

PERSONAL INTERVIEW FOR RECRUITMENT TO THE POSTS OF OFFICERS SCALE I & OFFICE ASSISTANTS (MULTI PURPOSE) IN MEGHALAYA RURAL BANK

With reference to the Notification of successful candidates qualified for personal interview issued by Meghalaya Rural Bank on 07.03.2015, the interview schedule for the posts of Officers Scale I and Office Assistants is as hereunder:

The Call letters for interview have been issued to the eligible listed candidates via Post, dated 29-04-2015.

OFFICERS SCALE I

Interview Venue:	MEGHALAYA RURAL BANK, HEAD OFFICE, 2ND FLOOR MTC BUILDING, POLICE BAZAR, MEGHALAYA, SHILLONG-793001
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Schedule as per Roll No.

Date: 11-05-2015

Time: 11.00AM

2341010784
2341050801
2341050789
2341050794
2341050676

OFFICE ASSISTANTS

Interview Venue:	MEGHALAYA RURAL BANK, REGIONAL OFFICE, 3RD FLOOR MTC BUILDING, POLICE BAZAR, MEGHALAYA, SHILLONG-793001
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Schedule as per Roll No.

Date: 12-05-2015

Time: 11.00AM

2340300026
2340300818
2340300139
2340300694
2340300547
2340300017
2340300802
2340300651
2340300784
2340300105
2340300118

Date: 12-05-2015

Time: 3.00PM

2340300584
2340300611
2340300116
2340300601
2340300556
2340300661
2340300219
2340300690
2340300138
2340300852
2340300480

Date: 13-05-2015

Time: 11.00AM

2340300386
2340300554
2340300663
2340300047
2340300816
2340300466
2340300518
2340300526
2340300519
2340300583
2340300679

Date: 13-05-2015

Time: 3.00PM

2340300473
2340300832
2340300209
2340300542
2340300687
2340300715
2340300689
2340300643
2340300517
2340100382

Date: 30th April 2015

Place: Head Office, Shillong


GENERAL MANAGER



INTERVIEW CALL LETTER FOR THE POST OF OFFICE ASSISTANT

G No : 35/P&HRD/_____

Date : 29.04.2015

Applicant's Roll No: _____

Reg No: _____

Name : _____

Address : _____

Please affix your
recent Passport
size colour
photograph and
sign across.

Dear Sir / Madam,

This is with reference to your Online Application in response to our advertisement dated 07/03/2015. You are requested to appear for Personal Interview on the date, time and Venue mentioned below:

Venue of the Interview: **MEGHALAYA RURAL BANK, REGIONAL OFFICE, MTC BUILDING
POLICE BAZAR, SHILLONG.**

2. You are required to appear for the Personal Interview at your own expenses on the date/time and venue indicated and request for Personal Interview at a later date / time or venue shall not be entertained.

3. Please do bring this letter along with you while appearing for the Personal Interview and note the instructions given on the reverse of this call letter.

Category : _____

Date of Interview : _____

Time : _____

Signature of the Applicant

INTERVIEW CALL LETTER FOR THE POST OF OFFICER – SCALE I

G No : 35/P&HRD/_____

Date : 29.04.2015

Applicant's Roll No: _____

Reg No: _____

Name : _____

Address : _____

Please affix your
recent Passport
size colour
photograph and
sign across.

Dear Sir / Madam,

This is with reference to your Online Application in response to our advertisement dated 07/03/2015. You are requested to appear for Personal Interview on the date, time and Venue mentioned below:

Venue of the Interview: **MEGHALAYA RURAL BANK, HEAD OFFICE, MTC BUILDING
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2. You are required to appear for the Personal Interview at your own expenses on the date/time and venue indicated and request for Personal Interview at a later date / time or venue shall not be entertained.

3. Please do bring this letter along with you while appearing for the Personal Interview and note the instructions given on the reverse of this call letter.

Category : _____

Date of Interview : _____

Time : _____

Signature of the Applicant

INSTRUCTIONS TO CANDIDATES

1. Candidates should bring a printout of their application along with a recent passport size photograph firmly pasted on it and signed across. Along with copies of the following:-
 - a. Original fee payment receipt (CBS challan)
 - b. Printout of the online application submitted.
 - c. Printout of IBPS Scores for the stipulated examination.
 - d. 10th standard examination Mark Sheet in support of the Local Language (Khasi/Garo).
 - e. Attested copy of School leaving certificate or any other document as proof of age acceptable to the Bank.
 - f. Attested copies of Mart Sheets/Certificates in support of Educational Qualification.
 - g. Attested copy of certificate of Computer course, as applicable.
 - h. Caste/PWD any other related certificate as applicable.
 - i. Photo Identity Proof.

You are advised to bring proof (original as well as attested copies) of your educational qualifications and computer literacy, if any. In the absence of the said proof, it may not be possible for us to interview you.

2. Please paste your recent passport size photograph on this call letter in the space provided for pasting photograph.
3. If you are serving in Government/Public Sector/Undertaking (including banks) please take No Objection Certificate from the employer and bring it at the time of Interview
4. Candidates belonging to SC/ST/OBC/PWD etc. must bring their respective Caste Certificate/Certificate of Handicap in original issue by the competent authority on the prescribed format (prescribed by the Govt. of India) along with the attested copy failing which their claim for their respective category may not be tenable.
5. Candidates belonging to OBC category should bring the OBC certificate in original and also attested copies thereof issue by the competent authority on the prescribe proforma specifically mentioning the Creamy Layer Clause. The certificate should have been issued within a period of one year as on the date of interview.
6. Before coming for the interview please confirm that you fulfill all eligible criteria in all respects as stipulated in the advertisement. If you do not fulfill any one of these eligibility norms you may not be interviewed.
7. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regards to their selection/recruitment shall be considered as DISQUALIFICATION.
8. In case you are attending interview from outstation and belonging to SC or ST category, you will be reimbursed actual second class to and fro Railway fare/Bus fare by the shortest route on production of travel tickets as per rules of the Bank. In case the information furnished by the candidate turns out to be false, reimbursement of travel expenses will not be considered.
9. This call letter does not constitute any offer of employment.
10. Candidates are requested to report to the Venue 1(one) hour before the Personal Interview time for checking of relevant documents.