

**NOTICE FOR REPORTING OF OFFICE ASSISTANT (M) FROM
CWE-V PANEL OF IBPS**

TERMS & CONDITION FOR JOINING AS AN OFFICE ASSISTANT (M)

Candidates have to report at Bank's Head Office at Zero Mile, Begusarai on 26th, 27th, 28th & 29th April' 2017, as per schedule given hereunder, with following Documents/Certificates for Biometric verification and Document verification:-

- 1.(a) Certificates in support of their character issued from two Gazetted Officers in the prescribed format.
- (b) They have to produce fitness certificate issued from a Medical Officer not below the rank of a Civil Surgeon on prescribed format in support of their physical and mental fitness for efficient service in the Bank.
- (c) They have to produce photo copy as well as Original of i) Certificates, ii) Marks Sheets and iii) Admit Cards of Educational Qualification from 10th Class to Graduation or as applicable for the post for which they have applied for.
- (d) They have to produce original letter of relieving from the present employer, if any,
- (e) SC / ST / OBC Candidate must bring caste certificate / OBC (Non-Creamy Layer) Certificate in original, issued by the Competent Authority. The OBC (Non-Creamy Layer) Certificate should be issued by the Competent Authority (not below SDO rank officer) in the prescribed format within one year as on 26.04.2017.
- (f) Residential / Domicile Certificate issued within one year as on 26.04.2017 issued by SDO rank officer.
- (g) PWD candidates should have to produce Disability Certificate issued by the Competent Authority (Medical Board) and as per provision of IBPS, Mumbai.
- (h) Ex- Servicemen should have to produce Copy and Original of "Discharge Book" & "No- Objection Certificate" signed by the competent authority.
- (i) They have to produce photo copy as well as Original Certificate regarding "Computer Knowledge".
2. Four copies of their same Passport size photographs which were pasted in their call letters (for written examination & interview).
3. They have to produce copy as well as Original of their "AADHAR CARD" and "PAN Card" for the purpose of their identity proof.
4. They have to furnish a BOND with the condition to remain in Bihar Gramin Bank's service for a period of Two years or payment of a sum of Rs 100000/- (Rupees One Lac) only as compensation to the Bank for leaving the job earlier than two years.
The Bond should be signed by the candidate and some respectable person, whose copy of KYC, having address should be submitted with the said BOND. The Bond should be furnished on a Non-judicial Stamp paper of Rs. 1000/- purchased in the state of Bihar.
5. They have to submit their original educational certificates in Bank for the purpose of verification from concern institutions.
6. They have to submit a copy of "Online Application to IBPS" and Score Card of CWE-V
7. They have to submit their Declaration-cum- Affidavit issued from Court of an Executive Magistrate.(Not from Notary)
8. Other documents given on our website must be duly filled & submitted on their reporting.
9. They will be on probation for a period of One years which may be extended; they will be confirmed in the Bank's service thereafter, subject to the Bank's satisfaction with their performance, service record and conduct.
10. They shall serve the Bank in such capacity and at such place as they may be directed from time to time by the bank, and shall devote their whole time and attention to the Bank's work.
11. During their employment in the Bank , they shall not engage them self directly or indirectly –
 - (a) In any business or profession other than that of the Bank.



- (b) As an Agent or canvasser / do insurance business, either in their own name or in the name of their close relatives.
- (c) As Director of any Limited Company or a partner in a partnership firm or interest in any venture of profit.
12. Their service in the Bank will be governed by Bihar Gramin Bank (Officers and Employees) Service Regulation 2010 (Amended 2013) and subject to change if any, as per instruction / guidelines issued by Sponsor Bank/ NABARD/ Board of the Bank.
 13. The Bank shall be entitled at its sole discretion to terminate their services at any time during the period of their probation, if their services and / or conduct are considered unsatisfactory or replied from the referees offered by them regarding their conduct and character are either not forthcoming or considered not satisfactory.
 14. During probation, their employment is terminable at any time by one month's notice or payment of one month's emoluments in lieu thereof on either side.
 15. Their services are transferable solely at the discretion of the Bank at any center where the Bank has its offices / branches at present or may open in future.
 16. The Bank shall be the sole judge in all matters regarding their work conduct and capacity and of the Bank's requirement and its decision regarding their fitness or otherwise for continued training or retention in service and confirmation shall be final.
 17. Initially , they will be posted at any office / Branch of the Bank for job training and subject to their suitability and / or successful completion of probation period, they will be advised their regular posting depending upon the Bank's requirement.
 18. Their posting for job training during the period of probation will not be deemed to be temporary posting for any purpose whatsoever and they will have to make their own arrangements for their stay at such center. They will also not be entitled to Diem allowance during the period of probation and training.
 19. No traveling or any other allowance / expenses will be payable to them for their reporting to the Bank on duty at the first place of their posting.
 20. **Their appointment will be provisional and subject to verification of essential documents, declarations and information submitted by them to the Bank. If any document, declaration, information is /will be found to be false, the Bank will be at liberty to terminate their services immediately without assigning any reason.**
 21. If they are agree with the above terms & conditions, **they have to submit a copy of the Letter of Offer for appointment, sent by Registered Post on permanent address, after putting their signature thereon in token of their acceptance to us on date of their reporting at Bank's Head Office, Gramin Bank Chowk, (near Zero Mile)Begusarai (Bihar)**, failing which , it would be construed that they are not interested in our offer and in such case this offer for their employment shall automatically be treated as lapsed and withdrawn.
 22. **Candidates who failed to submit the required certificates / documents on the date of reporting or with incomplete certificates/ documents will not be allowed to join.**

NOTE: All the prescribed formats i.e. Bio data form, form of character certificates, form of medical certificate, etc are giving below and are also available in the career page of Bank's website www.bihargraminbank.in

Candidates are advised to bring complete & duly filled in all the prescribed formats i.e. Bio data form, character certificates, medical fitness certificate, etc

**GENERAL MANAGER,
BIHAR GRAMIN BANK**

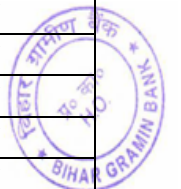


REPORTING SHEDULE FOR THE POST OF OFFICE ASSISTANT (M)

Following candidates as per their merit have been called against the vacant posts of year 2016-17. Rest of the allotted candidates will be called against the vacancy of 2017-18, tentatively in the month of July'2017.

S No.	ROLL NO	CATEGORY	FULL NAME	DATE OF REPORTING AT 10 AM
1	1420506401	UNRESERVED	ADITYA KUMAR	26/04/2017
2	1430772010	UNRESERVED	AMAN KUMAR	26/04/2017
3	1400703071	UNRESERVED	VIKASH KUMAR PODDAR	26/04/2017
4	1430780428	UNRESERVED	KUMAR GAURAV	26/04/2017
5	1430726974	UNRESERVED	DEEPA KUMARI	26/04/2017
6	1440502438	UNRESERVED	SUJIT KUMAR	26/04/2017
7	1430762969	UNRESERVED	NISHANT KUMAR SINGH	26/04/2017
8	1430738764	UNRESERVED	SUNNY DAYAL SHARMA	26/04/2017
9	1440704828	UNRESERVED	SWATI KUMARI	26/04/2017
10	1430736879	UNRESERVED	SONAM KUMARI	26/04/2017
11	1430778736	UNRESERVED	AVINASH KUMAR	26/04/2017
12	1430762614	UNRESERVED	ABHISHEK KUMAR	26/04/2017
13	1430702271	UNRESERVED	RAHUL RAJ	26/04/2017
14	1430520412	UNRESERVED	SURBHI BHARTI	26/04/2017
15	1430706719	UNRESERVED	ADITI KUMARI	26/04/2017
16	1380705897	UNRESERVED	RAJNI KUMARI	26/04/2017
17	1430757934	UNRESERVED	BITTU SHARMA	26/04/2017
18	1420503540	UNRESERVED	MADHU CHANDRIKA	26/04/2017
19	1430782913	UNRESERVED	ROHIT PRAKASH	26/04/2017
20	1430577148	UNRESERVED	RASHMI KUMARI	26/04/2017
21	1430726478	UNRESERVED	PRIYA KULYAR	26/04/2017
22	1430781342	UNRESERVED	NILESH CHANDRA GIRI	26/04/2017
23	1400708952	UNRESERVED	PRAVIN KUMAR SINGH	26/04/2017
24	1430771647	UNRESERVED	VIVEK RANJAN	26/04/2017
25	1430536101	UNRESERVED	AKASH KUMAR	26/04/2017
26	1450700951	UNRESERVED	SHASHI KUMAR AGRAWAL	26/04/2017
27	1420713770	UNRESERVED	SAURABH RANJAN	26/04/2017
28	1430527030	UNRESERVED	RICHA SINHA	26/04/2017
29	1430711567	UNRESERVED	AMARJEET KUMAR	26/04/2017
30	1430707225	UNRESERVED	KHUSHBOO KUMARI	26/04/2017
31	1380504633	UNRESERVED	ASTHA	26/04/2017
32	1430744362	UNRESERVED	GAURAV KUMAR BHAIYA	26/04/2017
33	1430759648	UNRESERVED	AMAR KUMAR JHA	26/04/2017
34	1430727781	UNRESERVED	KANHAIYA SINGH	26/04/2017
35	1400703628	UNRESERVED	SHASHANK SHEKHAR	26/04/2017
36	1440704830	UNRESERVED	ASHUTOSH KUMAR JHA	26/04/2017
37	1430559096	UNRESERVED	GOUTAM KUMAR RAO	26/04/2017
38	1430757595	UNRESERVED	PRITY KUMARI	26/04/2017
39	1430765163	UNRESERVED	MUKUND BHARDWAJ	26/04/2017

40	1430530498	UNRESERVED	ANKIT KUMAR	26/04/2017
41	1430763050	UNRESERVED	DHEERAJ KUMAR	26/04/2017
42	1430783900	UNRESERVED	KUMARI APARNA	26/04/2017
43	1430757276	UNRESERVED	PRIYA PRAKASH	26/04/2017
44	1380510151	UNRESERVED	SUPRABHA KUMARI	26/04/2017
45	1430733271	UNRESERVED	AMANDEEP JHA	26/04/2017
46	1380504700	UNRESERVED	SRUTI KUMARI	26/04/2017
47	1440706291	UNRESERVED	RATNAPRIYA	26/04/2017
48	1380703861	UNRESERVED	MITHUN KUMAR	26/04/2017
49	1410709186	UNRESERVED	SUNIL KUMAR BHADANI	26/04/2017
50	1430784210	UNRESERVED	SWEEKRITI KUMARI	26/04/2017
51	1440503316	UNRESERVED	SHALINI KUMARI	27/04/2017
52	1400701671	UNRESERVED	SUPRIYA DUTTA	27/04/2017
53	1430747359	UNRESERVED	HIMANSHU KUMAR JHA	27/04/2017
54	1450701120	UNRESERVED	GAURAV KUMAR CHOUDHRY	27/04/2017
55	1450701222	UNRESERVED	BIPIN KUMAR	27/04/2017
56	1430758118	UNRESERVED	RAJ KIRAN	27/04/2017
57	1430704360	UNRESERVED	KONDINYA	27/04/2017
58	1420700691	UNRESERVED	PRIYANKA KUMARI	27/04/2017
59	1410716885	UNRESERVED	AJAY KUMAR	27/04/2017
60	1430711021	UNRESERVED	MOHAN MADHUKAR	27/04/2017
61	1420704949	UNRESERVED	HARIBOL	27/04/2017
62	1430728508	UNRESERVED	VIKAS CHANDAN JHA	27/04/2017
63	1380706217	UNRESERVED	RADHA KANT BHARADWAJ	27/04/2017
64	1400703140	UNRESERVED	SUMIT KUMAR KARN	27/04/2017
65	1430752791	UNRESERVED	SHAMBHU KUMAR	27/04/2017
66	1410709091	UNRESERVED	PRAVEEN KUMAR OJHA	27/04/2017
67	1430736040	UNRESERVED	CHANDRA SHEKHAR KR SINGH	27/04/2017
68	1450501351	UNRESERVED	BRAJ KISHOR SINGH	27/04/2017
69	1380506231	UNRESERVED	VIKAS KUMAR SAH	27/04/2017
70	1430724281	UNRESERVED	VIKASH KUMAR	27/04/2017
71	1430508807	UNRESERVED	KUNDAN KUMAR	27/04/2017
72	1430516255	UNRESERVED	AMAN NAYAK	27/04/2017
73	1430758655	UNRESERVED	NIHAR SHANKAR	27/04/2017
74	1430744138	UNRESERVED	RAHUL KUMAR SINGH	27/04/2017
75	1410717445	UNRESERVED	ARCHANA KUMARI	27/04/2017
76	1430784018	UNRESERVED	MADHU SINGH	27/04/2017
77	1450701164	UNRESERVED	AMAN KUMAR	27/04/2017
78	1430707068	UNRESERVED	ANISHA	27/04/2017
79	1440501918	UNRESERVED	NAVNEET KUMAR	27/04/2017
80	1380710015	UNRESERVED	CHANDAN KUMAR PANDEY	27/04/2017
81	1430759122	UNRESERVED	GULSHAN KUMAR	27/04/2017
82	1430758958	UNRESERVED	ABHISHEK KUMAR SINGH	27/04/2017
83	1430723007	UNRESERVED	BRAJNANDAN KUMAR	27/04/2017
84	1370704239	UNRESERVED	BABLI KUMARI	27/04/2017
85	1430743915	UNRESERVED	RISHANT KUMAR SRIVASTAVA	27/04/2017



86	1430508258	OBC	MANJEET KUMAR	27/04/2017
87	1420514517	OBC	SUSHILA KUMARI	27/04/2017
88	1430510610	OBC	VIKAS PRASAD SINGH	27/04/2017
89	1430522292	OBC	MANTU KUMAR	27/04/2017
90	1440500177	OBC	SUSHMITA RASHMI	27/04/2017
91	1430524246	OBC	DIWAKAR KUMAR	27/04/2017
92	1430561063	OBC	MOHIT KUMAR BHARTI	27/04/2017
93	1430573935	OBC	DEEPAK KUMAR SAH	27/04/2017
94	1430502514	OBC	ROHIT KUMAR	27/04/2017
95	1410509893	OBC	VIKKY PRASAD SONY	27/04/2017
96	1430506596	OBC	RESHMA KUMARI	27/04/2017
97	1410510955	OBC	PAWAN KUMAR	27/04/2017
98	1400503397	OBC	PAPPU YADAV	27/04/2017
99	1430506654	OBC	ANITA KUMARI	27/04/2017
100	1430535808	OBC	MINTU KUMAR	27/04/2017
101	1430573491	OBC	AMIT KUMAR	28/04/2017
102	1430519685	OBC	SUMITA KUMARI	28/04/2017
103	1410501741	OBC	AMIT KUMAR	28/04/2017
104	1380507848	OBC	PRIYESH KUMAR	28/04/2017
105	1431522965	UR-EXS	ABHAY KUMAR	28/04/2017
106	1430577909	OBC	PRIYANKA KUMARI	28/04/2017
107	1430558753	OBC	SUJEET KUMAR	28/04/2017
108	1430516004	OBC	AKASH KUMAR	28/04/2017
109	1400506406	OBC	SANJEEV KUMAR	28/04/2017
110	1390501051	OBC	SAMIR SUMAN	28/04/2017
111	1380504876	OBC	RAJIV KUMAR	28/04/2017
112	1390504364	OBC	SWATI KUMARI	28/04/2017
113	1430510451	OBC	GOVIND KUMAR AGARWAL	28/04/2017
114	1430551908	OBC	PRIYANKA KUMARI	28/04/2017
115	1430552640	OBC	ALOK KUMAR TONY	28/04/2017
116	1450502366	OBC	SONAM KESHRI	28/04/2017
117	1430549460	OBC	ABHISHEK KUMAR	28/04/2017
118	1420510373	OBC	PRERNA KUMARI	28/04/2017
119	1430541167	OBC	SHWETA KUMARI	28/04/2017
120	1430522043	OBC	ABHAY KUMAR SAHU	28/04/2017
121	1430514336	OBC	PUJA BHARTI	28/04/2017
122	1430534289	OBC	PRINCE KUMAR	28/04/2017
123	1430515156	OBC	GAURAV KUMAR	28/04/2017
124	1430850814	UR-VI	KUMAR HRITIK	28/04/2017
125	1390507076	OBC	NIRAJ KUMAR MEHTA	28/04/2017
126	1390506545	OBC	SHREE RAM KUMAR	28/04/2017
127	1430552449	OBC	SUDARSHAN KUMAR	28/04/2017
128	1430527859	OBC	BIRENDRA KUMAR	28/04/2017
129	1430546316	OBC	AVINASH KUMAR	28/04/2017
130	1390106167	SC	VIKASH KUMAR	28/04/2017
131	1430141859	SC	SUMAN KUMAR	28/04/2017

132	1400102072	SC	BIPIN KUMAR DAS	28/04/2017
133	1410308870	ST	DEORAJ KUMAR	28/04/2017
134	1430676480	OBC-OC	RAGHVENDRA KUMAR	28/04/2017
135	1440100033	SC	VISHNU KUMAR	28/04/2017
136	1451505973	UR-EXS	AMIT KUMAR	28/04/2017
137	1380309016	ST	ANKITA KUMARI	28/04/2017
138	1380103837	SC	CHANDAN KUMAR	28/04/2017
139	1430683625	OBC-VI	KANCHAN PRAKASH	28/04/2017
140	1430108254	SC	AKASH DIBYA	28/04/2017
141	1430136829	SC	SHIWANI SHARMA	28/04/2017
142	1360608399	OBC-OC	ARVIND KUMAR	28/04/2017
143	1430178916	SC	TINKU KUMAR	28/04/2017
144	1410114656	SC	NITESH CHOUDHARY	28/04/2017
145	1430153880	SC	KUMAR VIKASH	28/04/2017
146	1430117477	SC	DHANANJAY KUMAR	28/04/2017
147	1430144938	SC	PRERNA SHEKHAR	28/04/2017
148	1440103614	SC	BIKAS KUMAR MODAK	28/04/2017
149	1430128025	SC	RAJESH KUMAR	28/04/2017
150	1380104520	SC	MATIRY KUMARI	28/04/2017
151	1430314023	ST	KUMARI PALLAVI	29/04/2017
152	1430177262	SC	VINEETA KUMARI NEHA	29/04/2017
153	1400107848	SC	LALIT KUMAR PASWAN	29/04/2017
154	1380303049	ST	PRITI RANJAN SHARMA	29/04/2017
155	1440103598	SC	AMIT PRATAP ROY	29/04/2017
156	1380111331	SC	KHUSHBU KUMARI	29/04/2017
157	1440100803	SC	JITAN KUMAR	29/04/2017
158	1430102929	SC	DEEPAK KUMAR	29/04/2017
159	1430110864	SC	DHEERAJ KUMAR AMBANI	29/04/2017
160	1420103533	SC	LUCKY KUMARI	29/04/2017
161	1431582400	UR-EXS	AJAY KUMAR PRASAD	29/04/2017
162	1410117329	SC	MONI KUMARI	29/04/2017
163	1430160187	SC	MITHILESH KUMAR	29/04/2017
164	1430183774	SC	MANISHA JYOTI	29/04/2017
165	1430141653	SC	JITENDRA KUMAR RAJAK	29/04/2017
166	1390102337	SC	RAJNISH KUMAR	29/04/2017
167	1420106233	SC	DHANANJAY PASWAN	29/04/2017
168	1430175170	SC	PRAMOD KUMAR	29/04/2017
169	1380306014	ST	ANAND KUMAR	29/04/2017
170	1440306039	ST	PRAVEEN KUMAR	29/04/2017
171	1380309323	ST	RAM KRISHNA VISHWAKARMA	29/04/2017
172	1430303345	ST	PREM KUMAR	29/04/2017
173	1430600013	OBC-HI	KUNDAN KUMAR	29/04/2017
174	1430386080	ST	CHANDAN KUMAR	29/04/2017
175	1430669764	OBC-HI	CHANDAN KUMAR	29/04/2017
176	1360307552	ST	KUMARI SUSHMA RANI	29/04/2017
177	1400903411	SC-EXS	BREEJ MOHAN LAL	29/04/2017

178	1420309350	ST	NITESH KUMAR	29/04/2017
179	1431337440	OBC-EXS	VIJAY SHANKAR	29/04/2017
180	1430359344	ST	SANJAY KUMAR SHARMA	29/04/2017
181	1430306026	ST	PRAVEEN KUMAR	29/04/2017
182	1410306364	ST	AMIT PANKAJ KERKETTA	29/04/2017
183	1440301545	ST	ANAND KUMAR	29/04/2017
184	1451506354	UR-EXS	NAVIN KUMAR	29/04/2017
185	1451502900	UR-EXS	DHARMENDRA SHARMA	29/04/2017
186	1431525931	UR-EXS	JITENDRA KUMAR	29/04/2017
187	1360900392	SC-EXS	MANOJ DAS	29/04/2017
188	1431527730	UR-EXS	PRAMOD KUMAR SINGH	29/04/2017
189	1441504949	UR-EXS	SONA KUMAR SINGH	29/04/2017
190	1421503857	UR-EXS	SURESH KUMAR	29/04/2017
191	1431379791	OBC-EXS	AJAY KUMAR	29/04/2017
192	1431586618	UR-EXS	CHITRANJAN KUMAR	29/04/2017
193	1431508331	UR-EXS	RAJESH KUMAR	29/04/2017
194	1381511775	UR-EXS	CHANDRA KANT KUMAR	29/04/2017
195	1361501730	UR-EXS	ANUP KUMAR SINGH	29/04/2017
196	1361510964	UR-EXS	AMRESH KUMAR	29/04/2017
197	1431572866	UR-EXS	ASHUTOSH KUMAR JHA	29/04/2017
198	1361507656	UR-EXS	NIRAJ NIRALA	29/04/2017

**GENERAL MANAGER,
BIHAR GRAMIN BANK**

