



ODISHA STAFF SELECTION COMMISSION

Barrack No.1, Unit – V, Bhubaneswar – 751054

Advertisement No 3257/OSSC Date: 10-10-12
IIE-54/2012

Selection of candidates for recruitment to the post of **Technical Assistant (Contractual) (Post Code- 78/TA) under the Director, Textiles & Handloom, Odisha**

Applications in prescribed format are invited for selection of candidates for recruitment to 13 posts of **Technical Assistant (Contractual) under Director of Textiles & Handloom, Odisha, Bhubaneswar** carrying consolidated pay of Rs.5200/- p.m.

1.How to apply:

1.a. Intending Candidates have to apply online using the website of the Commission www.odishassc.in. By clicking on the tab 'online application' on the home page of the website, the posts advertised for submitting application online and **detailed instructions** in that regard are displayed on the computer screen. The Instructions are to be read carefully before proceeding to fill up the Application Form. The Application Form can be generated by clicking on 'apply online' button after selecting the post.

1.b. Blank Application Form specific for the particular post will be generated on the screen, and the candidate has to fill in the required details against the various items in the Form, including the candidate's recent passport size photograph which has to be uploaded. No item in the form is to be left blank. The filled in Application Form can be submitted by clicking on the 'submit' button. After the form is

successfully submitted, a user ID and a password are generated on the screen, which the applicant has to note down for his/her future use in accessing the system to find out the status of the application. The candidate has to click on the button 'print application form' to generate the filled in Application Form, which is now generated on the computer screen, bearing a unique bar code and bar code number assigned by the system, called the 'index number' of the application.

1.c. The applicant has to take two printed copies of the application, one OSSC copy and the other the applicant's copy. The OSSC copy is meant to be promptly sent to the Commission as a detailed application form, duly attaching therewith the attested photocopies of the certificates / documents in proof of date of birth, record of educational career, caste, documentary claim for being considered as reserved category/ special category . The Detailed Application Form (DAF) with all the above requisite certificates / documents, and with the signature of the candidate at the indicated space on the Form has to be submitted to the Commission by Speed post, or in person at the appropriate drop box in the Commission's office.

1.d. Applications received incomplete and without required documents are liable to be summarily rejected.

1.e. The applicant may find out the status of his/her application at different times by accessing OSSC website, clicking therein 'online application' tab, and thereafter clicking on the candidate's log in tab, and providing the user ID and password.

2.Last date for receipt of Applications:

2.a. The last date for submission of Application online in response to this advertisement is 9-11-12. The system will be disabled from 5 PM of the said date after which the application form for this particular post will not be generated any more at the candidate's end.

2.b. The closing time for receipt of Detailed Application Form (DAF) (refer to para 1.c. above) in the Commission's office is 5 PM of 17-11-12.

3. Number of posts to be filled up and reservations :

3.a. As per information furnished by the **Director of Textiles & Handloom** , the break-up of the vacant posts to be filled up through this recruitment is as follows:

Category	No. of vacancies	Vacancies reserved for Women
SC	2	1
ST	4	1
SEBC	3	1
UR	4	1
TOTAL	13	4

3.b. Reservation for special category

There is one post earmarked for sports person. It will be set off against the respective category to which he /she belongs.

3. c. The number of vacant posts to be filled up on the basis of this recruitment process can be changed at any time without any prior notice, at the discretion of the State Government/appointing authority.

4. Eligibility:

4.a. Age:

The candidate must have completed 20 years of age, and must not have crossed the age of 32 years, as on 01.01.2012. The upper age limit extends up to (but not crossing) 37 years of age for candidates belonging to **SC/ST/SEBC/Women** categories.

Date of birth entered in the High School Certificate or equivalent School leaving Certificate issued by the concerned Board/Council will only be acceptable to the Commission in regard to proof of age of the applicant.

4.b. Minimum Educational qualification:

The applicants must have passed H.S.C. examination, successfully completed the one and a half years' course of training in handloom, weaving, designing and dyeing from the Institute of Handloom Weaving & Design, Khurda or from the Training Centre at Nuapatna / Sonapur . The applicants must have passed HSC or equivalent examination with Odia as one of the subjects, and Odia as the medium of instruction of non language subjects; and passed ME standard (VII th class) or equivalent examination in Odia.

5. Application Fee:

Candidates other than SC/S.T. are required to deposit Rs.100/- (Rupees one hundred) only through Treasury Challan under Head of Account "0051-P.S.C.-104-UPSC/SSC-Examination Fees-0047-Fees collected for conducting examination-02041-Examination fees". The treasury challan No. and date are to be filled in the online application and the original treasury challan has to be submitted with the detailed application form.

6. Certificates / documents to be submitted alongwith the detailed application form (DAF):

- (a) Attested photocopy of caste certificate issued by the competent authority.
- (b) Attested photocopy of HSC certificate & mark sheet or equivalent certificate in support of declaration of age, issued by the concerned Board/Council.
- (c) Attested photocopy of certificate & mark sheet of the minimum required educational qualification specified for the post at **para-4(b)** .

- (d) Attested photocopy of identity card issued by Director of sports for sports person.
- (e) Certificate either of passing HSC examination with Odia as a compulsory subject, or in lieu thereof a certificate of passing Odia of M.E. standard issued by competent authority.
- (f) One recent colour photograph (3.5 Cm X 4.5 Cm size) duly attested by a Gazetted officer should be enclosed with the DAF.

7. PLACE AND DATE OF WRITTEN EXAMINATION:

The date/time/ venue of the written examination will be conveyed to the eligible candidates in the admission letters, in due course. The admission letters can be downloaded by the eligible candidates by accessing the Commission's website from a date to be notified later. The list of applicants whose applications are rejected shall be displayed in the said website simultaneously from that date.

8. PLAN OF EXAMINATION:

There will be a written examination followed by viva-voce test.

I. Written Examination-

The written examination will consist of the following papers:-

Subject	Full marks	Duration
(i) English & Odia	50 (25 marks each)	1 hour
(ii) Handloom weaving & design	100	1 ½ hours

(i) English & Odia Language

The questions will be of HSC standard covering 25 questions on English language skills & 25 questions on Odia language. The questions will be of objective type with multiple choice of answers.

(ii) Handloom weaving and design

This paper will comprise of 100 questions. The questions will be all of objective type with multiple choice of answers, and will cover Handloom Economics and Management, Computer aided Handloom Design, Fabric Structure and cloth Analysis, weaving Mechanism, Textile Chemistry, Tie & Dye (IKAT) Technology, etc.

II . Viva-voce Test

There shall be viva-voce test of 15 marks . Candidates in order of merit, numbering up to three times the vacant posts of each category would be called, provided that each of them scores at least the cut-off percentage of marks as may be fixed by the Commission.

9. Admission letter:-

The Commission shall upload the Admission letters on its Website. "www.odishassc.in". The candidate has to go to the website of the Commission, click on the button 'candidates login' and then provide 'user Id' and 'password' upon which the status of the application will be displayed on the screen. If the application has been rejected the same would be indicated along with grounds of rejection. The eligible applicant has to click on "Download Admit Card" and the requisite Admission letter can be downloaded. This would be feasible about two weeks before the scheduled date of examination. The candidates are advised to download their respective Admission letters and take print out thereof. The candidates will have to produce the admission letter at the allotted venue for appearing in the examination. The admission letter will carry intimation about the date, time and venue of the examination, and will bear the photo and signature of the candidate and facsimile signature of the Secretary of the Commission.

In case the Photograph is not visible or available on the admission letter downloaded from the Commission's website, the candidates are advised to carry three identical photographs @ one for each sitting of the examination along with proof of identity such as Voter's Identity Card, /Aadhar Card/ Driving licence along with the print out of the admission letter to the venue of the examination. **No Admission Letter will be despatched to any candidate by post by the Commission.**

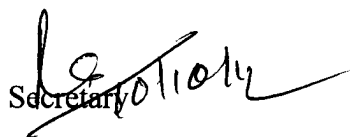
10. SELECT LIST:

The select list will be prepared, based on merit within each category, as determined by the sum total of marks secured by the candidate in the written examination and viva-voce test taken together.

11. **Results:** The results will be declared in due course in the Commission's website.

Mobile phone or any other communication device is not allowed into the premises of any OSSC examination centre. The candidates are advised not to bring any such banned items to the examination centre venue, as arrangements for safe keeping can not be assured. Any infringement of these instructions might entail debarment of the concerned candidate from the particular examination.

By order of the Commission.


Secretary