

Web Advertisement:

Mangalore Refinery and Petrochemicals Ltd.
(A Subsidiary of Oil and Natural Gas Corporation Ltd.)

Kuthethoor Post, Mangalore – 575 030

0824 – 2882185/2144/2120 Fax: 0824-2273334,

Advertisement No 44 /2012 Last Date for submission of On-line Applications: 25.10.2012

SPECIAL RECRUITMENT DRIVE FOR SC/ST/OBC- II Attempt

MRPL invites applications from eligible candidates for the following positions. **Candidates are requested to read the advertisement carefully before applying On-line.**

Sl. No	Position	No. of Vacancies	Category	Location	Maximum Age (includes relaxation)	Scale of Pay (`)	Minimum and qualification experience
1	General Manger (Finance) (E 8 Grade)	1	OBC	Mangalore	* 52 yrs	51300-73000	CA/ICWA/MBA with specialization in Finance with minimum 21 years relevant post qualification experience in a large reputed Corporate presently working in the position of at least Chief Manager. Work experience in a Refinery/Fertilizer/Petrochemical/Chemical Plant will be of added advantage. Experience in Corporate Accounts Finalisation , Treasury Management, indirect Taxation , Preparation of Budget , Maintenance of Cost Records, Preparation of Management Information Reports etc will be Preferred.
2	Dy Manager (Finance) (E 3 Grade)	2	1 SC 1 OBC	Mangalore/ Mumbai	* SC 40 y OBC 38 y	32900-58000	CA/ICWA/MBA with specialization in Finance with at least 7 years relevant post qualification experience in a reputed organisation in the areas related to taxation, Treasury, Oil Accounting, General Accounting etc. Candidates with experience of working in large PSU(s) will have an added advantage.
3	Sr Executive (Finance) (E 2 Grade)	1	OBC	Mangalore	* 35 yrs	29100-54500	CA/ICWA/MBA with specialization in Finance with at least 4 years relevant post qualification experience in a reputed organisation in the areas related to taxation, Treasury, Oil Accounting, General Accounting etc. Candidates with experience of working in large PSU(s) will have an added advantage.
4	Executive (Finance) (E 1 Grade)	1	1 OBC	Mangalore	*OBC 31	24900-50500	CA/ICWA/MBA with specialization in Finance with at least 1 years relevant post qualification experience in a reputed organisation in the areas related to taxation, Treasury, Oil Accounting, General Accounting etc. Candidates with experience of working in large PSU(s) will have an added advantage.
5	Executive (Materials) (E 1 Grade)	1	SC	Mangalore	* 33 yrs	24900-50500	MBA with Specialization in Materials Management or a Degree in Engineering with at least 1 year relevant post qualification experience in Materials department of a reputed Petroleum Refinery/ Petrochemical/ Fertilizer/ Chemical Company.
6	Workmen (Chemical) (W-1 Grade)	09	6 SC 3 ST	Mangalore	* 36 yrs	12800-35000	Diploma in Chemical Engineering with minimum 5 years relevant experience in a large reputed Petroleum Refinery / Petrochemical/ Fertilizer / Chemical Industry.

7	Workmen (Mechanical) (W-1 Grade)	5	3 SC 2 ST	Mangalore	* 36 yrs	12800-35000	Diploma in Mechanical Engineering with minimum 5 years relevant experience specific with regard to position applied in a large reputed Petroleum Refinery/ Petrochemical / Fertilizer / Chemical Industry.
8	Workmen (Chemical) (W-2 Grade)	1	1 ST	Mangalore	* 33 yrs	11900-32000	B.Sc(Chem)/Diploma in Chemical Engineering with minimum 2 years relevant experience specific with regard to position applied in a large reputed Petroleum Refinery / Petrochemical / Fertilizer/ Chemical Industry.
9	Workmen (Electrical) (W-2 Grade)	1	ST	Mangalore	* 33 yrs	11900-32000	Diploma in Electrical Engineering with minimum 2 years relevant experience specific with regard to position applied in a large reputed Petroleum Refinery / Petrochemical / Fertilizer/ Chemical Industry.
10	Workmen (Instrumentation) (W-2 Grade)	4	SC	Mangalore	* 33 yrs	11900-32000	Diploma in Instrumentation/E&C Engineering with minimum 2 years relevant experience specific with regard to position applied in a large reputed Petroleum Refinery / Petrochemical / Fertilizer/ Chemical Industry.

***The maximum age given above has factored the age relaxation meant for SC/ST/OBC i.e 5yrs/3yrs as per Govt guidelines. There will not be any further age relaxation over and above the maximum age limit mentioned against each position.**

ELIGIBILITY CRITERIA:

1. The cut off date for deciding the maximum permissible **age** and **experience** as per eligibility criteria shall be the last day of the month subsequent to the month in which the advertisement is issued that is 31/10/12. **Experience shown must be the minimum relevant experience for the function, after obtaining necessary qualification (post qualification experience) including 'On the Job' training period.**
2. Wherever specific relevant experience has been prescribed, please note that applications not fulfilling this specific criteria will not be considered.
3. The cut- off percentage in qualifying examination would be 40% for SC/ST/OBC(Non Creamy layer) candidates.

HOW TO APPLY:

Candidates are requested to read the instructions given in the web details and ensure correctness of the data before applying on-line. Candidates belonging to OBC Category need to pay ` 500/(five hundred only-excluding Bank's commission charges) in state Bank of India(any branch)in the Mangalore Refinery and Petrochemicals Limited Account no. 00000010981274266(IFSC Code SBIN0000871). SC/ST/PWD/Ex-Servicemen are exempt from paying application fee. Candidates are required to download challan format given in the website. Eligible Indian nationals are required to apply On-Line by logging on to www.mrpl.co.in, click on careers and click on the following URL for application forms <http://jobs.mrpl.co.in/adv44/> and apply on-line. After submission of online application , online receipt will be generated which has to be downloaded by the candidate . The candidates are required to send the acknowledgement slip with affixed photograph along with Photo copy of educational (from matriculation onwards/year/semester wise) experience/caste certificate, copy of challan to the Dy General Manager(HR), Recruitment Section, Mangalore Refinery and Petrochemicals Limited, Post Kuthethur, Mangalore- 575030, on or before 05/11/2012. Candidates belonging to SC/ST/OBC(Non Creamy layer) category must enclose a copy of the caste certificate issued by the Competent authority. Applications send by email or hand delivery will not be entertained.

Candidates are requested to retain a photo copy of acknowledgement slip for their record.

Commencement of On-line applications: 26/09/12 , Time : 10.00.a.m

Lat date for submission of On-line applications: 25/10/12, Time: 1800 hrs.

Last date for receipt of documents along with on-line acknowledgement slip: 05/11/12.

GENERAL INSTRUCTIONS :

1. All the qualifications specified above should be recognized by UGC/AICTE.
2. Candidates called for interview/written test if any, shall be reimbursed Traveling Allowance as follows from their correspondence address in India on production of actual tickets by the shortest route. Local travel cost, if any, shall be borne by the candidates.

E 8- Grade- Will be reimbursed economy class air fare.

E3- Grade - 1st class/2 AC Rail fare including Rajdhani Express.

E1- E2 grades- 2nd Class Rail/Bus Fare.

W1-W2- SC/ST/PWD will be reimbursed 2nd class Rail/Bus fare.

3. Candidates applying for E-1/W1/W2 Grade positions shall be required to appear for a written test in the concerned discipline.
4. Location of the job is as mentioned against each position. However, employees are liable to be transferred to any place in India or abroad, within the same Organisation, one of the group companies of ONGC or any other Organisation.
5. Allowances and perquisites shall be as admissible for each grade.
6. In case large numbers of applications are received, Management reserves the right to raise the minimum eligibility standards/ criteria.
7. Persons with Disabilities (PWD) candidates shall get age relaxation of 10 years. Age relaxation for Ex-Servicemen(EXSM) as per Government directives.
8. For claiming the benefit of OBC category, the candidate should submit a proper Caste Certificate as per the proforma prescribed as per Central list issued by the Government of India, which would, among others, specifically mention that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column 3 of the Schedule to the Department of Personnel and Training in the Govt. of India OM No.36012/22/93-Estt.(SCT) dated 08-09-1993. The Certificate should not be more than 6 months old.
9. Experience in PSU/ Private needs to be specified.
10. Requests for change of category/discipline once declared in the application will not be entertained.
11. Candidates furnishing false/incorrect information or suppression of material fact(s), if detected at any stage even after appointment, shall invite termination of the service without any notice.
12. Persons employed in Government Organizations/Public Sector Undertakings/Autonomous Bodies owned by the Government, **should submit on-line applications and take print out of acknowledgement slip and forward their application through proper channel. However they may also produce the NO OBJECTION CERTIFICATE at the time of interview if their applications were not routed through proper channel, failing which they will not be allowed to appear for the interview.**
13. The number of posts indicated are tentative which may increase or decrease in the relevant categories at the absolute discretion of the Management and in compliance with Presidential Directives on Reservation at the time of appointment. Depending on the requirement, the Company reserves the right to cancel / restrict / curtail / enlarge the number of vacancies and recruitment process, if need so arises, without any further notice and without assigning any reason thereof.
14. Satisfactory Character & Antecedents report would be required once selected and the Management reserves the right to out-rightly dismiss the candidate whose report is not found satisfactory.
15. Personal appraisals duly certified, may be obtained for last 5/3 years, in respect of candidates applying from PSU's/Govt./Autonomous bodies owned by the Government.
16. Canvassing in any form shall disqualify the candidature.
17. Management reserves the right to fill or not to fill the posts and mere fulfillment of qualification, experience and other eligibility requirements laid down, does not entitle a candidate to be called for the Personal Interview.
18. While applying for any post, the applicant should ensure that he / she fulfils the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will stand automatically cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his / her services are liable to be terminated without any notice.
19. Candidates must mention correct and active e-mail ID/Contact nos. for various communications.
20. The application fee will not be returned/refunded due to any reasons, what so ever.
21. Any legal proceeding in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Mangalore and courts / tribunals / forums at Mangalore only shall have sole and exclusive jurisdiction to try any such case / dispute.

22. In the event any applicant has litigated with his/her employer in the past, the same should be clearly mentioned in brief.
23. Management reserves the right to create and operate a panel of suitable candidates, for one year.
24. Any amendment/Corrigendum shall be hoisted only on the company's website www.mrpl.co.in. Candidates may regularly check for updates.

The Candidates are required to apply on-line which is mandatory by clicking the On-Line link. Candidates forwarding applications by post/courier etc without applying on-line, will not be accepted and will be summarily rejected.