

UTTARAKHAND TOURISM DEVELOPMENT BOARD(UTDB)
Pandit Deen Dayal Upadhyaya, Paryatan Bhawan,
Near ONGC, Helipad , Garhi Cantt,
Uttarakhand Dehradun-248001
Ph:0135:2559898 Fax:0135:2559988

Employment Notice

**Detailed Information of applications for the post of Director, marketing & Publicity,
Director Infrastructure, Investment & Planning-**

SL.No	Name of the Post & Scale of Pay	No of Posts	Reserved for
1	Director Marketing & Publicity Pay Band Rs. 37400-67000 Grade Pay-8900	01	UR
2	Director Infrastructure Investment & Planning Pay Band Rs. 37400-67000 Grade Pay-8900	01	UR

Educational & Other Qualification:-

(1)- For the Post of Director Marketing & Publicity:-

(A)-Academic Qualification:-

- Graduate degree from any University established by law in India.
- Master of Business Administration/ Post Graduate diploma in Business Management from any recognized Institution.
- 10 years working experience in the field of Marketing and Publicity in a reputed private or Government organization.
- Proficiency in spoken and written Hindi and English language with knowledge of Computer and Information Technology.

(B)-Preferential Qualifications:-

- Specialization in Tourism sector
- Knowledge of Government rules/policies.
- Work experience regarding Centrally Sponsored Schemes Externally aided financed schemes/projects or recruitment by deputation/contractual basis/promotion as per decision of the Board from time to time.

(2)- For the Post of Director Infrastructure Investment & Planning:-

(A)-Academic Qualification:-

- A Bachelor's degree engineering in Civil/Electrical/Information technology from a University/recognized Institution established by law in India.
- Minimum 10 years working experience of preparing, developing and monitoring of schemes.
- Proficiency in spoken and written Hindi and English language and knowledge of Computer and Information technology.

(B)-Preferential Qualifications:-

- Masters degree in Engineering.
- Knowledge of government rules/policies.
- Work experience regarding Centrally Sponsored Schemes Externally and aided financed schemes/ projects or recruitment by deputation/ contractual basis/promotion as per decision of the Board from time to time.

Age Limit:-

The upper age limit for both the above posts is 50 years as on dated 01-07-2013. (Provided also that the upper age limit in the case of candidates belonging to the Scheduled Castes, Scheduled Tribes, Other Backward classes and such other categories of the State of Uttarakhand as may be notified by the State Government from time to time shall be greater by such number of years as may be specified)

Application Fees:-

The application fees is Rs. 1,000/- (Rs. One thousand only) attached in the form of demand draft favouring Chief Executive Officer, UTDB payable at Dehradun.

General Awareness:-

- Recent Passport size Photograph should be pasted at the provided space.
- The Selection of candidate will be based on screening, Interview.
- The proof of belonging to reserved category such as SC/ST and OBC.
- No traveling allowance will be paid to appear in the interview.
- Last date of submission of completed application form is 13th January, 2014 up to 5 p.m.

Dr. Umakant Panwar
Chief Executive Officer

UTTARAKHAND TOURISM DEVELOPMENT BOARD

**Pandit Deen Dayal Upadhaya, Prayatan Bhawan,
Near ONGC, Helipad, Garhi Cantt,
Uttarakhand Dehradun-248001
Ph: 0135: 2559898 Fax: 0135:2559988**

Application Proforma for Post of Director

Bank Name:	Bank Draft No.	Date:	Amount Rs.

1. Name of the Post applied
2. Category: Gen/SC/ST/OBC/Women
3. Name (In Block Letters)
4. Date of Birth
5. Father's/Husband's Name
6. Mother's Name
7. Sex
8. Marital Status
9. Nationality
10. Address for Correspondence
11. Telephone
12. Mobile No
13. E-mail address

Photograph

14. Educational/Technical Qualifications:-

<u>Sl. No.</u>	<u>Examination Passed</u>	<u>Year of Passing</u>	<u>Institute/ Board/ University</u>	<u>Main Subjects</u>	<u>Total Aggregate % of marks/Div.</u>	<u>Remarks, if any</u>

15. Employment record:-

<u>Ministry/Department</u>	<u>Post Held</u>	<u>From</u>	<u>To</u>	<u>Scale of Pay And Basic Pay</u>	<u>Nature of Duties</u>

16. Have you ever been arrested/convicted or punished -
17. Additional Remarks, if any:
18. List of attested copies of Certificates and Testimonials submitted with the Application.

Declaration

(a) I hereby declare that the information provided in this form by me are true to the best of my knowledge and belief, and also that I have not concealed any fact or withheld any information regarding my past service and record and that if any entry is found to be false or incorrect or that if any thing is found to have been concealed. I will be disqualified for selection or if appointed will be liable to termination without any notice or compensation.

(b) I certify that I have read the Employment Notice carefully.

Place:

Date:

Signature of applicant with full name.

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