

COLLEGE OF MILITARY ENGINEERING,  
CME PO, PUNE - 411 031

1. EMPLOYMENT NOTICE NO. 12172/01 /2012 DATED : 25 February 2012
2. CLOSING DATE OF RECEIPT OF APPLICATION : 17 March 2012
3. Applications are invited in the prescribed format from eligible candidates for recruitment to vacancies in various Group 'C' posts as per the details furnished hereunder :-
4. **Nomenclature of Posts and Vacancies :-**

Sr No.	Post	Post Code	Pay Scale	Total No. of Vacancies	No.of vacancies reserved for				Horizontal Reservation
					SC	ST	OBC	UR	
(a)	Lascar	A-1	PB-1 Rs 5200-20200 GP-Rs. 1800	88	07	03	20	58	EXSM - 09
(b)	Watchman	A-2	-- do --	48	04	05	08	31	EXSM - 07
(c)	Messenger	A-3	-- do --	19	00	03	01	15	EXSM - 02, LV-01, HH-01
(d)	Gardener	B-1	-- do --	20	03	02	02	13	OH (OL) - 02
(e)	Safaiwala	B-2	-- do --	18	00	01	05	12	EXSM - 02, LV-01, HH-01
(f)	Laboratory Attendant	B-3	-- do --	04	00	00	01	03	--
(g)	Library Attendant	B-4	-- do --	02	00	00	01	01	--
(h)	Painter	B-5	-- do --	02	00	00	00	02	--
(j)	Vulcaniser	B-6	-- do --	01	00	00	00	01	--
(k)	Upholsterer (Tailor)	B-7	-- do --	02	00	00	01	01	--
(l)	Machinist (Turner)	B-8	-- do --	03	00	00	01	02	--
(m)	Draftsman Mechanical	C-1	PB-1 Rs 9300-34800 GP - Rs 4200	04	01	--	02	01	--
Total				211	15	14	42	140	EXSM-20, PH (06), LV-02 HH-02, OH (OL) - 02

**ABBREVIATIONS : UR-Unreserved; SC-Scheduled Caste; ST-Scheduled Tribe; OBC-Other Backward Class; PH-Physically Handicapped; EXSM - Ex-Serviceman; HH - Hearing Handicapped; OH - Orthopaedically Handicapped; OL - One Leg; LV - Low Vision.**

5. Educational Qualification Required :

- (a) For Posts with Codes A-1 to A-3 : Matriculation or equivalent from a recognized Board.
- (b) For Posts with Codes B-1 to B-8 (Except B-7) :
- (i) Matriculation or equivalent from a recognized Board.
- (ii) Experience of one year in respective trade.
- (c) For Post with Code B-7 :
- (i) Matriculation or equivalent from a recognized Board.
- (ii) Individual should be proficient in his trade.
- (d) For Post with Code C-1 :
- (i) Matriculation or equivalent from a recognized Board.
- (ii) Diploma in Mechanical / Electrical Engineering from recognized Institute.
- OR** Diploma in Draughtsmanship (Mechanical) from a recognized technical institute / Board (minimum three years course)
- (iii) Four years experience in Mechanical Draughtsmanship in a Government / Semi-Government office or a reputed concern.

6. General Conditions :

- (a) Age Limit : (i) For A-1 to A-3, B-1 to B-8 the age limit is 25 years. (ii) For Post with Code C-1 the age limit is 28 years. (b) Upper age limit is relaxable as per Government orders in respect of SC, ST, OBC, Departmental Candidates, Ex-Servicemen and Physically Handicapped. (c) The date for determining the upper age limit, qualifications and experience shall be the closing date prescribed for receipt of application. (d) Only Indian Nationals need apply. (e) The appointments will be for College of Military Engineering, (Dapodi), Pune. However, the candidates are liable to be posted anywhere in India. (f) Applications from departmental candidates working in Government departments will be considered only if application is forwarded through proper channel with a clear certificate that the applicant will be relieved within one month of receipt of offer of appointment, if selected. However, advance copy of the applications may be submitted before the closing date. (g) Mere fulfillment of essential qualifications and experience does not vest any right in a candidate for being called for Tests/Interview. (h) No Travelling allowance will be paid for attending Screening cum Written Test. (j) **The number of vacancies notified and reservation indicated therein is provisional and liable to be increased or decreased by the competent authority at any stage of recruitment. Further, competent authority also reserves the right not to fill up any of the vacancies, if so desired as per Government order, without assigning any further reasons whatsoever.** (k) The selected candidates will be on probation for a period of two years from the date of taking over charge of the post. The probationary period may be extended at the discretion of the competent authority. After successful completion of probationary period, they will be considered for confirmation in accordance with the extant rules.

7. Selection Procedure :

- (a) For Post Codes A-1 to A-3 . (i) Scrutiny of applications. (ii) Screening cum Written Test for two hours [2 hours for general candidates, 2 hours 20 Minutes for Visually Handicapped] to shortlist candidates for further selection process.
- (b) For Post Codes B-1 to B-8. (i) Scrutiny of applications. (ii) Screening cum Written Test for two hours [2 hours for general candidates, 2 hours 20 Minutes for Visually Handicapped] duration to shortlist the candidates for further selection process. (iii) Conduct of Practical/ Trade Test followed by Interview.
- (c) Scheme of screening cum Written Test for Post Codes A-1 to A-3 and B-1 to B-8. (i) Date, Time and Venue of Screening cum Written Test, Practical/Trade Test and Interviews will be fixed based on administrative feasibility and will be intimated to candidates found eligible by post. No request for any change will be entertained on any account. (ii) Screening cum Written Test carrying 150 marks comprising of four parts with Negative Marks of 0.25 marks for each wrong answer, generally in conformity with the educational standard of Matriculation as prescribed, consisting of multiple choice objective type questions, mainly aimed to assess general knowledge/general awareness/mathematics/general science/ reasoning etc., shall be conducted as under :-
- (aa) Part - I : General Intelligence & Reasoning (consisting of 25 Questions carrying 25 marks.)
- (ab) Part-II : Numerical Aptitude (consisting of 25 Questions carrying 25 marks). (ac) Part-III : General English (consisting of 50 Questions carrying 50 marks). (ad) Part-IV : General Awareness (consisting of 50 Questions carrying 50 marks). (iii) 0.25 marks will be deducted for each wrong answer. (iv) Question paper shall be bilingual i.e. in **English** and **Hindi** (except Part-III).
- (d) Scheme of Examination / Interview for Post Codes C-1 : (i) Scrutiny of applications (ii) Screening cum Written Test for two hours consisting of objective and / or descriptive questions to shortlist the candidates for futher selection process. (iii) Conduct of Practical / Trade Test followed by Interview.
- (e) Provisional Admission of applications : (i) Admission to the Screening cum Written Test is provisional as the applications will be fully scrutinized with respect to original documents later on during various stages of the recruitment / appointment process. (ii) In case a candidate does not fulfill all the requirements prescribed in the Employment Notice, his/her candidature is liable to be

rejected even at a later stage, when deficiency is noticed. (iii) Mere issue of call letter for appearing in Screening cum Written Test and /or Practical / Skill Test and Interview does not confer any right to be called for any subsequent stage of recruitment process or placing his name on the final Select / Reserve Panel.

8. Instructions for filling up : (a) Candidates should submit only one application form, even if he/she intends to be considered for more than one or all categories of notified vacancies.

**Submission of multiple applications by any candidate will be a disqualification :** (b) Items 1 to 7, 11 and 12 are self-explanatory. Item 8 will be furnished by the code to which the candidates belong. (c) Item 9 and 10 denotes Post Code as in Para 4 above. Applicants are advised to give the preferences of category of posts in the order of priority in the relevant boxes provided if applying for more then one post. This will be furnished with number 1 to 3 for (Post Code A1 to A3) and 1 to 8 (for Post Codes B-1 to B-8) to denote the order of preference in which the candidates prefers to be considered for the posts. In case, a candidate gives only some of the preferences and if as per his merit there is no vacancy available to accommodate him/her as per his/her preference, than it will be the discretion of the administration to allot him/her against any of the left over vacancies as per the merit. No change of preference of category of post once exercised shall be permitted at any stage. Candidates merit will override their Preference (d) Item 10 will be furnished with ( ) in case candidate finds him suitable for the said post / posts and also indicate the preference. (e) Item 13 will be furnished with ( ) by Ex-Servicemen and / or **Physically Handicapped** candidates. (f) Candidates will also indicate primary choice if applied for both category of Post Code A1-A-3 & B1-B8 both : A OR B in Item No.14. A candidate who is in select Panel in his/her Primary Choice will NOT be considered further for other choices.

9. How to apply : (a) Candidates should carefully read the instructions in this Employment Notice for filling up application form. (b) Eligible candidates shall submit their candidature in the prescribed FORMAT OF APPLICATION on a good quality white A-4 (210 x 297 mm) size paper using ONE SIDE Only. (c) The format should be filled either in English or Hindi, duly dated and signed. Application filled in any other language and/or by any person other than the candidate himself and/or in any change in the format of application will lead to rejection of application summarily. The prescribed format of application shall be photocopied on A4 size paper by enlarging the same for use by the candidates.

10. The format of application duly signed, together with (i) two recent self attested photograph pasted at the appropriate places provided in the format of application. (ii) two self-addressed envelopes with postage worth Rs. 5/- affixed thereon, (iii) attested copies of Certificates from Matriculation onwards alongwith Marks Cards for all academic sessions / semesters and other testimonials in support of Date of Birth, Qualifications, Caste (if any), Discharge Certificate (for Ex-Servicemen). Form of undertaking (by serving Armed Forces Personnel as per Government Orders) and experience in the trade (in respect of posts with codes B-1 to B-8) etc., should be sent in a sealed cover superscribing "APPLICATION FOR THE POST OF POST/POSTS IN RESPECT OF advt No 12172/01/2012 dt 25 February 2012 " on or before 17 March 2012 to :-

**"The Recruitment Cell", C/o Faculty of Civil Engineering,  
College of Military Engineering, CME PO, Pune - 411 031".**

<b>APPLICATION FORM</b> <b>College of Military Engineering</b> CME PO, Pune invites applications for recruitment 2012 through Advt. No.12172/01/2012																	
(FOR OFFICE USE ONLY)	Paste your passport size clear photo not older than one month with full face here and Put your full signature in the box below without fail.																
<b>PLEASE FILL : THE APPLICATION IN CAPITAL LETTERS AND TICK ( ) AT APPROPRIATE BOX</b>																	
1. First Name : <input type="text"/>																	
2. Middle Name : <input type="text"/>																	
3. Last Name : <input type="text"/>																	
4. Postal address for correspondence : <input type="text"/>																	
5. STD Code : <input type="text"/> Telephone : <input type="text"/>																	
6. Gender : Male : <input type="checkbox"/> Female : <input type="checkbox"/> 7. Date of Birth : <input type="text"/> <input type="text"/> <input type="text"/>																	
8. Community Code : <input type="text"/> Date Month Year																	
(SC-31, ST-32, OBC-33, UR-34) (Enclose copy of attested certificate)																	
Post Applied For : 12. Educational Qualification :																	
9. POST CODE A : <table><tr><td>A1</td><td>A2</td><td>A3</td></tr><tr><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td></tr></table>	A1	A2	A3	<input type="text"/>	<input type="text"/>	<input type="text"/>	a) Required Qualification : <input type="text"/>										
A1	A2	A3															
<input type="text"/>	<input type="text"/>	<input type="text"/>															
10. POST CODE B : <table><tr><td>B-1</td><td>B-2</td><td>B-3</td><td>B-4</td><td>B-5</td><td>B-6</td><td>B-7</td><td>B-8</td></tr><tr><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td></tr></table>	B-1	B-2	B-3	B-4	B-5	B-6	B-7	B-8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	b) Other Qualification : <input type="text"/>
B-1	B-2	B-3	B-4	B-5	B-6	B-7	B-8										
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>										
11. POST CODE C : <input type="text"/> (Enclose copy of experience attested certificate)		( ) (Enclose copy of attested experience certificate)															
13. EXSM/PH Category <input type="text"/> EXSM <input type="text"/> PH (Enclose copy of attested certificate)		Tick ( ) at appr. Box : <input type="text"/>															
14. Primary Choice between column 9 & 10 incase appling for both (Put 'A' or 'B') <input type="text"/>		Put two specimen signatures below : Put two Left Thumb Impression below :															
1. <input type="text"/> 2. <input type="text"/>		1. <input type="text"/> 2. <input type="text"/>															
Total number of enclosures (Ref. Para) <input type="text"/>		<b>Declaration by the candidate</b>															
I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statements is found untrue during any stage of recruitment or thereafter, shall disqualify me for the post applied for and I shall also be liable for any other action under the extant rules I have also read and understood the terms and conditions as stipulated in the press advt. 12172/1/2012 of CME Pune.																	
Place : <input type="text"/>		Signature of the Candidate															
Date : <input type="text"/>																	
Candidate Details		For office use Only															
First Name : <input type="text"/>		Candidate's clear photo not older than one month															
Middle Name : <input type="text"/>		Signature of Candidate															
Last Name : <input type="text"/>																	