

HARYANA STAFF SELECTION COMMISSION
BAYS NO. 67-70, SECTOR-2, PANCHKULA-134151

Advt. No. 3/2010

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Closing date for receipt of applications in the Commission's office: 14.10.2010

Applications are invited through **registered post** for the under mentioned posts on the prescribed application form, the format of which is given at the end. The candidates are advised to strictly use this format of the application form only otherwise their application will be rejected. The format given at the end should be photocopied (enlarged) on a thick paper. A cut out from the newspaper should not be used. The number of posts given below is liable to variation. The candidate should specify on the top of the envelope the word- Advt. No., Name and category of the post applied for:-

GROUP-C

DETAILS OF POSTS AND QUALIFICATIONS

DIRECTOR FOOD & SUPPLIES DEPARTMENT HARYANA.

Cat. No. 1 15 posts of Inspector (Food & Supplies)

E.Q. (GEN=7, SC= 3, BCA=2, BCB=1, ESM GEN=1, ESM BCB=1)
 i) Degree of a recognized University
 ii) Hindi/Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale Rs. 9300-34800 + 3200 G.P.

Cat. No. 2 2 posts of Inspector Legal Metrology

(SC=1, ESM GEN=1)

E.Q. i) Graduate of a recognized University (with physics as one of the subjects). Technology or engineering or holds a recognized diploma in engineering.
 ii) The persons appointed to the post of inspector shall have to successfully complete the basic training course at the Indian Institute of Legal Metrology established by the Central Government under section 76 of the Standards of Weights and Measures Act, 1976 (Act 60 of 1976) before he is considered for confirmation to the post.
 iii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years
Pay Scale Rs. 9300-34800 + 3200 G.P.

HEALTH DEPARTMENT

Cat. No. 3 35 posts of Laboratory Attendant

(GEN=17, SC=5, BCA=2, BCB=2, ESM GEN=3, ESM SC=1, ESM BCA=1, ESM BCB=1, OSP SC=1, OSP BCA=1, PHC Ortho=1)

E.Q. i) Matric with Science (Physics and Chemistry) or its equivalent.
 ii) Hindi/Sanskrit upto Matric Standard.

Pay Scale Rs. 3050-4590
Age 17-40 years

(GEN=9, SC=3, BCA=1, BCB=2, ESM GEN=2, ESM SC=1, ESM BCA=1, OSP BCA=1)

Age 18-40 years
Pay Scale Rs. 5200-20200+ Rs. 1900 Grade Pay

EXCISE & TAXATION DEPARTMENT

(GEN=1, SC= 2, BCA=1, BCB=1, ESM SC=1, ESM BCA=1, ESM BCB=1, OSP BCA=1)

E.Q. i) Graduate of recognized University or must have passed an equivalent examination.
ii) Hindi/Sanskrit upto Matric standard.

Age 17-40 years
Pay Scale Rs. 9300-34800 + 3600 G.P.

(GEN=9, SC=4, BCA=4, BCB=1, ESM GEN=2, ESM SC=1, ESM BCB=1, OSP BCB=1, PHC Ortho=3)

E.Q. i) Graduate of recognized University or must have passed an equivalent examination.
ii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years
Pay Scale Rs. 9300-34800 + 3600 G.P.

HARYANA STATE AGRICULTURAL MARKETING BOARD

(GEN=10, SC=3, BCA=2, BCB=2, ESM GEN=2, ESM SC=1, ESM BCA=1)

E.Q. i) Bachelor of Computer Application or graduate with 50% marks from a recognized University having PGDCA diploma from recognized Institute.
ii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years
Pay Scale Rs. 5200-20200+ 1900 Grade Pay.

ANIMAL HUSBANDRY & DAIRYING DEPARTMENT

Cat. No. 8 3 posts of Statistical Assistant

(GEN=2, SC=1)

E.Q. i) Master Degree in Economics or Agricultural Economics with Statistics as one of the paper or Master Degree in Statistics;

ii) One year experience in collection, compilation and analysis of statistics data in any Govt. office or any recognized institution;

OR

i) Graduate with economics or Mathematics with Statistics as one of the elective subjects;

ii) Three years experience in collection, compilation and analysis of statistics data in any Govt. office or any recognized institution;
iii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years

Pay Scale Rs. 9300-34800+ Rs. 3300 Grade Pay.

PRINTING & STATIONERY DEPARTMENT

Cat. No. 9 2 posts of Electrician

(for General Category)

E.Q. i) 2 years certificate from I.T.I. in Electrical trade.
ii) One year practical experience in Electrical Wiring and Maintenance and up keep of Electric Motors.
iii) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years

Pay Scale Rs. 5200-20200+ Rs. 2400/- Grade Pay.

LAND RECORD DEPARTMENT

Cat. No. 10 1 post of Assistant Research Officer
(for S.C. Category)

E.Q. i) Master Degree from recognized University in Economics or Agricultural Economics or Mathematics or Commerce with Statistics as one of the subjects either at the Master's level or if the candidate has also graduated in the Honours school in Mathematics or Economics then with Statistics as one of the subjects and B.A. Honours school level in these subjects, or a Master's degree in Statistics.
ii) One year experience in collection, compilation and analysis of Statistical data preferably in some Govt. Office.

OR

i) Graduate with Economics or Mathematics or Agriculture Economics or Commerce or Statistics as one of the subject in the first four cases.

ii) Five years experience in collection, compilation and analysis of Statistical data on a post equivalent to that of Statistical Assistant preferably in some Govt. Office.

iii) Hindi/Sanskrit upto matric standard.

Age 22-40 years

Pay Scale Rs. 9300-34800+ Rs. 3200 Grade Pay.

DIRECTOR GENERAL HEALTH SERVICES**Cat. No. 11 7 posts of Plumber**

(GEN= 4, BCA=1, BCB=1, ESM GEN=1)

E.Q.

- i) Middle pass or its equivalent.
 - ii) Certificate of Plumber from ITI with one year course.
- OR**

Working experience of plumber in Army or Navy or Air Force for not less than one year.

- iii) Hindi upto Middle Standard.

Age**17-40 years****Pay Scale****Rs. 5200-20200+ 1900 Grade pay****DIRECTOR ESI HEALTH CARE****Cat. No. 12 18 posts of Laboratory Technician**

(GEN= 9, SC=3, BCA=2, BCB=2, ESM GEN=2)

E.Q.

- i) 10+2 with Physics and Chemistry and one year Laboratory Technician diploma from institution recognized by Haryana State.

OR

Matric with Laboratory Technician Diploma from institution recognized by State Technical Education Board.

- ii) Hindi/ Sanskrit upto Matric Standard.

Age**17-40 years****Pay Scale****Rs. 5200-20200+ 2800/- Grade pay****ENGINEER-IN-CHIEF, HARYANA PWD B&R BRANCH****Cat. No. 13 21 posts of Assistant Draftsman (Civil)**

(GEN=8, SC=3, BCA=2, BCB=2, ESM GEN=2, ESM SC=1, ESM BCA=1, PHC Blind=1, PHC Deaf & Dumb=1)

E.Q.

- i) Matriculation or its equivalent.
- ii) 3 years diploma in Engineering (Civil) or 2 years certificate in draftsman (Civil)
- iii) Hindi/ Sanskrit upto Matric Standard.

Age**17-40 years****Pay Scale****Rs. 9300-34800+ Rs. 3200/- Grade Pay****CHIEF ENGINEER, PANCHAYATI RAJ, PUBLIC WORKS DEPARTMENT HARYANA****Cat. No. 14 12 posts of Draftsman**

(GEN=6, SC=2, BCA=1, BCB=1, ESM GEN=1, ESM BCA=1)

E.Q.

- i) Matric or its equivalent.
- ii) Hindi/ Sanskrit upto Matric Standard.
- iii) Diploma of Draftsmanship (Civil) from any recognized Institution.

Age**17-40 years****Pay Scale****Rs. 5200-20200+ Rs. 2400/- Grade Pay**

PUBLIC RELATIONS & CULTURAL AFFAIRS DEPARTMENT HARYANA

Cat. No. 15 1 post of Master Harmonium Player

(for General category)

- E.Q.**
- i) The applicant should be hereditary musician.
 - ii) At least 5 years experience from some registered organization or Government Institution or A.I.R. Should be able to play his instrument as solo Artists and should be skilled enough as an accompanist.
 - iii) General knowledge of Hindi.
Desirable:- The applicant should have proof of being a 'B' grade category artist or of above category from AIR.

Age 17-40 years
Pay Scale Rs. 5200-20200+ Rs. 1800/- Grade Pay

Cat. No. 16 1 post of Master Sarangi Player

(for General category)

- E.Q.**
- i) The applicant should be hereditary musician.
 - ii) At least 5 years experience from some registered organization or Government Institution or A.I.R. Should be able to play his instrument as solo Artists and should be skilled enough as an accompanist.
 - iii) General knowledge of Hindi.
Desirable:- The applicant should have proof of being a 'B' grade category artist or of above category from AIR.

Age 17-40 years
Pay Scale Rs. 5200-20200+ Rs. 1800/- Grade Pay

ECONOMICS & STATISTICAL ANALYSIS HARYANA

Cat. No. 17 7 posts Assistant Research Officers/ Assistant District Statistical Officer/ Scrutiny Inspector/ Research Assistant.

(GEN=2, SC=2, BCA=1, BCB=1, ESM GEN=1)

- E.Q.**
- i) Master's degree with at least 50% marks from a recognized University in Economics or Agricultural Economics or Mathematics or Commerce with Statistics as one of the papers either at the Master's level or if the candidate has also graduated in the Honours School in Mathematics or Economics, then with Statistics as one of the paper at B.A. Honours School level in these subjects or a Master's degree with at least 50% marks in Statistics;
OR
Graduate with Economics or Mathematics or Agricultural Economics or Statistics or Commerce as one of the elective subjects.
 - ii) Hindi/ Sanskrit upto Matric Standard.

Experience:- Three years experience of collection, compilation and interpretation of statistical data on the post of Statistical Assistant or Economic Investigator or Investigator or Inspector (National Sample Survey) in Economic and Statistical Organization, Haryana or in a State or Central Government or a recognized University or Research Institute or State / Central Public Undertaking.

Age 17-40 years
Pay Scale Rs. 9300-34800+ 4000/- Grade pay

Cat. No. 18	3 posts of Statistical Assistant/ Inspector (NSS)/ Investigator (GEN=2, ESM BCA=1)
E.Q.	i) Master's degree from a recognized University in Economics or Agricultural Economics or Mathematics or Commerce with Statistics as one of the papers either at the Master's level or if the candidate has also graduated in the Honours School in Mathematics or Economics, then with Statistics as one of the paper at B.A. Honours School level in these subjects or a Master's degree in Statistics; In case of Master's degree preference will be given to those possessing one year's experience in collection, compilation and analysis of Statistical Data in some Government office. OR Graduate with Economics or Mathematics or Agricultural Economics or Statistics or Commerce as one of the elective subjects. In case of graduate three years experience of collection, compilation and analysis of Statistical Data in some Government office. ii) Hindi/ Sanskrit upto Matric Standard.
Age	17-40 years
Pay Scale	Rs. 9300-34800+ 3300/- Grade pay
Cat. No. 19	33 posts of Field Assistant (GEN=13, SC=6, BCA=6, BCB=1, ESM GEN=3, ESM SC=1, ESM BCB=1, OSP BCB=1, PHC Ortho=1)
E.Q.	i) Graduate with Economics or Mathematics or Agricultural Economics or Commerce or Statistics as one of the subjects. ii) Hindi/ Sanskrit upto Matric Standard. Experience: One year experience in collection of statistical data in some Government office.
Age	17-40 years
Pay Scale	Rs. 9300-34800+ 3200/- Grade pay

INDUSTRIAL TRAINING AND VOCATIONAL EDUCATION DEPARTMENT

Cat. No. 20	7 posts of Technical Assistant (Junior) (GEN=2, SC=2, BCA=1, BCB=1, ESM GEN=1)
E.Q.	i) Diploma in Mechanical or Electrical Engineering. ii) Industrial Experience of 3 years which may include teaching experience upto 2 years after passing diploma in Engineering. iii) Hindi/ Sanskrit upto Matric Standard.
Age	17-40 years
Pay Scale	Rs. 9300-34800+ Rs. 3200/- Grade Pay

Haryana State Industrial & Infrastructure Dev. Corporation Ltd.

Cat. No. 21	25 posts of Assistant Manager (IA) (GEN=11, SC=4, BCA=1, BCB=2, ESM GEN=3, ESM BCA=2, ESM BCB=1, OSP BCA=1)
E.Q.	i) 3 years diploma (1 st Division) in Civil Engineering from a recognized institution with minimum 2 years post qualification experience in the filed of infrastructure works i.e. construction of buildings, roads, water supply, drainage and sewerage net work etc. ii) Hindi/ Sanskrit upto Matric Standard.
Age	18-40 years
Pay Scale	Rs. 9300-34800+ Rs. 3600/- Grade Pay

HARYANA SEED DEVELOPMENT CORPORATION

Cat. No. 22 1 post of Junior Scale Stenographer

(for General category)

- E.Q.**
- i) Graduate from a recognized University.
 - ii) Should have passed competitive test at the time of recruitment at a minimum speed of 100 WPM in Shorthand and 40 WPM in type-writing in English.
 - iii) Minimum 2 years experience as Steno-typist.
 - iv) Hindi/ Sanskrit upto Matric Standard.

Age 17-40 years
Pay Scale Rs. 5200-20200+ Rs. 2400/- Grade Pay

DIRECTOR, AYUSH HARYANA

Cat. No. 23 71 posts of Dispenser Ayurveda

(GEN=29, SC=13, BCA=9, BCB=6, ESM GEN=5, ESM SC=1, ESM BCA=1, ESM BCB=2, OSP GEN=1, OSP SC=1, OSP BCA=1, PHC Ortho=2)

- E.Q.**
- i) Up- Vaidya from any recognized University/ institution or Board or faculty of Indian System of Medicine established by law in India or recognized by the Govt."
 - ii) Matric or its equivalent;
 - iii) Knowledge of Hindi/ Sanskrit and English up to Matric standard."

OR

- i) Diploma in Ayurvedic Pharmacy from any recognized University/ institution or Board or faculty of Indian System of Medicine established by law in India or recognized by the Govt."
- ii) 10+2 examination should be passed with Physics, Chemistry and Biology;
- iii) Knowledge of Hindi/Sanskrit and English up to Matric standard."

Age 20-40 years
Pay Scale Rs. 4500-7000/-

Cat. No. 24 3 posts of Dispenser Unani

(SC=1, BCB=1, ESM BCB=1)

- E.Q.**
- i) Unani Dispenser from any recognized University/ institution or Board or faculty of Indian System of Medicine established by law in India or up-vaiddya of any recognized University/ institution or Board or faculty of Indian System of Medicine established by law in India having the knowledge of Urdu,"
 - ii) Matric or its equivalent;
 - iii) Knowledge of Hindi/ Sanskrit and English upto Matric Standard.

Age 20-40 years
Pay Scale Rs. 4500-7000/-

Cat. No. 25 2 posts of Dispenser Homoeopathic

(for General category)

- E.Q.**
- i) Two years experience of working as Pharmacist/Compounder in a Govt. Homoeopathic dispensary/ Hospital; or
 - ii) Three years experience or working as Pharmacist or Compounder under Registered Medical Practitioner in Homoeopathy;
 - iii) Matric or its equivalent;
 - ii) Knowledge of Hindi/ Sanskrit & English upto Matric standard

Age 20-40 years
Pay Scale Rs. 4500-7000/-

VARIOUS DEPARTMENT / BOARDS & CORPORATIONS

Cat. No. 26	102 posts of Steno-typist (Hindi) (GEN=35, SC=20, BCA=10, BCB=9, ESM GEN=11, ESM SC=4, ESM BCA=2, ESM BCB=6, OSP SC=2, OSP BCA=2, OSP BCB=1)
E.Q.	i) Matric / Matric 1 st Division/Higher Secondary/ Intermediate / 10+2 / 10+2 (Vocational)/ Graduation (for Ex-Servicemen Matric only) or its equivalent qualification. ii) Hindi/Sanskrit upto Matric standard. iii) Hindi Shorthand at a speed of 64 words per minute and transcription at a speed of 11 words per minute and mistakes should not exceed 8%.
Age	17-40 years
Pay Scale	Rs. 5200-20200+ 1900 Grade Pay
NOTE:	The number of vacancies shall be variable and subject to decision in CWP No. 16372/ 2005 and CWP No. 16717/2005.
Cat. No. 27	109 posts of Steno-typist (English) (GEN=35, SC = 17, BCA= 14, BCB= 10, ESM GEN=13, ESM SC=3, ESM BCA=5, ESM BCB=5, OSP SC=3, OSP BCA=2, OSP BCB=1, PHC Ortho=1)
E.Q.	i) Matric / Matric 1 st Division/Higher Secondary/ Intermediate / 10+2 / 10+2 (Vocational)/ Graduation (for Ex-Servicemen Matric only) or its equivalent qualification. ii) Hindi/Sanskrit upto Matric standard. iii) English Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 8%.
Age	17-40 years
Pay Scale	Rs. 5200-20200+ 1900 Grade Pay
NOTE:	The number of vacancies shall be variable and subject to decision in CWP No. 16372/ 2005 and CWP No. 16717/2005.
Cat. No. 28	179 posts of Steno-typist (Both Languages) (GEN=89, SC =26, BCA= 18, BCB=13,ESM GEN=11, ESM SC=5,ESM BCA=4, ESM BCB=4, OSP SC=2, OSP BCA=2, OSP BCB=1, PHC Ortho=4)
E.Q.	i) Matric / Matric 1 st Division/Higher Secondary/ Intermediate / 10+2 / 10+2 (Vocational)/ Graduation (for Ex-Servicemen Matric only) or its equivalent qualification. ii) Hindi/Sanskrit upto Matric standard. iii) English Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 8%. iv) Hindi Shorthand at a speed of 64 words per minute and transcription at a speed of 11 words per minute and mistakes should not exceed 8%.
Age	17-40 years
Pay Scale	Rs. 5200-20200+ 1900 Grade Pay
Cat. No. 29	5 posts of Junior Scale Stenographer (Hindi) (GEN=3, BCB=1, ESM GEN=1,)
E.Q.	i) Matric / Matric 1 st Division/Higher Secondary/ Intermediate / 10+2 / 10+2 (Vocational)/ Graduation (for Ex-Servicemen Matric only) or its equivalent qualification. ii) Hindi/Sanskrit upto Matric standard. iii) Hindi Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 8%.
Age	17-40 years
Pay Scale	Rs. 5200-20200+2400 Grade Pay

Cat. No. 30 12 posts of Junior Scale Stenographer (English)

(GEN=10, BCA=1, BCB=1)

E.Q.i) Matric / Matric 1st Division/Higher Secondary/ Intermediate / 10+2 / 10+2 (Vocational)/ Graduation (for Ex-Servicemen Matric only) or its equivalent qualification.

ii) Hindi/Sanskrit upto Matric standard.

iii) English Shorthand at a speed of 100 words per minute and transcription at a speed of 20 words per minute and mistakes should not exceed 8%.

Age**17-40 years****Pay Scale****Rs. 5200-20200+2400 Grade Pay****Cat. No. 31 5 posts of Junior Scale Stenographer (Both Language)**

(GEN=1, SC=2, BCA=2)

E.Q.i) Matric / Matric 1st Division/Higher Secondary/ Intermediate / 10+2 / 10+2 (Vocational)/ Graduation (for Ex-Servicemen Matric only) or its equivalent qualification.

ii) Hindi/Sanskrit upto Matric standard.

iii) English Shorthand at a speed of 100 words per minute and transcription at a speed of 20 words per minute and mistakes should not exceed 8%.

iv) Hindi Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 8%.

Age**17-40 years****Pay Scale****Rs. 5200-20200+2400 Grade Pay****Cat. No. 32 9 posts of Senior Scale Stenographer (English)**

(GEN=3, SC=2, BCA=2, ESM GEN=2)

E.Q.i) Matric / Matric 1st Division/Higher Secondary/ Intermediate / 10+2 / 10+2 (Vocational)/ Graduation (for Ex-Servicemen Matric only) or its equivalent qualification.

ii) Hindi/Sanskrit upto Matric standard.

iii) English Shorthand at a speed of 100 words per minute and transcription at a speed of 20 words per minute and mistakes should not exceed 4%

Age**17-40 years****Pay Scale****Rs. 9300-34800 + 3200 Grade Pay.****Cat. No. 33 18 posts of Senior Scale Stenographer (Both Language)**

(GEN=12, SC=2, BCA=1, BCB=1, ESM BCA=1, ESM BCB=1)

E.Q.

i) Matric / Higher Secondary / 10+2 (Vocational) or its equivalent qualification recognized by the Haryana School Education Board.

ii) Hindi/Sanskrit upto Matric standard.

iii) English Shorthand at a speed of 100 words per minute and transcription at a speed of 20 words per minute.

iv) Hindi Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 4%

Age**17-40 years****Pay Scale****Rs. 9300-34800 + 3200 Grade Pay.**

SPECIAL INSTRUCTIONS :

The prescribed essential qualification does not entitle a candidate to be called for interview. The Commission may short list the candidates for interview by holding a written examination or on the basis of a rationale criterion to be adopted by the Commission. The decision of the Commission in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of, and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

HOW TO APPLY-GENERAL INSTRUCTIONS :

A candidate whether he belongs to general category or reserved categories viz. SC, BC, ESM/DESM can submit only one application for particular category of post. Application form complete in all respects duly filled in by the candidates in their own handwriting in capital letters and signed in the specified space should be sent only **through Registered Post** to the Secretary, Haryana Staff Selection Commission, Bays No. 67-70, Sector-2, Panchkula **PIN- 134151**. All the column of the application form should be filled in.

The candidate should give details of all the examinations passed from Matriculation or its equivalent onwards and mention total and **percentage of marks** obtained and maximum marks in each examination. **The candidates are advised to attach photocopy only of essential qualification certificates/diploma/degree with the application form alongwith Eligibility Certificate in case of DESM and Sports Gradation Certificate in case of Outstanding Sports Person category and PHC Certificate from the Competent Authority.** The candidates, who have obtained degrees or Diplomas or Certificates for the various courses from any institution declared fake by the University Grants Commission, shall not be eligible for being considered for recruitment to the posts advertised.

SERVING GOVT. EMPLOYEES SHOULD SEND THEIR APPLICATION FORM WELL IN TIME THROUGH PROPER CHANNEL. THEY MAY, HOWEVER, SEND AN ADVANCE COPY DIRECT TO THE COMMISSION.

FEE:- Fee at the following rates should be deposited in the Haryana Govt. Treasury under the Head "0051-H.P.S.C.-(103)-Staff Selection Commission, Haryana-Application fee and other receipts."

	<u>General Candidates</u>	<u>SC/BC/ PHC candidates of Haryana only</u>
Cat. No.	1,2,5,6, 8 to10,12 to 14, 17 to 25, 29 to 33	
	Rs. 150/-	Rs. 35/-
Cat. No.	3,4,7,11,15,16, 26 to 28	
	Rs. 100/-	Rs. 25/-

No concession of fee is admissible to SC/BC/PHC applicants of other States.

The ESM candidates are exempted from payment of Fee, but their dependents are required to pay the fee as for General, SC or BC candidates as case may be. Candidates residing outside Haryana and Chandigarh can send the fee in the form of Indian Postal Orders which should be made payable to the Secretary, Haryana Staff Selection Commission at Panchkula. Fee sent in the form of **Bank Draft or Money Order or Cash will not be accepted**. Fee once sent with the application form is neither transferable nor refundable/adjustable. Treasury challans / Postal Orders purchased before the publication of this advertisement and after the closing date will not be accepted.

Relaxation in Age : In the case of SC/BC/PHC candidates, the upper age limit is relaxable as per Haryana Govt. instruction. For Ex-servicemen candidates relaxation up to continuous Military service added by three years is permissible.

Reservation of posts:- Reservation will be as per Haryana Government Instructions.

For Disabled ESM/Dependent of Killed/ Disabled in action reservation will be as per Haryana Govt. instructions contained in letter No. 945-GS-II 72/6451, dated the 6th March, 1972.

The reservation for ESM will be utilized in the order given below:-

- i) Disabled ex-servicemen with disability between 20% to 50%.
- ii) Up to two dependents of Service personnel killed/disabled beyond 50%
- iii) Other ex-servicemen.

Note:-1. Disabled ex-servicemen will mean ex-servicemen who, while serving in the Armed Forces of the Union were disabled in operations against the enemy or in disturbed areas.

Note:-2. The dependents will include besides wife/widow, dependent sons/daughters.

The dependent sons of ESM who fulfill all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates. The children and the grand-children of Freedom Fighters (DFF) would be considered to the extent mentioned in Haryana Govt. letter No. 22/20/83-3GSIII, dated 26.7.1984 as amended from time to time, if the quota reserved for Ex-servicemen, remains unfilled due to non-availability of suitable Ex-servicemen or their dependents.

ESM/DESM candidates of Haryana claiming benefit will have to produce the fresh Eligibility Certificate from the concerned Zila Sainik Board at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce at the time of interview attested photo copy of Identity Card issued by concerned Zila Sainik Board.

NONE OF THE PERSON BELOW SHALL FALL WITHIN THE DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN IN TERMS OF HARYANA GOVT. LETTER NO. 12/37/79-GSII, DATED 21-11-1980 :-

- i) A person may be working on an adhoc basis against the post advertised or somewhere else.
- ii) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, Bank Balance etc.
- iii) A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu
- iv) family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.
- v) A candidate who is a member of the joint Hindu family is employed on adhoc basis but he is otherwise dependent on his father.

Note :- i) The benefit of reservation will be given only to those SC/BC/ PHC and ESM and outstanding sportsperson candidates who are domicile of Haryana State. The SC/ BC/PHC candidates are required to submit SC/BC/PHC Certificate duly issued by the competent authority at the time of interview. Likewise the Outstanding Sports Person shall be required to attach the sport gradation certificate with the application form as per Government instructions duly issued by the competent authority. DESM shall be required to attach the fresh Eligibility Certificate duly issued by the respective Zila Sainik Board with the application form.

- ii) Qualification will be determined with regard to the last date fixed for receipt of applications.
- iii) Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or it is found that the information furnished is false or incorrect their candidature will be cancelled.
- iv) The experience will be considered only after acquiring the essential qualification.

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM

- i) One copy of latest stamp size photograph duly attested should be pasted on the application form.
- ii) Attested photocopy of Treasury Challan.
- iii) Attested photocopy of essential qualifications and above /diploma/degree should be attached with the application form.
- iv) Attested copy of fresh Eligibility Certificate in case of DESM candidates duly issued by the respective Zila Sainik Board.
- v) Attested copy of Sport Gradation Certificate in case of Outstanding Sports Persons, duly issued by the Competent Authority.
- vi) Attested photo copy of BC / SC / PHC Certificate issued by competent authority.

The candidates residing outside the state of Haryana should send original Indian Postal Orders with the application forms after retaining counterfoil of IPO's with them. They will produce the original Treasury Challan/ IPO (Counter Foil), and all other relevant documents along with Photostat attested copies, at the time of interview.

2. **The candidates are advised that the photocopy of all qualifications should be attached with the application form.**

Note :-

An application form will be summarily rejected in the following events :-

- (i) If a candidate makes more than one application for a particular category.
- (ii) If the application is not in the prescribed format appended with this advertisement.
- (iii) If the application is unsigned/incomplete.
- (iv) If full fee is not deposited in the manner prescribed or proof thereof not attached.
- (v) If the application is not sent through Registered Post.
- (vi) If the experience certificate is without detail of salary per month received (wherever the condition of experience apply).
- (vii) If the application is received in Commission's office after the closing date, HSSC will not be responsible for any postal delay.
- (viii) If a candidate does not possess the qualification of Hindi/Sanskrit up to Matric Standard/ Higher Standard.
- (ix) If a candidate does not possess the requisite academic qualification on the cut off date.
- (x) If a candidate is underage/overage on the cut off date.
- (xi) If a candidate does not indicate visible identification mark in column 13 of the application form.

USE OF MOBILE PHONE, PAGER AND OTHER ELECTRONICS DEVICE IN HARYANA STAFF SELECTION COMMISSION EXAMINATION/ INTERVIEW IS STRICTLY PROHIBITED.

Place : Panchkula
Dated: 14.09.2010

Secretary,
Haryana Staff Selection Commission,
Panchkula.

Note: The above advertisement is also available on the website Haryana.gov.in

BY REGISTERED POST ONLY

HARYANA STAFF SELECTION COMMISSION
Bays No. 67-70, Sector-2, Panchkula-134151

FOR OFFICE USE ONLY

CONTROL NO.

ROLL NO.

SCRUTINY BY

APPLICATION FORM

Treasury / Post office Name Try. Ch ./I. P.O. No. Date Amount

IMPORTANT INSTRUCTIONS

- 1. Please read instructions given in advertisement carefully before filling in each column.
- 2. Use only Black/Blue ball pen to write or tick the box.
- 3. Please tick 'Yes' as and 'Not' as

Paste here
your latest
stamp size,
attested
photograph

Advertisement No. Category No. Name of the post

1. CANDIDATE'S NAME in capital letters as given in class X Certificate (in English)

2. Father's Name in capital letters as given in class X Certificate (in English)

Signature of Candidate

3. Date of Birth : Date Month Year

4. Age as on eligibility date : Years Months Days

5. Sex : Male Female

6. Category : Gen. S C BCA BCB ESM DESM DFF OSP PHC (Ortho) PHC(D&D) PHC(Blind)

7. Are you domicile of Haryana : Yes No 8. Nationality : Indian other

9. Write Name and complete mailing address, in block letters, with black sketch pen only : -

Name :
Address :
With Telephone No., if any

Pin Code

10. Educational qualifications :-

Educational Qualifications	Year of Passing	Marks Obtained	Total Marks	% age	Division	Name of Board/ University	Subjects
10 th (Matric)							
10+2(Senior Secondary)							
ITI/Vocational							
Diploma/Degree							
B.A./B.Sc./B.Com/B.E.							
M.A./M.Sc./M.Com./M.E.							

11. Any other higher qualification specify_____

12. Experience : Years Months Days

Name of Organization : Total Salary : Rs._____

13. Visible identification mark on the body of the candidate _____

14. Declaration : I hereby declare that :-

- 1. All statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/appointment/selection, my candidature may be cancelled and action can be taken against me.
- 2. I have read the provisions in advertisement of the Commission carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
- 3. I have never been convicted by Criminal Court.

PLACE : _____

DATE : _____

SIGNATURE OF THE CANDIDATE
(unsigned application will be rejected)