



LIC NOMURA MUTUAL FUND ASSET MANAGEMENT CO. LTD.
Investment Managers to LIC NOMURA MUTUAL FUND

Industrial Assurance Bldg. 4th floor, Opp. Churchgate Station, Mumbai 400 020. www.licnomuramf.com

RECRUITMENT OF RELATIONSHIP MANAGERS

LIC Nomura Mutual Fund Asset Management Company Ltd. is looking for young bright achievers having aptitude in Marketing especially of Financial Products and services with good communication skills and interested in marketing Mutual Fund Products; for recruitment for the posts Relationship Manager for its Area Offices & Business Centers.

Job Profile: - The post of Relationship Manager is purely Marketing oriented and the selected candidate would be required to recruit Agents and bring business for the company directly and through his agents. The Relationship Manager would be given business targets on Quarterly Basis which would depend on his/her place of posting and a review of performance shall be done periodically for Performance Incentives. The candidates who do not achieve the stipulated business criteria are liable to be removed from the services of the Company at any time.

No. of Vacancies – 35, within the jurisdiction of Company's Area Offices at Ahmedabad, Bangalore, Bhubaneshwar, Chennai, Dehradun, Delhi, Ernakulam, Goa, Gurgaon, Guwahati, Hubli, Hyderabad, Indore, Jaipur, Kanpur, Kolkata, Lucknow, Ludhiana, Madurai, Mangalore, Mumbai-1, Mumbai-2, Nagpur, Nashik, Patna, Pune, Raipur, Rajkot and Ranchi.

Scale of pay: Rs.11425-755(3)-13690-840(15)-26290

Emoluments & Benefits: Total emoluments at the minimum of the scale will be Rs.18,890/- p.m. (apprx.) at Mumbai (other benefits such as P.F., Gratuity, Encashment of Leave, LTC, mediclaim etc. are applicable as per Company's policy), Depending upon individual's performance, the Relationship Managers are also eligible for performance Incentives (Conditions Apply).

ELIGIBILITY CONDITIONS:

- 1) **Age (as on 01/04/2011):** Minimum 25 years and Maximum 30 years i.e. persons born between 01/04/1981 and 01/04/1986, both dates inclusive, will be eligible in terms of age.
- 2) **Qualifications:**
 - a) Post Graduate/Bachelor's degree from a recognized university with minimum 55% aggregate marks at each level i.e. HSC/SSC/Graduation/Post Graduation (If any). (If any university awards grades instead of marks, applicants should clearly mention the numerical equivalent of the grades in terms of aggregate marks) AND
 - b) The Candidates should be well versed with MS Office (MS Word, MS Excel, MS PowerPoint, MS Access), Internet Explorer, Business Correspondences etc.

c) The candidates having experience in Sales & Marketing of financial service products especially of Mutual Fund will be given preference.

3) APPLICATION FEES: A Non – refundable amount of Rs.100/- (Rupees one hundred only) by way of Demand Draft drawn in favour of “LIC NOMURA MF AMC LTD.”, payable at Mumbai, should be enclosed with the application. Incomplete applications or applications with defective demand drafts shall be liable for rejection.

4) SELECTION PROCEDURE: Eligible candidates will be called for a personal interview. No TA/DA/Stay arrangement shall be provided by Company.

Candidates will be short listed for personal Interview on the basis of Qualification and experience in Sales and Marketing. The number of candidates to be called for interview shall be a minimum of five times of the total number of vacancies notified hereinabove.

Candidates are advised to ensure before applying that they fulfill the eligibility conditions as regards to age, qualification etc. and if found ineligible, their candidature will be cancelled at any stage of recruitment.

The Last Date of receiving Application is 31.10.2011.

Candidates called for interview shall be required to furnish a non-refundable amount of **Rs.400/- (Rupees Four hundred only)** vide **Demand Draft** drawn in favour of “**LIC Nomura MF AMC Ltd.**” payable at Mumbai, along with other documents as called for.

Date & Venue of interview: Exact date and Venue of Interview will be communicated to short listed candidates in due course.

Place : Mumbai

Date : 19th Sep. 2011

A. G. M. (Administration)

CANDIDATES SATISFYING THE ELIGIBILITY CONDITIONS MAY SEND THEIR APPLICATIONS IN THE FORMAT GIVEN BELOW (Please read the General Instructions before filling the Application Form):



**LIC NOMURA MUTUAL FUND ASSET MANAGEMENT CO. LTD.
INVESTMENT MANAGERS TO LIC NOMURA MUTUAL FUND**

**APPLICATION FOR THE POST OF “RELATIONSHIP MANAGER” IN
LIC NOMURA MUTUAL FUND ASSET MANAGEMENT COMPANY LTD.**

Paste
Passport
size colour
photograph

1. Name (capital letters) in full (as it appears in SSC mark-sheet):

2. Father's Name: _____
3. Name & Occupation of the spouse, if married:

4. Address for correspondence:

Telephone Numbers:
(Residential/Office): _____ Mobile: _____
E-mail ID (Mandatory):-
5. Permanent Address:

6. Date of Birth:-
Age in completed years (as on 01/04/2011):-
7. Qualifications:

Name of the Board/University	Exam Passed	Month & Year of passing	Aggregate % of marks
Post Graduation (if any)			
Graduation			
SSC			
HSC			

8. Whether Qualified MBA? If Yes, give the following detail:-

Name of University	Stream	Year of Passing	Duration of programme (1/2/3 Years)	Full Time/Part Time.

9. If AMFI/NISM test passed, give details:-

Module (Basic/Advisors)	Date of Passing	% Marks Secured	ARN, if any.

10. Any other technical/ professional qualification:

11. Marketing Experience if any (with details) i.e. post held, name of present/past employer, type of job etc. (Not mandatory)

Post held	Name of the employer	Type of job	Completed no. of years of experience

12. Proof of Residence _____
(Enclose Xerox copy of Ration-card/Pass-port/Voter I.D./Driving License)

13. Is there any criminal case/complaint/FIR instituted or pending against you and/or have you ever been arrested or convicted in any criminal case_____ (yes/no)? If yes, give details_____

14. Application Fees of Rs.100/-.
Bank Draft No._____ Date:_____ Name of the Bank_____
_____ Amount Rs._____ Address of the issuing
Bank:_____

I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. I undertake that in the event of any information being found false or incorrect, my candidature for the applied post is liable to be cancelled/rejected at any stage of recruitment.

Date :

Place : _____ (Signature of the applicant)

GENERAL INSTRUCTIONS:

1. Application should be on a foolscap paper neatly typed or hand-written in CAPITAL LETTERS and **in the above format only**.
2. The envelope containing the application should be superscribed "**Application for the post – LIC NOMURA MF RELATIONSHIP MANAGERS**".

3. Enclose self-attested copies of (i) SSC certificate showing date of birth (ii) Degree/post graduate certificate/s and mark sheets (iii) A Demand draft for Rs.100/-.
4. Furnishing false information or suppression of any factual information in the Application Form or the Certificate would be a disqualification and will render the candidate unfit for employment and his/her services would be terminated.
5. The Candidates by virtue of their mere participation in the selection process or even the subsequent selection does not get any automatic right to the appointment and the Company shall, at its discretion, cancel the Recruitment/ Selection at any time prior to the actual posting of the selected candidates.
6. Applications complete in all respects together with the enclosures should be addressed to **"The AGM, Recruitment Cell, LIC NOMURA Mutual Fund AMC Ltd., 4th Floor, Industrial Assurance Bldg., Opp. Churchgate Station, Mumbai – 400 020"** and must reach on or before **31.10.2011**. Applications received after the due date for any reason whatsoever will be rejected.
7. No correspondence/enquiries regarding receipt/ non-receipt of individual applications and/or non-selection shall be entertained.
