

Government of West Bengal
Office of the Chief Medical Officer of Health
District Health and Family Welfare Samiti
Lalbagh: Cooch Behar
Tel: 228874(03582) Fax: 228966
E-mail: cmoh_cbr@wbhealth.gov.in

Memo No. 3895

Date, Cooch Behar the 20-11-2013

RECRUITMENT NOTICE

Applications are invited for contractual engagement in the following post under District Health and Family Welfare Samiti, Cooch Behar initially for one year subject to renewal based on performance. The details are given below,-

Name of the Post	Number of post	Place of Posting	Required Qualification	Experience	Age limit as on 01-12-2013	Consolidate Remuneration / Month (Rs)
Male Counsellor	One (Reserved for ST)	Haldibari Rural Hospital, Cooch Behar	Essential – a) Graduate in Psychology / Social Work / Sociology / Anthropology/ Human Development Desirable – Post Graduate (MA/M.Sc.) in Psychology / Social Work / Sociology / Anthropology / Human Development b) Conversant in MS-Office	Experience in Govt. Health Sector	Up to 40 years	Rs. 13,560/-
Computer Assistant of DPMU	One (Unreserved)	DPMU, CMOH Office, Cooch Behar	Essential – Graduation from any recognised University and has at least 1 year Diploma /Certificate course in computer application from Govt. recognised institution. Conversant in MS Office and Internet.	At least 3 years experience in Govt. sector / private sector in data recording, analysing and office work.	Up to 40 years	Rs. 13,560/-
Medical Officer	One (Unreserved)	Adolescent Friendly Health Clinic at MJN (District) Hospital	MBBS doctor, preference will be given for PG diploma/ degree in G & O or paediatrics.	Experience in Health Sector	Up to 45 years	Rs. 40,000/-
Lady Counsellor	One (Unreserved)	Adolescent Friendly Health Clinic at MJN (District) Hospital	Essential - Graduate in Sociology / Social work/ Psychology /Human Development / Anthropology. Desirable – Post Graduate in (MA /M.Sc) Sociology /Social work/ Psychology /Human Development// Anthropology.	Experience in Govt. Health Sector	Up to 40 Years	Rs.13,200
Block Accounts Manager	One (Scheduled Tribe)	Changraband ha BPHC	Essential – B. Com from reputed university with advanced knowledge of computer specially tally ERP. Preference will be given to candidates having residence in the block.	Computer Accounting	Up to 40 years	Rs. 16,860/-
Para Medical Worker for NLEP	Two (One for SC and one for Unreserved)	Haldibari Rural Hospital (one for Urban and One for Rural)	** High School / Higher Secondary pass holding certificate of PMW Training OR MSW / B. Sc. with 3 Years experience in the field of Health **Working Knowledge of Computer ** Preference: Experience in Leprosy, resident of the Block/ Municipality.		Up to 40 years (Age relaxation as per GOI norms)	Rs. 16,000/-


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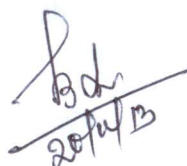
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20/11/13

Malaria Technical Supervisor for Malaria	6(Six) (SC-1,ST-1 OBC-cat- A-1, UR-2, UR(EC)-1)	Cooch Behar District	He / She should be a graduate from the Biology stream. Areas where a candidate with the desired qualification not available, a graduate with Science subject in class XII will be considered. Qualification can be relaxed in exceptional cases. The candidate should have a valid Two wheeler driving license. The candidate should be preferably from Cooch Behar district for the post he applies. Experienced candidate in health related programme should be given preference.	Up to 40 years	Rs. 10,500/-
Laboratory Technician for Malaria	3 (Three) (SC-1, UR-1, UR(EC)-1)	Cooch Behar District	He / She should be a graduate from the Biology / Chemistry / Micro Biology. In areas, where a candidate with the desired qualification is not available, a graduate with science subject in class XI and class XII will be considered. One year practical experience in Medical / Biological Laboratories will be given preference. Qualification and experience can be relaxed only in exceptional cases.	Up to 40 years	Rs. 6,300/-
Data Entry Operator for Malaria	1 (One) Unreserved	Cooch Behar District	He / She should be a graduate from recognized University. Working Knowledge of Computers and should be able to work with software used in statistical analysis, with operating knowledge on MS Office , Excel, Power point , internet and should have minimum 1-2 years experience in data recording and data analysis and handling of office correspondence	Up to 40 years	Rs. 6,825/-

Important Instruction:-

- A. Candidates may apply on specific format, given below. Applicant must superscribe on envelope "Name of the Post applied for
- B. The application must be accompanied with attested photocopies of all required testimonials, i.e. age proof, residential proof, caste certificate (if any), marks-sheet, experience certificate and relevant certificate etc. should be sent by post / courier or by hand to drop box to the following address – To, Chief Medical Officer of Health and Secretary, Dist. Health and Family Welfare Samiti, Debi Bari Road, Lalbagh, Cooch Behar – 736101.
- C. The last date for receiving the complete application is 23rd Dec 2013 up to 5.30 PM. No application will be entertained after last date for the receipt of application.
- D. Candidates applying more than one position should send separate application.
- E. Details information and format of application is available at www.coochbehar.gov.in and www.wbhealth.gov.in.
- F. The candidature of the applicant shall be cancelled at any stage of recruitment if the supportive certificate and information given in application is found false.
- G. District Health and Family Welfare Samiti reserves the right to cancel the recruitment process at any stage without assigning any reason thereof.


 Chief medical Officer of Health and Secretary,
 District Health and Family Welfare Samiti,
 Cooch Behar


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APPLICATION FORMAT

Self attested
Photograph

Application for the post of

1. Name(Capital Letter): _____
2. Father's/Husband's Name: _____
3. Address : _____

POST-

PIN-

4. Date of birth: _____
5. Age (as on 01.12.13): _____
6. Caste : _____
7. Nationality : _____
8. Mobile No : _____

9. Qualification (Attested photocopy of certificate must be submit with the application).

Sl No	Educational Qualification	Board / University	Total Marks	Obtain Marks	Percentage of Marks (%)
A	Secondary				
B	Higher Secondary				
C	Graduation				
D	Post Graduation				
E	Others				

10. Technical Qualification (Attested photocopy of certificate must be submit with the application):-

- i)
- ii)
- iii)

11. Experience (Attested photocopy of experience certificate must be submit with the application):-

- (i)
- (ii)
- (iii)

DECLARATION:-I do hereby declare that all the information given above is correct and complete in all respect. I understand that my application is liable to rejection if any of the information stated above is found to be incorrect and is not supported by certificate.

Place

Date

Signature of Applicant