



ELECTRONICS CORPORATION OF INDIA LIMITED
(A Govt. of India Enterprise)

ECIL Post, Hyderabad – 500 062

Electronics Corporation of India Limited is a leading Public Sector Company with a turnover of Rs.1500 crores, specializing in the area of Strategic Electronics with a thrust on innovation & indigenization, offers excellent and challenging opportunities in senior management positions for well experienced personnel to the following positions:

Post No.	Name of the Post	No. of posts	Post Qlfn. Exp. (yrs.) as on 31.8.2012	Age limit as on 31.8.2012 (yrs.) (*)	Total Min. monthly emoluments (Including perks) Rs.
1	ADDITIONAL GENERAL MANAGER (EG-VIII), (Rs. 43200-66000) Annual increment @ 3% Or SENIOR DEPUTY GENERAL MANAGER (EG-VII), (Rs.36600-62000) Annual increment @ 3%	Two (UR-1, OBC-1)	15 years	45	Rs.97000/- [Approx.] Or Rs.82200/- [Approx.]
2	ACCOUNTS MANAGER (EG-IV) (Rs.24900-50500) Annual increment @ 3%	One (OBC)	10	35	Rs.56400/- [Approx.]
3	MEDICAL OFFICER (EG-II) (Rs.16400-40500) Annual increment @ 3%	One (UR)	2 years; after Internship	35	Rs.37500/- [Approx.]
4	PERSONNEL OFFICER (EG-II) (Rs.16400-40500) Annual increment @ 3%	Two (UR-1) (SC-1)	3 years	35	Rs.37500/- [Approx.]

(*) Serving & Ex-Defence Officers are eligible for age relaxation for the service rendered in Defence plus three years.

QUALIFICATIONS & EXPERIENCE :

Post No.	Qualification & Experience
1	Addl. General Manager / Sr. Deputy General Manager: Preferably a First class Graduate / Post Graduate Engineer in the disciplines of Electronics & Communication Engineering/Electronics & Telecommunication Engineering / Radio Engineering / Electrical & Electronic Engineering /Computer Science Engineering OR M.Sc (Electronics) from a reputed University / Institute. Should possess requisite post qualification experience in Radar systems, Radar EW, Signal Intelligence, Simulators, Missile Systems, Artillery electronics etc., out of which at-least two years in one Grade below. Serving and Ex-Defence Officers having relevant background of experience may also apply. Post Graduates in Engineering will be preferred.

2	Accounts Manager: The candidate should be a qualified Chartered/Cost Accountant having requisite experience in dealing independently with Finance, Accounting and Auditing functions in a multi product/multi unit environment in a PSU/reputed organization. The incumbent should be conversant with Cost Accounting, Accounting standards, Cost Accounting Standards, Cost Audit & Auditing Standards and should have exposure to various functional areas like Funds Management, Banking Operations, Finalization of Accounts and Taxation matters like Income Tax, VAT, Service Tax, Excise Duty, etc. Candidate should be a computer literate and able to operate Accounting packages independently. Posting will be at Kolkata.
3	Medical Officer: The candidate should be MBBS from a Medical College recognized by Medical Council of India. Should have post qualification experience of 2 years after Intern-ship. He/She has to stay in DAE Township invariably.
4	Personnel Officer: The candidate should have a First class degree in humanities or sciences with MBA (HR - 65% and above marks) from a reputed recognised institution. The candidate should have requisite post qualification experience of having worked in PSU/reputed private organization/MNC as an Executive in the field of HR. Should be well versed with labour laws and recent trends in the HR practices. He/She should be excellent in computer applications with good communications skills to work independently.

- Candidates having required qualifications but lesser years of post qualification experience may be considered for lower post.
- Additional increment(s) and / or service weightage will be allowed in deserving cases based on experience / higher qualification (relevant)/performance in interview.
- Coverage under PF & Gratuity Schemes; LTC, Medical benefits, Leave Rules etc., would be allowed, as per rules of the Corporation.
- Placement will be anywhere in India [except Post No(s).2&3]
- The selected candidate for Post No.3 has to serve & stay at ECIL - DAE Township only.

RELAXATIONS:

1. **Qualification:** First class with minimum 60% marks is relaxed to Second Class with minimum 50% marks in aggregate for SC/ST candidates.
2. **Age:** The upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer) candidates. Age relaxation for Persons with Disabilities (degree of disability 40% or above) is 5 years for candidates belonging to General; 8 years for OBC and 10 years for SC/ST categories. The Upper age limit is further relaxed by 5 years for the candidates who had ordinarily been domiciled in the state of Jammu & Kashmir from 01.01.1980 to 31.12.1989. Ex-Defence Officers are eligible for age relaxation for the service rendered in Defence plus three years.
3. **Fee exemption:** Candidates belong to SC/ST/PWD & Serving/Retired Service Officers/non officers from Defence are exempted from payment of application fee.
4. **Experience:** Relaxation in experience will be allowed for SC/ST candidates as detailed below:

Period of experience asked for	Period of Relaxation allowed for
3 to 5 years	1 year
10 years and above	3 years

GENERAL CONDITIONS:

- a) Before applying, candidate should read the complete advertisement carefully and ensure that he / she has to fulfill eligibility criteria of post stated in the advertisement in all respects.
- b) A non-refundable Application Fee of Rs.200/- is applicable for General & OBC candidates.
- c) Candidates claiming to belong to any particular category of SC / ST / OBC / PWD shall necessarily submit a photo copy of caste certificate, in proforma prescribed by Govt. of India, as the case may be, from a Competent Authority. Candidates belonging to OBC category but covered under “creamy layer” are not entitled to apply against OBC (Non-creamy layer) category.
- d) The Management reserves the right to limit the number of candidates to be called for interview, as also to fill the posts even at lower level.
- e) All qualifications should be from a recognized Indian University / Institute recognized by AICTE/Appropriate Statutory Authority.
- f) The candidates working in Government Departments /PSUs should route their application through proper channel or ‘No Objection Certificate’ should be produced at the time of interview invariably.
- g) **Only on-line registered applications form will be accepted.**
- h) TA (to & fro rail fare) will be paid for outstation candidates appearing for interview by the shortest route to Hyderabad and back [i.e., from nearest railway station as per address for correspondence (within India) mentioned in the Application form], subject to production of documentary proof, as per rules.
- i) The application is liable for rejection at any stage of recruitment process in case of suppression / furnishing of false information, without enclosing necessary documents including Pay-in-slip (if applicable), un-signed application & received after closing date for receipt of hard copy by post.
- j) For queries candidates may visit the link and consult the Frequently Asked Questions (FAQ) section.
- k) The candidate has to quote his/her system generated application number allotted for all future correspondence.
- l) All future correspondence would be through E-mail ID, furnished by the applicant in the on-line application-form or by post.
- m) ECIL reserves the right to cancel / restrict / enlarge/ modify the recruitment process, if need so arises, without assigning any reason.
- n) Any Legal proceeding in respect of any matter / claim or dispute arising out of this advertisement and / or any application in response thereto can be instituted only in the jurisdiction limited to Courts at Ranga Reddy District, Andhra Pradesh.
- o) ECIL will not be responsible for any postal delay / loss in transit in submission of documents within specified time.
- p) In case any ambiguity/dispute arises on account of interpretation in version other than English, English version will prevail.
- q) Canvassing in any form will be a disqualification.
- r) Only Indian Nationals need apply.

HOW TO APPLY:

1. **Eligible candidates have to apply 'ON-LINE'** through our website "<http://www.ecil.co.in>" selecting 'Careers' followed by 'e-Recruitment'. You can alternatively login <https://ecil.gov.in> for getting connected to advertisement details. The on-line application process will be operational from 01.10.2012(1400 hrs.) to 15.10.2012(1600 hrs.).
2. State Bank of India (all branches) has been authorized to collect the Application fee on behalf of ECIL, in a **specialty opened account Number 31102144119** available on our website from 01.10.2012. The Candidate has to download the pay-in-slip and approach the nearby SBI branch for remitting the non-refundable application fee of Rs.200/- (Rupees Two Hundred only). The Pay-in-slip from the portal should only be used for depositing the application fee for proper crediting of amount in the allocated account. On receipt of the money, the Bank will allot a Journal Number, Branch Name and Branch Code. This journal number, Branch Name and branch code are to be filled in by the candidate while applying online. In case, the candidate deposits the fee in a wrong account, ECIL will not be responsible. There will not be any other mode of receipt of application fee.
3. The candidate can take a print-out of the blank application proforma provided as a link on the main page, fill up the required information (in Capital letters) as per proforma along with the application fee details and apply through on-line so that the data furnished is error-free.
4. After applying on-line, the candidate is required to take the print out of registered on-line application form with system generated application serial number. Please note down your application serial number for the post applied, for future reference without fail. The candidate can take re-print of his/her registered on-line application form before the last date for On-line registration. Write the system generated on-line application serial number on the ECIL copy of the Pay-in-slip form.
5. The candidate has to sign on print-out of on-line registered application form by affixing the recent colour passport size photograph (4 X 3 cms) and enclose the photo / attested copies of date of birth, educational qualifications, experience, caste & Medical Certificate (applicable for PWD candidates only) along with ECIL's copy of Pay-in-slip invariably. The candidate can retain a copy of the registered on-line application form and candidate's copy of Pay-in-slip of application fee for future reference.

The candidate should write Advertisement No.11/2012, post number and system generated application number on the top of the envelope and send the duly filled in application form along with enclosures to:

Head HR
Personnel Group, Recruitment Section
ELECTRONICS CORPORATION OF INDIA LIMITED
ECIL (Post), Hyderabad - 500 062, Andhra Pradesh.

6. Please note that the registered on-line application form along with all the enclosures (hard copy) as indicated at Sl.No.5 above, should reach ECIL on or before 20.10.2012 invariably. The application (hard copy) received after this date will not be entertained.
7. If the candidate is eligible to apply for more than one post, remit the fee for each application, apply on-line separately for each post and send the registered application form with all enclosures by post separately.
8. The application is liable for rejection at any stage of the recruitment process, in case of suppression / furnishing false information / without enclosing necessary documents, including pay-in-slip / unsigned application etc.
9. The candidate has to quote advertisement number, post name and On-line system generated application number for all future correspondence.

DOCUMENTS REQUIRED AT THE TIME OF INTERVIEW:

The following documents shall be produced in original for verification and self attested photo copies.

1. Online registered application form duly signed & with recent colour passport photo affixed.
2. All original certificates in support of his/her Date of Birth, Qualification, latest caste and disability (PWD) certificate along with the set of photocopies.
3. Interview call letter
4. Category certificate in support of SC/ST/OBC (Non-creamy layer), certificate in the prescribed proforma as per Government and self undertaking for OBC (Non-creamy layer) status in the prescribed format, valid Physically Challenged certificate, Discharge certificate in case of Ex-servicemen, if applicable.
5. If claiming age relaxation as candidate from J&K, relevant certificate.

IMPORTANT DATES:

a.	Commencement of on-line Registration of application by candidates	01.10.2012
b.	Last date for on-line registration of application by candidates	15.10.2012
c.	Last date of accepting registration forms (Hard copy) with required documents by post from candidates	20.10.2012
d.	Interview date	Will be communicated by mail to eligible candidates only

Please Note: Corrigendum/Extension etc., if any, shall be published in our website www.ecil.co.in only. Also, for career opportunities in ECIL, please visit our website regularly.

Advt. No. 11/2012

HEAD, HR