



क्षेत्रीय कार्यालय, कर्नाटक
REGIONAL OFFICE (Karnataka)
कर्मचारी राज्य बीमा निगम
EMPLOYEES STATE INSURANCE CORPORATION
सं. 10, बिन्नीफिल्ड्स, बिन्नीपेट, बंगलूर-23.
NO.10, BINNYFIELDS, BINNYPET, BANGALORE-23,
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RECRUITMENT TO THE POST OF LIBRARIAN GRADE – II AND LIBRARY ASSISTANT

Applications are invited to fill up following vacancies in the offices of ESI Corporation in Karnataka Region. Break up of the vacancies is as under:

Name of post	No.of posts	UR	OBC	Pay	Educational Qualification
Librarian Grade II	1	1	-	PB-1 (Rs. 5200-20200 + G.P. 2800/-)	Matriculation with Diploma in Library Science (2 years course after matriculation)
Library Assistant	4	3	1	PB-1 (Rs. 5200-20200 + G.P. 1900/-)	Matriculation with Certificate in Library Science (1 year course after matriculation)

The vacancies are at present in Post Graduate Institute of Medical Science & Research (PGIMSR) of ESI Corporation situated at Bangalore. Only those candidates, who are willing to accept the posting in Bangalore need to apply.

I. AGE LIMIT:

For Librarian Grade-II & Library Assistant : Between 19 and 23 years as on 18-01-2013

Relaxation in Upper Age Limit: Age relaxation shall be as per the Government of India instructions / orders.

II. APPLICATION FEE (NON-REFUNDABLE):

Name of post	Category	Fee (Rs.)
Librarian Grade-II & Library Assistant	SC/ST/PWD/Departmental Candidates, Female Candidates & Ex-Servicemen	Rs. 25/- (Postage)
	All other categories	Rs. 225/-

Note:

- (i) Fee once paid will not be refunded for any reason whatsoever, nor will it be adjusted for any other examination.
- (ii) Fees should be paid by way of Demand Draft drawn in favour of “ESI Fund Account No. I” payable at Bangalore only. Indian Postal Order / Outstation Demand Draft will not be accepted. Fees in any other mode will not be accepted.
- (iii) Candidates must write his/her name, date of birth and post applied for on the back of the demand draft.
- (iv) Demand Draft should be drawn on any nationalized/scheduled bank on or after publication of advertisement.

Note: Demand Draft should not be tagged or stapled, but should be clipped at the top left hand side of the application form.

III SCHEME OF EXAMINATION AND MODE OF SELECTION:

Scheme of examination will be uploaded in the website in the near future.

The examination will be held either online or offline depending upon the number of candidates.

IV CENTRES FOR WRITTEN EXAMINATIONS:

Written examination will be held at the following centres:

Sl. No.	CENTRE
1	Bangalore
2	Hubli
3	Gulbarga
4	Mysore

Note: Centre(s) may be cancelled depending upon the number of applications received.

V. HOW TO APPLY:

1. Candidate should apply in prescribed format (uploaded on website).

Application Form, complete in all respects, enclosing the relevant documents and the relevant Demand Draft should be sent by REGISTERED POST in a closed envelope, superscribing, "APPLICATION FOR THE POST OF LIBRARIAN GRADE – II" / "APPLICATION FOR THE POST LIBRARY ASSISTANT", as the case may be, so as to reach **on or before 18-01-2013** to the following address"-

The Additional Commissioner and Regional Director,
ESI Corporation, Regional Office,
No. 10, Binnyfields, Binnypet, Bangalore – 560023

Candidates applying for more than one post should send separate application for each post.

2. Applications received other than in the prescribed format will not be entertained and they will be rejected summarily. Application duly signed by the candidate along with the examination fee (wherever applicable) and relevant documents received within the stipulated time shall only be considered as a valid application for the post advertised.

3. Those candidates who are employed in Govt./Semi Govt./Autonomous bodies etc. should send their application "through Proper Channel". However, they may send an advance copy of application along with Demand Draft, Certificates and testimonials so as to reach this office on or before the last date.

4. Attach the following documents with the filled in application:

- (i) Attested copy of School Leaving Certificate, in support of date of birth.
- (ii) Attested copies certificates and testimonials in proof of educational qualification & experience certificate (if applicable).
- (iii) Medical Certificates issued by the Competent Authority, specifying the extent of disability, in case of Persons with disabilities.
- (iv) Attested copy of Community / Status certificate in the prescribed form in case of candidates belonging to SC/ST/OBD/PH/Ex-Serviceman category issued by competent authority. OBC category candidates claiming age relaxation should submit the

community certificate in the format, as given in the Annexure 'A' to the Govt. of India, DOPT Office Memorandum No.36012/22/93-Estt. (SCT) dated 8-9-1993 and modified vide DOPT's Office Memorandum No.36033/22/3/2004-Estt. (Res.) dated 9.3.2004 and 14.10.2008, failing which the benefit of reservation or age relaxation will not be given to them. OBE candidates falling under creamy layer should apply in general category only.

- (v) Discharge Certificate in support of service period rendered in case of Es-Serviceman.
- (vi) No Objection Certificate (NOC) from employer.

5. The documents should be attached with the application form in the order given below:-

- (a) Application duly signed by the candidate with photograph attested, by a Group "A" or "B" Gazetted Officer, pasted on it.
- (b) Demand Draft (wherever applicable).
- (c) Certificate showing age, Educational Qualification, Experience.
- (d) Community / Status Certificate in the prescribed Form in the case of candidate belonging to SC/ST/OBC/Ex-Serviceman/PWD category (if applicable).
- (e) NOC Certificate (if applicable).

VI LAST DATE FOR RECEIPT OF APPLICATION IS 18-01-2013 BY 5.45 P.M.

VII General Conditions:-

- (a) Candidate should submit only one application for one post. They may apply separately for more than one post. Submission of more than one application for same post may lead to rejection of all the applications submitted by the candidate for the posts applied.
- (b) The candidate selected/appointed shall be liable to be posted anywhere in Karnataka Region.
- (c) Mere submission of application does not confer any right to be called for examination.
- (d) Colour photographs not older than 3(three) months should be pasted on the application (Identical photographs should be used in the subsequent process/stages of selection).
- (e) Signature in running hand (Block letters not to be used).
- (f) Incomplete/unsigned applications, received without valid Demand Draft, photographs and documents and those received after the prescribed last date for receipt of application will summarily be rejected without any communication to the candidate.
- (g) No TA/DA will be paid to any candidate including SC/ST candidates for appearing in the written test.
- (h) Wrong declaration, submission of false information or any other action contrary to law shall lead to cancellation of candidature at any stage.
- (i) Fee once paid will not be refunded under any circumstances.

VIII. CAUTION:- Canvassing in any form will be a disqualification and shall lead to cancellation of the candidature.

Additional Commissioner &
Regional Director

APPLICATION FOR THE POST OF LIBRARIAN GR. II/LIBRARY ASSISTANT

1	Name in full (in Block Letters)		PASTE YOUR RECENT PASSPORT SIZE ATTESTED PHOTOGRAPH	
2	Name of the Centre (in Block Letters)			
3	[a] Amount of fee			
	[b] Name of the Issuing Bank			
	[c] Demand Draft No. & Date			
4	Father's /Husband's Name			
5	Mother's Name			
6	Sex: Male / Female			
7	Marital Status: Married/ Unmarried/ Single			
8	Date of Birth (in figures and in words)			
9	Age Relaxation:			
10	Are you a citizen of India by birth and / or domicile? [Say 'Yes' or 'No']			
11	Permanent address (in Block Letters with Pin Code Number and Police Station)			
12	Mailing Address (in Block Letters) with Pin Code Number			
13	Email ID			
14	Mobile No.			
15	Category you belong to (Code of Category Genl-01, SC-02, St-03, OBC-04)	Category	Category Code	
16	Whether you are PH or Ex-Serviceman (PH-05, Ex-Serviceman -06)			
17	Language Known (Indicate Yes / No)	Kannada	English	Any other Language (Please Specify)
	1) Speak			
	2) Read			
	3) Write			

18 Educational Qualification					
Sl. No.	Qualification	University / Board	Subjects studied	Percentage of Marks obtained	Remarks
(i)					
(ii)					
(iii)					
19 Experience / Particulars of previous and present employment:					
Sl. No.	Name & Full address	Designation / Duties of post	Scale of Pay	Period of Employment	
				From	To

I hereby declare that the information furnished in the application is true, complete and correct to the best of my knowledge and belief. I am fully aware that in the event of any information being found false or incorrect at any stage, my candidature / appointment is liable to be cancelled / terminated without any notice or compensation in lieu thereof.

Date: _____

Signature of the candidate: _____

Name: _____