table below different State Government Offices/Departments in West Jaintia Hills District falling under the jurisdiction of the District Selection Committee, West Jaintia Hills District, Jowai.

Applications will be received upto 4.30 Pm on 17<sup>th</sup> December, 2012 and no application will be entertained after closing date.

**GRADE-III POSTS**

Category of Posts	Scale of Pay	Minimum Educational Qualification and other Qualifications required for the posts.	Examination Fees
Mukhya Sevika (1 No)	14100-350- 27510/-	Graduate in any streams	20/-
Junior Supervisor (2 no)	14100-350- 27510/-	Graduate- Preferably Graduate in Social Work, Home Science or related field.	20/-
Lower Division Asstt. (25 nos)	9200-230- 18020/-	H.S.L.C./ S.S.L.C. Passed with Knowledge of Computer.	20/-
Data Entry Operator (5nos)	9200-230- 18020/-	H.S.S.L.C Passed above with a Diploma/Degree in Computer Application.	20/-
Radiographer (2 nos)	9200-230- 18020/-	HSSLC Science Stream Holder in X-Ray Technician with 1 yr. experience.	20/-
Library Asstt. (1No)	9200-230- 18020/-	HSSLC Passed Preferably with Diploma/Certificate in Library Science.	20/-
Sericulture Demonstrator (6nos)	9200-230- 18020/-	Matriculate with 15 <sup>th</sup> Months Certificate Course in Sericulture.	20/-
Laboratory Asstt. (1 nos)	8300-210- 16270/-	HSSLC Science with Diploma Certificate, MLT 2 years experience.	20/-
Laboratory Technician(1no)	8300-210- 16270/-	HSSLC Science stream with Diploma Certificate.	20/-
Fishery Demonstrator (6nos)	8300-210- 16270/-	HSLC/SSLC Passed	20/-
Gram Sevak (8 nos)	9200-230- 18020/-	HSLC/SSLC Passed	20/-
Vety Field Asstt (3 nos)	8300-210- 16270/-	PUC/HSSLC 2 years Diploma in Vety Field Assistant.	20/-
Tracer (2 nos)	8300-210- 16270/-	HSLC /SSLC Passed with knowledge of Computer.	20/-

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**GRADE-IV POSTS**

Category of Posts	Scale of Pay	Minimum Educational Qualification and other Qualifications required for the posts.	Examination Fees
Mandal (1 no)	7700-190-15020/-	Class VIII Passed (Male)	10/-
Driver (3 nos)	7700-190-15020/-	Class VIII Passed having valid Professional Driving Licence & Driving Test will be conducted.	10/-
Helper to Cinema Operator (1no)	6500-160-12700/-	Class- VIII Passed	10/-
Chainman (1No)	6500-160-12700/-	Class- VI Passed Male	10/-
Chowkidar (2 nos)	6500-160-12700/-	Class- VI Passed Male	10/-
Tractor Handyman(1no)	6500-160-12700/-	Class- VI Passed Male having Licence	10/-
Handyman (1 no)	6500-160-12700/-	Class- VI Passed Male having Licence	10/-
Peon (15 nos)	6500-160-12700/-	Class- VI Passed	10/-
Peon Attached ( 2 nos) Male	6500-160-12700/-	Class- VI Passed	10/-
Sweeper ( 4 nos) 2 Male & 2 Female	6500-160-12700/-	Class- VI Passed	10/-
Cook (1 no)	6500-160-12700/-	Class- VI Passed	10/-

5. Eligible Candidates for **Grade-III** Posts specified above will have to appear for the Written Test Examination in the following subjects when called for:

SUBJECT	MARKS	TIME
<b>PAPER-I: General English including précis Writing &amp; Essay writing</b>	100	2 Hours
<b>PAPER-II:(a)Elementary Mathematics &amp; Science (b) Genl. Knowledge</b>	150	3 Hours

6. Eligible Candidates for **Grade-IV** Posts specified above will have to appear for the Aptitude Written Test if the number of the Candidates applying for each posts is more than 100 (One Hundred) Nos in the following subjects when called for :-

SUBJECT	MARKS	TIME
<b>(a) General English (b) Arithmetic (c) General Knowledge</b>	100	2 Hours

7. Applications including those submitted through Proper Channel should be filled up in a Standard Form as prescribed in Part-IX of the Meghalaya Gazette.
8. The Candidates must submit their application fees and examination fees as noted again each post through crossed **Indian Postal Order** payable to the District Selection Committee, West Jaintia Hills District Jowai (Candidates should write their name and addresses in the space each marked on the I.P.O.) or through **Treasury Challan** under the Head of Account "0051-Public Service Commission-I-Exam (b) Receipt Fees of other Deptt." (Half fees in case of Scheduled Tribes/Castes).

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(i) I.P.O.'s Should not have been purchased prior to the date of publication of this Advertisement i.e. I.P.O.'s purchased before 1.11.2012 will not be accepted.

(ii) Fees are not refundable.

9. Documents to be attached with the application:-

(a) Attested Copies of Certificates and Mark sheets showing age and educational Qualification (HSLC/SSLC Admit Card/Mark Sheet/Certificates).

(b) Attested Copy of ST/SC/OBC Certificate in respect of Scheduled Tribe/Caste/ Other Backward Class Candidates.

(c) Attested Copy of valid Employment Exchange Registration Card obtained from your respective District

(d) Attested Copy of experience Certificate, if any.

(e) 1 (one) Copy of recent Passport Size Photograph to be pasted on every application.

(f) Candidates should write their address clearly alongwith the P.O./B.P.O. in their Application Form.

10. **Age Limit :-** Candidates should be between 18 years to 27 years as 1.1.2012 (Upper age limit relaxable by 5 years for ST/SC candidates).


11. The Applications should be addressed to the: Member Secretary, District Selection Committee, West Jaintia Hills District, Jowai Pin Code- 793150.

**NB:-** (i). Applications received after the above date, incomplete applications and applications are not accompanied by requisite certificate will be summarily rejected.

(ii). Canvassing in any form will disqualify the candidate(s).

(iii). Beneficiaries accommodated through Self Employment Schemes of Educated Unemployed Youth Programme need not apply unless Clearance Certificate is obtained from the General Manager, D.I.C., West Jaintia Hills District, Jowai.

(iv). No TA/DA will be defrayed for appearing the Interviews. All expenses will have to be borne by the candidates themselves.

  
Deputy Commissioner & Chairman,  
District Selection Committee,  
West Jaintia Hills District,  
Jowai.